

DUTCHESS COMMUNITY COLLEGE
Minutes
Board of Trustees Meeting
April 23, 2019

Trustees Present: Mr. Daniel P. Kuffner, Chair; Ms. Sheila Appel, Ms. Betsy Brown, Mr. Michael Francis Dupree, Ms. Angela Flesland, Ms. Barbara Hugo, Mr. A. Gregg Pulver, and Mr. Erich Behrendt, Student Trustee
Dr. Pamela R. Edington, President

Absent: Ms. Lisa Gharthey and Mr. Timmian Massie

Also Present: Ms. Hannah Black and Ms. Deidre Houston, Dutchess County Legislature Liaisons

- I. The meeting was called to order at 8:05 p.m. by Chairperson Kuffner.
- II. Roll Call by Ms. Beasimer, quorum present.
- III. Approval of Agenda: Chairman Kuffner recommended that the Educational Presentation be moved up on the agenda. Upon motion made by Mr. Dupree, seconded by Mr. Pulver, voted on and duly carried, the agenda was approved as revised.
- IV. Education Presentation

Mr. Tony Alfieri, Principal, Tony Alfieri Architect PLLC, gave an update on Our Next 10. Meetings were held with business and community leaders, as well as faculty, staff and students. Based upon the input received, opportunities and strategies have been identified that will help the College move forward over the next 10 years. Mr. Alfieri reviewed with Board members overall enrollment projections and the change in student enrollment by program. He talked about attracting both traditional and workforce students and the opportunities to create partnerships with other colleges.
- V. Public Comment
 - A. Professor Mark Condon, President of Dutchess United Educators, addressed the Board regarding promotion and tenure.
 - B. Professor Renee Lathrop, Department of Physical Sciences, Engineering & Technology, addressed the Board regarding promotions.
 - C. Professor Leah Akins, Department of Physical Sciences, Engineering & Technology, addressed the Board regarding academic freedom.

- D. Professor Lucia Cherciu, Department of English & Humanities, addressed the Board regarding promotion and tenure and creating a budget committee.
 - E. Professor Camillo Rojas, Department of Performing, Visual Arts & Communications, addressed the Board regarding promotions.
- VI. Consideration of Minutes of Meeting held on March 26, 2019: Upon motion made by Ms. Brown, seconded by Ms. Appel, voted on and duly carried, the minutes were approved as distributed.

VII. COMMITTEE REPORTS

Chairperson Kuffner noted for the minutes that all of the resolutions that are presented to the Board for approval are reviewed and discussed at committee meetings prior to the Board meeting.

A. Finance and Facilities

1. Decision Regarding Promotions

RESOLUTION NO. 2091-36

Mr. Dupree offered the following resolution and moved its adoption:

WHEREAS, the Board of Trustees is committed to a professionally sound policy of promotion for faculty and non-teaching educators, and
WHEREAS, the Board of Trustees acknowledges and appreciates the importance of recognizing professional progress and achievement, as well as contributions to the College, and

WHEREAS, Section 7.03 (a), *Commitment to Sound Policy of Appointment and Promotion*, and Section 7.04 (a), *Commitment to Sound Policy of Promotion*, of the Agreement between the College and Dutchess United Educators states that promotions will be determined by budgetary criteria, and
WHEREAS, the Board of Trustees has a fiduciary responsibility to manage the financial aspects of the College, and

WHEREAS, there has been a significant decline in enrollment resulting in a substantial loss of both tuition and state revenues, and

WHEREAS, the Board Finance and Facilities and Personnel and Community Relations Committees have reviewed costs related to granting promotions for the 2019-2020 fiscal year and have determined that it would not be prudent to expend funds for promotions at this time or for the next fiscal year, now, therefore, be it

RESOLVED, that, based upon the recommendations of the Finance and Facilities and Personnel and Community Relations Committees, no promotions will be granted for the 2019-2020 or the 2020-2021 fiscal years.

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Seconded by Ms. Brown

Roll call vote requested by Chairman Kuffner:

Ms. Appel – yes	Ms. Flesland – yes
Mr. Behrendt – yes	Ms. Hugo - yes
Ms. Brown – yes	Mr. Kuffner - yes
Mr. Dupree – yes	Mr. Pulver – yes

Resolution adopted unanimously.

