

DUTCHESS COMMUNITY COLLEGE
Minutes
Board of Trustees Meeting
August 15, 2017

Trustees Present: Mr. Thomas E. LeGrand, Chairperson; Ms. Betsy Brown, Mr. Michael Francis Dupree, Ms. Barbara Hugo, Mr. Daniel P. Kuffner, and Mr. Timmian Massie
Dr. Pamela R. Edington, President

Absent: Ms. Sheila Appel, Mr. Dale L. Borchert, and Ms. Lilith Fichtmueller, Student Trustee

I. The meeting was called to order at 7:35 p.m. by Chairperson LeGrand.

II. Roll Call by Ms. Beasimer, quorum present.

III. Approval of Agenda:

Trustee Hugo made a motion to add the following two items to the agenda:

1. Approval of Paid Parental Leave Benefit
2. Approval of Creation of Sick Leave Bank for DUE Members

The motion was seconded by Mr. Dupree, voted on, and approved.

Upon motion made by Mr. Massie, seconded by Mr. Dupree, voted on and duly carried, the amended agenda was approved.

IV. Public Comment

Professor Mark Condon, President of Dutchess United Educators (DUE), addressed the Board regarding a non-agenda item. He briefly reported on the activities of DUE over the summer. He also said DUE appreciated the collaborative work between the College and DUE regarding the two items that were added to the agenda.

V. Consideration of Minutes of Meeting held on July 11, 2017: Upon motion made by Mr. Kuffner, seconded by Ms. Brown, voted on and duly carried, the minutes were approved as distributed.

VI. Educational Presentation – Disability Services

Dr. Edington reported that the College received a letter from the State Department of Education, Office of Civil Rights, informing the College that our website was not in compliance with the Americans with Disabilities Act. She asked Ms. Stokes to bring the Board up-to-date regarding this issue. Ms. Stokes and Ms. Couret worked with the College attorney to address the situation. It was determined that the Office of Civil Rights had based its complaint on our old

website. A phone conference was held, and we informed the Office of Civil Rights that we have very recently updated our website. We believe we are now in compliance. It was a positive conversation, and we anticipate that the complaint will be withdrawn once the Office of Civil Rights further reviews the new website.

Ms. Linda Bertolozzi, Coordinator of Disability Services, gave a short presentation on the disability services offered by the College. The Office of Disability Services, which has 2 full-time and 6 part-time employees works to ensure that all of our students have equal access. Typically, 6-7% of our campus enrollment needs accommodative services. Last year, over 750 students needed and received services. Students are evaluated to determine whether they are eligible for services and to determine exactly what type of services they require, i.e. classroom accommodations, additional time for tests, sign language, etc. The office also offers an employment program to help teach soft skills, approves housing accommodations as needed, and offers a workshop on academic success.

The office works collaboratively with other community agencies and often provides guidance to parents, staff and faculty members. Additionally, staff members participate in orientations and go to local high schools for college nights.

Dr. Ellen Gambino, Vice President of Academic Affairs, reported on the new *Think Ahead Program* that will start this fall. This program will offer those individuals with intellectual disabilities the opportunity to participate in the college experience while learning job and life skills. The College is committed to the County Executive's *Think Differently* initiative and has worked with various local agencies to bring this new program to our community. Day workers will be available to assist these individuals, which gives our students job opportunities to serve in that capacity, as well as to become mentors. The program will start with 6 to 10 students. Students who complete the program will receive a certificate.

VII. COMMITTEE REPORTS

Chairperson LeGrand noted for the minutes that all of the resolutions that are presented to the Board for approval are reviewed and discussed at committee meetings prior to the Board meeting.

A. Finance and Facilities

1. Approval of Bids:

a. Sidewalk Repair, Bricks and Belgian Block

Since this resolution was tabled at the last Board of Trustees meeting, a motion was made by Mr. Massie that it be removed from the table. The motion was seconded by Mr. Dupree, voted on, and approved.

