

DUTCHESS COMMUNITY COLLEGE
Minutes
Special Board of Trustees Meeting
June 22, 2015

Trustees Present: Mr. Thomas E. LeGrand, Chairperson; Ms. Betsy Brown, Mr. Michael Francis Dupree, Ms. Barbara Hugo, Mr. Daniel P. Kuffner, Mr. Robert G. Rolison, and Dr. Sherre Wesley
Dr. Pamela R. Edington, President

Absent: Mr. Richard Keller-Coffey, Ms. Denise Doring VanBuren, and Ms. Zoe Kozma, Student Trustee

- I. The meeting was called to order at 5:10 p.m. by Chairperson LeGrand.
- II. Roll Call by Ms. Beasimer, quorum present.
- III. Approval of Agenda: Upon motion made by Ms. Brown, seconded by Mr. Dupree, voted on and duly carried, the agenda was approved as distributed.

IV. COMMITTEE REPORTS

A. Finance and Facilities

At its May meeting, the Board of Trustees approved tuition rates and the operating budget for the College for 2015-2016. Trustee Kuffner, Chair of the Finance and Facilities Committee, reported that, since that time, discussions have been held with members of the Dutchess County Legislature regarding the increase in tuition and the College budget that was authorized at the May meeting. Based upon the County's willingness to increase its financial support of the College, the Finance and Facilities Committee is recommending that tuition rates for 2015-2016 be revised and the budget for 2015-2016 be amended to reflect the new amount of anticipated funding from the County. The revised budget also includes an increase in the amount of fund balance to be used.

1. Approval of Revised Tuition Rates for 2015-2016

RESOLUTION NO. 2015-55

Mr. Kuffner offered the following resolution and moved its adoption: WHEREAS, Dutchess Community College's tuition rates for 2015-2016 were approved on May 26, 2015 by Board Resolution #2015-51, and WHEREAS, it has been determined that the tuition rates set by Board Resolution #2015-51 need to be adjusted, now, therefore, be it RESOLVED, that the revised tuition rates for 2015-2016, a copy of which is attached and shall be made part of the official minutes of this meeting, are hereby approved.

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Seconded by Dr. Wesley

Resolution adopted unanimously

2. Approval of revised Budget for Fiscal Year 2015-2016

RESOLUTION NO. 2015-56

Mr. Kuffner offered the following resolution and moved its adoption:

WHEREAS, the Annual Operating Budget Request of Dutchess Community College for the period September 1, 2015 through August 31, 2016 has been developed in accordance with guidelines furnished by the State University of New York, and

WHEREAS, the requirement for operating expenditures has been determined to be \$62,645,077, now, therefore, be it

RESOLVED, that the Operating Budget for Dutchess Community College for the fiscal year September 1, 2015 through August 31, 2016, in the amount of \$62,645,077 with anticipated funding from the County of Dutchess by appropriation from fiscal year 2016 of \$12,187,898, is hereby approved.

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Seconded by Ms. Brown

Resolution adopted unanimously

3. Approval of Bid for Interior Store Fronts

Chairman LeGrand informed Board members that the project to install glass storefront partitions to enclose a number of areas on campus to reduce noise levels needs to be accomplished prior to the start of the fall semester. There was only one bidder; however, the bid is significantly lower than the expected cost for this work.

RESOLUTION NO. 2015-57

Mr. Kuffner offered the following resolution and moved its adoption:

WHEREAS, bids were duly advertised and requested for the Interior Storefront Installation, and

WHEREAS, bids were received as a result of the solicitation and were publicly opened and read aloud at 2:00 PM, June 10, 2015, and

WHEREAS, only one vendors provided prices as shown on the tabulation sheet attached to this resolution and the bid is reasonable, and

WHEREAS, the bid received from Key Construction Services, LLC., meets the required specifications, and

WHEREAS, funds for the Interior Storefront Installation are available in the Operating budget for the year 2014-2015, now, therefore, be it

RESOLVED, that the bid received for the purchase of Interior Storefront Installation, in accordance with the specifications, be awarded to Key Construction Services, LLC, Poughkeepsie, NY in the amount of \$276,000.00.

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Seconded by Mr. Dupree

Resolution adopted unanimously

V. Adjournment

There being no further business to discuss, a motion was made by Mr. Dupree, seconded by Ms. Brown, voted on, and duly carried, to adjourn the meeting. The meeting adjourned at 5:25 p.m.

Respectfully submitted,

Linda M. Beasimer
Recording Secretary

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