B. Personnel and Community Relations

1. Granting of Tenure

RESOLUTION NO. 2019-37

Mr. Pulver offered the following resolution and moved its adoption:
BE IT RESOLVED, that, based upon the recommendation of the President of the College, the following faculty members are granted tenure, effective September 1, 2019:

Michael Adams, Department of Performing, Visual Arts & Communications
Jordan Bell, Department of English & Humanities

Jean-Michael Campagne, Department of Physical Sciences, Engineering & Technology

Katherine Espinosa, Department of Allied Health & Biological Sciences

Irene Hughes, Department of Business, Aviation & Construction Professions

Ahmed Ismail, Department of Business, Aviation & Construction Professions

Manish Jadhav, Department of Physical Sciences, Engineering & Technology

Patricia Phillips, Department of English & Humanities

Rachel VanDerStuyf, Department of Mathematics & Computer Sciences

Jennifer Yanotti, Department of English & Humanities

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Seconded by Ms. Appel

Roll call vote requested by Chairman Kuffner:

Ms. Appel – yes	Ms. Flesland – no
Mr. Behrendt – yes	Ms. Hugo - yes
Ms. Brown – no	Mr. Kuffner - yes
Mr. Dupree – yes	Mr. Pulver – yes

Resolution adopted by a vote of 6 yes, 2 no, 0 abstentions.

Ms. Flesland noted for the record that she was not opposed to the individuals being recommended for promotion, but rather she objects to the process that was used to determine tenure. Ms. Brown cited the same reason for her vote.

2. Professional Staff Appointments

RESOLUTION NO. 2019-38

Ms. Brown offered the following resolution and moved its adoption:
BE IT RESOLVED, that, based upon the recommendation of the President of the College, the following appointments to the professional staff are hereby approved:

TEMPORARY, FULL-TIME ADMINISTRATIVE

Janette McCoy-McKay, Academic Coach, for the period April 8, 2019 through August 31, 2019, at an annual salary of \$52,399, prorated for the period of time worked

TENURE-TRACK FACULTY

Meghan McCarthy, Assistant Professor of Business Law/Paralegal, Department of Business, Aviation, and Construction Professions, for the 2018-2020 academic year, at an annual salary of \$58,370

Mariana de Araujo Melo, Assistant Professor of Biology, Department of Allied Health and Biological Sciences, for the 2019-2020 academic year, at an annual salary of \$63,424

Regina Odell, Instructor of Nursing, Department of Nursing, for the 2019-2020 academic year, at an annual salary of \$66,984

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Seconded by Ms. Appel

Resolution adopted unanimously

VIII. Report of the Student Trustee

- A. Student Trustee Behrendt reported that a *Spring Fest* was held earlier in the day. There was food, music, games and prizes. Students had an opportunity to learn about the student clubs that are available.
- B. Mr. Behrendt announced that Student Government Association (SGA) elections were held and 450 students voted. Melissa Ansari was elected as SGA President and Student Trustee and Jonah Woodcock was elected Vice President.

IX. Report of the Chairperson

- A. Resolution of Commendation for Recipients of the 2018-2019 Chancellor's Award for Student Excellence

RESOLUTION NO. 2019-39

Mr. Kuffner offered the following resolution and moved its adoption:
WHEREAS, in recognition of their academic achievements and community

involvement, Mr. Jason Baker, Ms. Mariama Ceesay, Ms. Amanda Fultz, and Mr. Trevor Tatunczak have been selected to receive the Chancellor’s Award for Student Excellence, and
 WHEREAS, the Board of Trustees wishes to recognize and commend Mr. Baker, Ms. Ceesay, Ms. Fultz, and Mr. Tatunczak for their outstanding accomplishments, and
 WHEREAS, their achievements have also brought honor and distinction to Dutchess Community College, now, therefore, be it
 RESOLVED, that the Board of Trustees of Dutchess Community College extends its congratulations and commendation to Mr. Baker, Ms. Ceesay, Ms. Fultz, and Mr. Tatunczak, and be it
 FURTHER RESOLVED, that the Board of Trustees hereby adopts this resolution in recognition of their commitment to excellence and extends its best wishes to them for continued success.

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Seconded by Mr. Dupree Resolution adopted unanimously

B. Resolution of Commendation for Students Named to the 2018-2019 All-New York Academic Team for Phi-Theta Kappa International Honor Society

RESOLUTION NO. 2019-40

Mr. Kuffner offered the following resolution and moved its adoption:
 WHEREAS, in recognition of their scholarly achievements, Ms. Janet Geary, Ms. Samarra Graiser, and Mr. Trevor Tatunczak have been selected to be on the 2018-2019 All-New York Academic Team of the Phi Theta Kappa International Honor Society, and
 WHEREAS, the Board of Trustees wishes to recognize and commend Ms. Geary, Ms. Graiser, and Mr. Tatunczak for their outstanding academic accomplishments, and
 WHEREAS, their achievements have also brought honor and distinction to Dutchess Community College, now, therefore, be it
 RESOLVED, that the Board of Trustees of Dutchess Community College extends its congratulations and commendation to Ms. Geary, Ms. Graiser, and Mr. Tatunczak, and be it
 FURTHER RESOLVED, that the Board of Trustees hereby adopts this resolution in recognition of their commitment to academic excellence and extends its best wishes to them for continued success.