RESOLUTION NO. 2017-74

Mr. Kuffner offered the following resolution and moved its adoption:
 WHEREAS, bids were duly advertised and requested for the RECONSTRUCTION OF VARIOUS CONCRETE SIDEWALKS, PRECAST PAVERS, AND BELGIAN BLOCKS and other general miscellaneous repairs on a multi-year basis, with projects to be completed on an “as needed” basis, and
 WHEREAS, bids were received as a result of the solicitation and were publicly opened and read aloud at 3:00 P.M., June 13, 2017, and
 WHEREAS, vendors provided prices as shown on the tabulation sheet attached to this resolution, and
 WHEREAS, funds for the RECONSTRUCTION OF VARIOUS CONCRETE SIDEWALKS, PRECAST PAVERS, AND BELGIAN BLOCKS and other general miscellaneous repairs by the College will be made available in the operational budgets associated with the terms of the contract, now, therefore, be it
 RESOLVED, that the contract for the RECONSTRUCTION OF VARIOUS CONCRETE SIDEWALKS, PRECAST PAVERS, AND BELGIAN BLOCKS and other general miscellaneous repairs be awarded to Villegas Landscaping, Fishkill, NY, in accordance with the specifications for a multi-year contract in the amounts specified on the attached summary sheet for labor and materials, all on an “as needed” basis. This contract is for three years with the provision for two (2) one-year extensions.

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Seconded by Mr. Dupree Resolution adopted unanimously

b. Lease of Car for President

RESOLUTION NO 2017-80

Mr. Kuffner offered the following resolution and moved its adoption:
 WHEREAS, bids were duly advertised and requested for the Lease of One (1) 2017 or newer Toyota Avalon XLE Premium, and
 WHEREAS, bids were received as a result of the solicitation and were publicly opened and read aloud at 3:00 PM., June 29, 2017, and
 WHEREAS, vendor provided prices as shown on the tabulation sheet attached to this resolution, and
 WHEREAS, the bid received from DCH Wappingers Falls Toyota meets the required specifications, and
 WHEREAS, funds for the leasing of the automobile are available in the operational budgets associated with terms of this lease, now, therefore, be it
 RESOLVED, that a three-year contract for the Lease of one (1) 2017 or newer Toyota Avalon XLE Premium be awarded to DCH Wappingers Falls Toyota, Wappingers Falls, NY.

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Seconded by Mr. Dupree Resolution adopted unanimously

2. Approval of RFP for Certified Sign Language Interpreter Services

RESOLUTION NO. 2017-81

Mr. Kuffner offered the following resolution and moved its adoption:

WHEREAS, a request for proposals was duly advertised and requested for CERTIFIED SIGN LANGUAGE INTERPRETER SERVICES, and WHEREAS, FIVE (5) proposals were received as a result of this solicitation for CERTIFIED SIGN LANGUAGE INTERPRETER SERVICES, RFP-DCC-05-2017, requested on or prior to May 23, 2017, and WHEREAS, the request for proposal received from SIGN LANGUAGE RESOURCES INC, meets the required specifications, and WHEREAS, funds for the CERTIFIED SIGN LANGUAGE INTERPRETER SERVICES will be made available in the operational budgets associated with the terms of the contract, now, therefore, be it RESOLVED, that a ONE (1) year contract for CERTIFIED SIGN LANGUAGE INTERPRETER SERVICES, in accordance with the specifications, be awarded to SIGN LANGUAGE RESOURCES INC., NEWBURGH, NY, for Fiscal Year 2018, and be it FURTHER RESOLVED, the contract will have the option of two (2) one-year renewals.

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Seconded by Ms. Brown Resolution adopted unanimously

3. Approval to Dispose of Surplus Equipment

RESOLUTION NO. 2017-82

Mr. Kuffner offered the following resolution and moved its adoption: WHEREAS, certain equipment being stored on campus is obsolete and no longer of use by Dutchess Community College, now, therefore, be it RESOLVED, that the Board of Trustees declares the attached list of equipment, which shall be made part of the official minutes of this meeting, obsolete and surplus to the needs of Dutchess Community College, and be it FURTHER RESOLVED, that the College is hereby authorized to dispose of said equipment in a manner consistent with law and/or regulation.

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Seconded by Ms. Hugo Resolution adopted unanimously

B. Personnel and Community Relations

1. Approval of NTE Promotions

RESOLUTION NO. 2017-83

Ms. Hugo offered the following resolution and moved its adoption: WHEREAS, the 2016-2020 contract between Dutchess Community College and Dutchess United Educators provides for eligible members of the administrative staff to be considered for promotional increments, and WHEREAS, based upon Appendix I of said contract, the following individuals are eligible for, and are recommended for, such increments, now, therefore, be it RESOLVED, that, effective September 1, 2017, promotional increments be awarded to:

- Lauren, Bunnell, Assistant Director of Advising Services
- Bernadette Cekuta, Coordinator of the Emergency Services Program

Doris Diaz-Kelly, Assistant Dean of Student Services and Director of EOP
 Jason Miller, College Affairs Writer

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Seconded by Mr. Dupree

Resolution adopted unanimously

2. Approval of Salaries for 2017-2018

RESOLUTION NO. 2017-84

Ms. Hugo offered the following resolution and moved its adoption:

WHEREAS, the negotiated agreement for 2016-2020 between the Board of Trustees, Dutchess Community College, the County of Dutchess, and Dutchess United Educators, provides a procedure for determining salaries for faculty and non-teaching educators for the 2017-2018 fiscal year, and WHEREAS, salaries for management/confidential employees have also been determined for 2017-2018, now, therefore, be it RESOLVED, that for the 2017-2018 fiscal year, the salaries listed below are approved, and the President is hereby authorized to prepare contracts up to the amounts specified below:

<u>NAME</u>	<u>POSITION</u>	<u>SALARY</u>
Adams, Troy	Asst Dean of Community Service	\$75,191
Adams, Michael	Instructor	\$61,821
Ahmad, Seemi	Professor	\$105,331
Akins, Leah	Professor	\$101,325
Allen, Joseph	Professor	\$95,317
Araujo, Michael	Associate Professor	\$80,643
Balaban, Mark	Director of Counseling Services	\$98,815
Barbuto, Daniel	Assistant Professor	\$84,040
Bell, Jordan	Instructor	\$60,382
Benedetto, William	Associate Registrar	\$98,815
Bertolozzi, Linda	Coordinator of Disability Svcs	\$69,396
Bishop, Jason	Assistant Professor	\$69,396
Black, Eileen	Coordinator of Admissions and Housing	\$62,889
Boden, Michael	Assistant Professor	\$64,515
Brellochs, Christopher	Associate Professor	\$80,643
Brennan, Erin	Assistant Professor	\$62,889
Buglion, Mary	Instructor	\$66,139
Bunnell, Lauren	Assistant Director of Advising Services	\$66,142
Burke, Teresa	Instructor	\$58,943
Butland, Marcia	Director of Student Conduct & Community Standards	\$86,095
Campagne, Jean-Michel	Assistant Professor	\$66,142
Cardinale, Marc	Academic Coach	\$54,753
Carl, Cathy	Director of the Library	\$109,336
Carlo, Melissa	Trio Director	\$66,106
Cavalieri, Jefferson	Professor	\$107,333
Cavanaugh, Kevin	Associate Professor	\$86,095
Cekuta, Bernadette	Coordinator Emergency Services Program	\$64,515
Checchi, Nancy	Clinical Lab Coordinator - Nursing	\$56,193
Cherciu, Lucia	Professor	\$93,314
Clark, Jeffrey	Associate Professor	\$98,815
Condon, Mark	Professor	\$101,325
Conrad, Susan	Professor	\$93,314
Cosentino, Joseph	Professor	\$103,329
Costello, Thomas	Assistant Professor	\$69,396