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Seconded by Ms. Appel Resolution adopted unanimously

C. Chairman Kuffner announced upcoming events:

- April 25: Sheridan Awards
- April 25: Handel Endowed Chair Lecture
- April 26: Retirement Reception for Bill Benedetto, Associate Registrar
- April 30: Honors Program Awards
- May 1: DUE Awards
- May 3: Club Recognition Dinner

- May 13: Nursing Pinning Ceremony
- May 15: Scholarship Awards Ceremony
- May 16: Commencement
- May 20: DCC Foundation Annual Golf Tournament

- D. On behalf of the Board, Mr. Kuffner congratulated our C-STEP students who won a first place award at the annual statewide C-STEP Student Conference.
- E. Mr. Kuffner announced that, on April 13, DCC hosted the annual American Heart Association Walk.

X. Report of the President

- A. President Edington distributed copies of the *DCC Data Team Brief*. This document provides information regarding how well our students do when they enroll at a four-year SUNY college. The retention rates for DCC full-time transfer students exceeds the retention rates for students from other community colleges. The graduation rate of DCC students from four-year SUNY colleges is considerably higher than students from other schools. Dr. Edington said the data we are collecting will be used to help us make informed decisions moving forward.
- B. Dr. Edington gave a brief report on enrollment. For the summer session, compared to the same day last year, we are up 2.64% in headcount and over 9% in credit hours. For the fall semester, compared to the same day last year, we are up 8.6% in overall headcount and 10.4% in overall credits. The largest increase has been in new student enrollment.

There are a few factors that led to the early increase in enrollment of new students:

- Math- and English-led initiatives to use multiple measures have eliminated the need for many students to take placement testing.
 - A late high school spring break allowed students to register for classes during the break. New student registration started on April 8 and the high school break was April 15-19.
 - We utilized Slate, our new CRM, to invite students to register earlier than in previous years.
- C. President Edington reported on the search for a Vice President of Administration. The College is working with the firm of R.H. Perry on this search. 31 applications were received; 18 met qualifications and were reviewed by the search committee; and 8 candidates were video interviewed. The committee will be selecting the top candidates to invite to campus. The committee members are Ellen Gambino (Chair), Linda Beasimer, Esther Couret, Adrianna Greco, Joan McFadden, Donna Rocap, and Scott Schnackenberg. The goal is to complete the search in May.

- D. Dr. Edington informed Board members that Trustee Gharthey invited her, Dr. Gambino, and Ms. Anderson to visit the New York State Office of Children and Family Services Training Center. The newly renovated building was once a K-Mart. The new training center provides an opportunity to do simulations in realistic environments.
- E. President Edington reported that she was interviewed by Tom Sipos on the WKIP radio station this morning. It gave her an opportunity to promote the College.
- F. Dr. Edington informed Board members that she met with the superintendent of BOCES to explore opportunities to better coordinate our health and construction programs.
- G. President Edington said she will be going to Albany on Wednesday to meet with the other community college presidents to discuss the new concurrent enrollment legislation, workforce development, and campus safety. After the meeting, she will attend award ceremonies for those students receiving Phi-Theta Kappa and Chancellor's Awards.
- H. Dr. Edington informed Board members that she will be on vacation from Thursday until next Tuesday. Provost Gambino will be the lead official during her absence.
- I. President Edington reported that we will have approximately 1,000 students graduating this year. The first graduating class of the Think Ahead Program will be part of Commencement this year. County Executive Marc Molinaro will speak, and Chairman Emeritus Thomas LeGrand will be awarded an honorary degree.

XI. Items for Future Agendas

There were none.

XII. Date of Next Meeting

The next meeting of the Board of Trustees will be held on May 28, 2019 at 7:00 p.m.

XIII. Adjournment

There being no further business to discuss, a motion was made by Ms. Brown, seconded by Ms. Appel, voted on, and duly carried, to adjourn the meeting. The meeting adjourned at 9:00 p.m.

Respectfully submitted,

Linda M. Beasimer
Executive Assistant