Courtney, Mark	Professor	\$93,314
Cox, Edward	Director of Campus Security and Safety	\$97,320
Craig, Margaret	Associate Professor	\$80,643
Craparo, Rachel	Assistant Director of Financial Aid	\$82,413
Darcy, Philip	Assistant Professor	\$75,905
Dawdy, Jordan	Assistant Professor	\$58,007
Dawes, Stewart	Veterans Resource Coordinator	\$79,159
Decker, Timothy	Director of Programs, DCC South	\$98,815
DeGuzman, Sandra	Associate Professor	\$86,095
DelTreste-Jutt, Carla	Associate Professor	\$82,461
Diano, Michelle	Admissions Counselor	\$72,651
Diaz-Kelly, Doris	Assistant Dean, Student Services & Dir of EOP	\$96,998
Dolansky, Barbara	Professor	\$93,314
Duda, Pamela	Instructor	\$67,579
Elone, Michele	Assistant Professor	\$87,294
Espinosa, Katherine	Instructor	\$60,382
Fox, Kelly	Assistant Registrar	\$66,142
Fraley, Sandra	Professor	\$85,303
Freeman, David	Assistant Professor	\$87,294
Gallagher, Bonnie	Associate Librarian	\$71,557
Garcia-Nunez, Juan	Associate Professor	\$98,815
Gasparini, Janay	Instructor	\$57,503
Gavner, David	Instructor	\$76,213
Geer, Jessica	Assistant Professor	\$61,261
Goehring, Ted	Counselor	\$71,023
Goffe-McNish, Jacqueline	Professor	\$109,336
Gorrick, Anne	Assistant Director of Financial Aid	\$71,023
Greco, Adrianna	Asstant Director of Student Conduct & Community Standards	\$73,375
Greenan, Cathleen	Associate Professor	\$80,643
Grutzner, Ingeborg	Professor	\$109,336
Guile, Lindsey	Assistant Professor	\$62,889
Gumaer, Jason	Instructor	\$58,943
Halfpenny, Victoria	Development Coordinator, DCC Foundation	\$62,889
Hall, Michael	Associate Professor	\$86,095
Halsey, Johanna	Professor	\$109,336
Hamel, Michelle	Academic Coach	\$56,380
Handler, Lowell	Associate Professor	\$96,998
Hanlon, Matthew	Asst Dir Student Activities	\$77,532
Hawlk, Eric	Assistant Director	\$78,826
Hooker, Navina	Professor	\$93,314
Hughes, Irene	Instructor	\$61,821
Ignal, Howard	Assistant Director of Systems Arch and Info	\$118,520
Ingham, Karen	Assistant Professor	\$87,294
Iraca, Tina	Assistant Professor	\$67,769
Ismail, Ahmed	Assistant Professor	\$72,651
Jadhav, Manish	Assistant Professor	\$66,142
Johnson, Maryanne	Instructor	\$67,579
Justin, Elizabeth	Associate Professor	\$86,095
Kabbash, Barbara	Associate Professor	\$98,815
Kennen, Susan	Professor	\$109,336
Kiernan, Tina	Assistant Librarian	\$72,651
Kirker, Richard	Assistant Professor	\$87,294
Klein, Melanie	Associate Professor	\$84,277
Kolarik, Francis	Instructor	\$61,821
Kucukozer, Mehmet	Associate Professor	\$71,557
Kushner, Carol	Assistant Professor	\$82,413
Lake, Gordon	Instructor	\$60,382
Lang, Kevin	Assistant Professor	\$69,396

Langlitz, Amanda	Coordinator of Campus Events	\$74,278
Lathrop, Renee	Associate Professor	\$86,095
Leonard, Katherine	Counselor - EOP	\$56,380
Lippman Hoskins, Margeaux	Instructor	\$57,503
Lockshon, Paula	Instructor	\$57,503
Lopez, Michele	Instructor	\$66,139
Lyman, Mary	Nursing Lab Asst	\$51,214
MacBrien Downs, Tammy	Career Employment Service Coordinator	\$71,023
Makhmudova, Roza	Coordinator	\$58,007
Manner, Mikko	Associate Professor	\$80,643
Mazzuca, Ornella	Professor	\$95,317
McArdle, Barbara	Associate Professor	\$80,643
McCabe, Holly	Assistant Professor	\$66,142
McCullers, Carson	Assistant Professor	\$74,278
McFadden, Joan	Associate Professor	\$78,826
McGuire, Catherine	Associate Professor	\$95,180
McWilliams, Weldon	Assistant Professor	\$67,769
Mead, Rachel	Coordinator - Starfish	\$58,007
Mead, Susan	Director of Financial Aid	\$109,336
Miller, Jason	College Affairs Writer	\$71,896
Mitchell, Chrisie	Associate Director of MLVW TLC	\$79,159
Morillo, Cathy	Director of Student Accounts	\$107,333
Moseley, Jeanne	Director of DCC Math Center	\$54,948
Moskowitz, Nancy	Assistant Professor	\$87,294
Murasso, Michele	Instructor	\$67,579
Murphy, Laura	Professor	\$85,303
Murray, Jaclyn	Print and Multimedia Designer	\$57,503
Murray, Matthew	Instructor	\$60,382
Myriantopoulos, Elaine	Nursery School Educator	\$64,906
Nelson, Dean	Professor	\$109,336
Newkirk, Marta	Assistant Dean of Student Services	\$98,815
O'Connell, Kathleen	Associate Professor	\$77,009
Olimpieri, Margaret	Associate Professor	\$87,912
O'Neill, Keith	Professor	\$93,314
Phillips, Patricia	Instructor	\$61,821
Phipps, Peter	Professor	\$101,325
Pilon, Paul	Instructor	\$70,456
Posada, Steven	Diversity Admissions Counselor	\$64,515
Powell-Kopilak, Tammy	Professor	\$93,314
Poznack, Virginia	Director of Scheduling	\$67,579
Rambadt, Michael	Instructor	\$61,821
Ramsay, Debra	Assistant Dean of Admin	\$82,461
Reilly, Lacie	Instructor	\$63,261
Reitter, Kathleen	Instructor	\$67,579
Riedl, Karin	Assistant Professor	\$61,261
Riela, Suzanne	Assistant Director of IR	\$82,461
Rieser, Andrew	Professor	\$95,317
Rios, Angela	Director of Advising Services	\$89,729
Roberg-Lopez, Stephanie	Professor	\$99,322
Roe, Michael	Associate Dean of Student Services	\$109,336
Rojas, Camilo	Professor	\$109,336
Roland, Mark	Instructor	\$76,213
Romano, Angela	Registrar	\$99,322
Roser, Burnelle	Assistant Director of the DCC	\$72,651
Rounds, Carolyn	Instructor	\$63,261
Rybacki, Kim	Assistant Professor	\$62,889
Sairitupa, Manuel	CIS Lab Asst	\$64,906
Saland, Jesse	Counselor	\$62,889
Santosuosso, Jennifer	Instructor	\$60,382

Savolainen, Jaclyn	Assistant Librarian	\$58,007
Scala, Andrew	Professor	\$109,336
Scaria, Treesa	Assistant Professor	\$72,651
Schaefer, Mark	Assistant Director of Financial Aid	\$66,142
Schnackenberg, Scott	Director of Institutional Research, Planning & Assessment	\$101,325
Schneider, Martin	Grants Director	\$91,311
Scolaro, Lori	Assistant Director of Academic Services	\$69,396
Squires, Brenda	Associate Professor	\$80,643
Squires-Trani, Shelley	Lab Nursery School Educator	\$56,193
Steger, Werner	Professor	\$93,314
Stokes, Craig	Associate Professor	\$93,363
Storey, Thomas	CIS Lab Assistant	\$63,662
Sweet-Flagler, Tara	Associate Professor	\$91,546
Taylor, Sara	Associate Professor	\$84,277
Teague, David	Associate Professor	\$95,180
Treacy-Pignetti, Lisa	Assistant Professor	\$85,667
Trinchera, Thomas	Assistant Librarian	\$80,787
Trosie, John	Assistant Professor	\$87,294
Upchurch-Mills, Gail	Associate Professor	\$77,009
Valentine, Daniel	Assistant Professor	\$87,294
VanBuren, Deborah	Associate Professor	\$89,729
VanDerStuyf, Rachel	Instructor	\$60,382
VanVoorhis, Mareve	Assistant Professor	\$87,294
Vermillion, Timothy	Assistant Dean of Community Service	\$80,643
Waller, Debra	Director of Student Life	\$80,643
Walsh, David	Instructor	\$76,213
Weglinski, Sally	Assistant Director Academic Services	\$85,667
Weidman, Dana	Professor	\$99,322
Welling, Timothy	Professor	\$101,325
Whittle, Francis	Professor	\$109,336
Williams, Leigh	Professor	\$101,325
Willmen, Scott	Assistant Professor	\$69,396
Wilmot, Todd	Assistant Professor	\$72,651
Winship, Thomas	Instructor	\$64,700
Woodcock, Marguerite	Instructor	\$58,943
Worrad, Cynthia	Coordinator of C-STEP	\$60,382
Wrage, Jennifer	Director of Academic Services	\$96,998
Yanoti, Jennifer	Instructor	\$61,821
Zasso, Robert	Associate Director of Financial Aid	\$91,546
Zinzi, Alyssa	Trio Student Success Coach	\$56,380
Zito, Anthony	Associate Professor	\$98,815

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Seconded by Mr. Kuffner Resolution adopted unanimously

3. Continuation of Management/Confidential Salaries for 2017-2018

RESOLUTION NO. 2017-85

Ms. Hugo offered the following resolution and moved its adoption:
 WHEREAS, salaries for management/confidential employees for fiscal year 2017-2018 have not yet been determined, now, therefore, be it
 RESOLVED, that salaries for 2017-2018 for management/confidential employees be continued at their present annual rate pending further action by the Board of Trustees.

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Seconded by Ms. Brown Resolution adopted unanimously

4. Reappointment of President Pamela R. Edington

RESOLUTION NO. 2017-86

Ms. Hugo offered the following resolution and moved its adoption:
BE IT RESOLVED, that the Board of Trustees hereby reappoints Dr. Pamela R. Edington to the position of President of Dutchess Community College with a contract covering the period September 1, 2017 through August 31, 2022, and be it
FURTHER RESOLVED, that her salary for fiscal year 2017-2018 shall be \$217,500.

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Seconded as a whole Resolution adopted unanimously

5. Approval of Paid Parental Leave Benefit

RESOLUTION NO. 2017-90

Ms. Hugo offered the following resolution and moved its adoption:
WHEREAS, New York State has passed a law that will provide for paid family leave benefits for parent-child bonding, and
WHEREAS, Dutchess Community College supports the intent of this law and recognizes the reality of today’s family structure and needs, and
WHEREAS, a paid parental leave benefit will allow for a better work-life balance for employees, and
WHEREAS, the Dutchess United Educators (DUE) Executive Council and management have negotiated a paid parental leave policy for approval by the DUE membership and the Board of Trustees, now, therefore, be it
RESOLVED, that the attached Parental Leave Policy, which shall be made part of the official minutes of this meeting, is hereby approved, and be it
FURTHER RESOLVED, that this policy, once approved by the DUE membership, shall be effective at the beginning of the Fall 2017 semester and expires on August 31, 2020.

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Seconded by Mr. Kuffner Resolution adopted unanimously

6. Approval of Creation of Sick Leave Bank for DUE Members

RESOLUTION NO. 2017-91

Ms. Hugo offered the following resolution and moved its adoption:
WHEREAS, there are times when employees experience circumstances that cause a need for sick leave time beyond that which they have accrued, and
WHEREAS, the College does not provide disability coverage for the first six months of incapacitation and intermittent leave beyond the normal accrual of sick leave benefits, and
WHEREAS, it has been determined that a sick leave bank funded by donations will be beneficial to employees, and
WHEREAS, the Dutchess United Educators (DUE) Executive Council and management have negotiated a Sick Leave Bank Policy for approval by the DUE membership and the Board of Trustees, now, therefore, be it
RESOLVED, that the attached Sick Leave Bank Policy, which shall be made part of the official minutes of this meeting, is hereby approved, and be it

FURTHER RESOLVED, that this policy, once approved by the DUE membership, shall be effective at the beginning of the Fall 2017 semester and expires on August 31, 2020.

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Seconded by Mr. Dupree

Resolution adopted unanimously

C. Ad Hoc Policy Committee

1. Approval of Policy on Athletics

RESOLUTION NO. 2017-87

Mr. Kuffner offered the following resolution and moved its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees has formed an ad hoc committee to review Board and College administrative policies and related resolutions, and

WHEREAS, based upon this review, the ad hoc committee has determined that Resolution #49, dated November 28, 1989, and the Athletics Program Statement of Purpose, adopted on September 26, 1995, are outdated, now, therefore, be it

RESOLVED, that, based upon the recommendation of the ad hoc committee, the aforementioned documents are hereby rescinded, and be it

FURTHER RESOLVED, that an updated Policy on Athletics, which is attached and shall be made part of the official minutes of this meeting, be adopted, and be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by Mr. Massie

Resolution adopted unanimously

2. Approval of Indemnification (Public Officers Law – Section 18) Policy

RESOLUTION NO. 2017-88

Mr. Kuffner offered the following resolution and moved its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees has formed an ad hoc committee to review Board and College administrative policies and related resolutions, and

WHEREAS, it was determined that a review of the policy related to Public Officers Law – Section 18 (Indemnification), which was approved by the Board of Trustees by Resolution #2000-07, dated September 28, 1999, was needed, and

WHEREAS, the ad hoc committee referred said policy to the College’s attorney for review and recommendation, and

WHEREAS, based upon this review, the College attorney recommended that this policy be revised, now, therefore, be it

RESOLVED, that, based upon the recommendation of the College’s attorney and the ad hoc committee, and review by the Board of Trustees, the revised policy on Indemnification (Public Officers Law – Section 18), which is attached and shall be made part of the official minutes of this meeting, is hereby approved, and be it

FURTHER RESOLVED, that this policy shall be effective immediately, and, be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by Ms. Brown

Resolution adopted unanimously

VIII. Report of the Student Trustee

Since Student Trustee Fichtmueller was unable to attend the meeting, there was no report.

IX. Report of the Chairperson

A. Resolution of Commendation for Trustee Richard Keller-Coffey

RESOLUTION NO. 2017-89

Mr. Kuffner offered the following resolution and moved its adoption:

WHEREAS, after seven years of distinguished service, Mr. Richard Keller-Coffey has retired from the Board of Trustees of Dutchess Community College, and

WHEREAS, during his tenure on the Board, Mr. Keller-Coffey served with distinction as Chairperson of the Academic and Student Affairs Committee and as a member of the Board Policy Ad Hoc Committee, and

WHEREAS, Mr. Keller-Coffey has always been well-informed about, and involved in, Board deliberations and consistently provided sage counsel, and

WHEREAS, Mr. Keller-Coffey has been integrally involved in the affairs of the Board of Trustees and his leadership has resulted in an improved educational environment for both students and faculty, and

WHEREAS, the Board of Trustees wishes to recognize and commend Mr. Keller-Coffey for his years of unwavering and devoted service to Dutchess Community College as a member of the Board of Trustees, now, therefore, be it

RESOLVED, that the Board of Trustees hereby extends its appreciation to Mr. Keller-Coffey for his dedication and commitment to the excellence of Dutchess Community College, and be it

FURTHER RESOLVED, that the Board of Trustees hereby approves this resolution on the occasion of Mr. Keller-Coffey’s retirement from the Board in recognition of his exemplary service to Dutchess Community College.

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Seconded as a whole

Resolution adopted unanimously

B. Chairman LeGrand reported that he, President Edington, Trustee Kuffner, and Ms. Anderson met with representatives of the County to discuss options to make the crosswalk on Creek Road safer for students. It was determined that installing electronic gates and fencing to funnel students to the crosswalk would be a good solution to the problem. Fund balance will be used to pay for this project. The possibility of seeking a grant to help offset costs will be examined.

- C. Mr. LeGrand appointed Trustee Massie to serve as one of the Board representatives on the DCC Association Board of Directors to replace Dr. Wesley, who retired from the Board.

- D. Appointment of Nominating Committee

Pursuant to the Dutchess Community College Board of Trustees By-laws, the annual meeting of the Board of Trustees is held in September. Officers of the Board of Trustees are elected at this meeting. Chairperson LeGrand appointed Mr. Dupree, Ms. Hugo, and Mr. Massie to serve on the Nominating Committee. Ms. Hugo, who will serve as Chairperson, will report on the committee's deliberations at the Annual Meeting, which is scheduled for September 19, 2017.

- E. Chairman LeGrand said the College is doing impressive things. He cited the Family Partnership Center and the new *Think Ahead* Program.

- X. Report of the President

- A. President Edington reported that she met with the Director and Art Director of Spark Media/Mill Street Loft regarding their summer program that was held at the College. They were very pleased with the experience and would like to come back next year. The summer programs that were held over the summer netted \$42,000 for the Association.
- B. Dr. Edington spoke about the proposed new state funding formulae for community colleges. This formulae does not base the state's contribution on the number of FTEs, but rather provides a base amount of funding plus additional funding based on meeting specific goals and outcomes. The community college presidents and the SUNY Vice Chancellor for Community Colleges have determined that we are not yet ready to bring this formulae forward to the Legislature. Therefore, we anticipate that the current funding method will remain in place for at least one more year. Additional information will be provided to the Board as it becomes available.
- C. President Edington informed Board members that Scott Page, the consultant who has been hired to compile a comprehensive study of Hudson Valley higher education, our enrollment, and DCC South, has determined that there is a need for DCC presence in the southern part of the County. We are attracting students from Putnam County and that is an area where demographics show a need. We are also reviewing the programs that are offered at other colleges. It is anticipated that Mr. Page will be ready to present his findings to the Board in October.

The College will be issuing an RFP for a master plan, and the Foundation plans to launch a capital campaign. The future of the institution will be reliant on the data we receive through these activities.

XI. Items for Future Agendas

There were none.

XII. Date of Next Meeting

The next meeting of the Board of Trustees will be held on September 19, 2017 at 7:00 p.m.

XIII. Adjournment

There being no further business to discuss, a motion was made by Mr. Massie, seconded by Mr. Dupree, voted on, and duly carried, to adjourn the meeting. The meeting adjourned at 8:40 p.m.

Respectfully submitted,

Linda M. Beasimer
Executive Assistant

lmb