

Board of Trustees Meeting – October 22, 2024

Summary of Actions

The following resolutions were passed by the Board of Trustees at its October 22, 2024 meeting:

A. Finance & Facilities (S. Caswell, Chair)

1. Approval of the contract with Fred. A. Cook, Jr. Inc for Sewer Maintenance
(Res #. 2025-11)
2. Approval to enter into a contract with Swim Digital Group for Consulting Services
(Res #. 2025-12)
3. Approval to enter into a contract with Guardian for Dental Health Insurance Services
(Res #. 2025-13)
4. Approval of the contract with Mid-Hudson Interpreter Services for Sign Language Services
(Res # 2025-14)

The date of the next regularly scheduled Board of Trustees meeting is **December 10, 2024**.

S. Caswell offers the following resolution and moves its adoption:

WHEREAS, bids were duly advertised and requested for SEWER LINE CLEANING MAINTENANCE/SERVICE AGREEMENT on a multi-year basis, and

WHEREAS, bids were received as a result of the solicitation and were publicly opened and read aloud at 3:00 P.M. on September 26, 2024, and

WHEREAS, vendors provided prices as shown on the tabulation sheet attached to this resolution, and

WHEREAS, funds for SEWER LINE CLEANING MAINTENANCE/SERVICE AGREEMENT will be made available in the operational budgets associated with the terms of the contract, now, therefore, be it

RESOLVED, that the bid received for SEWER LINE CLEANING MAINTENANCE/SERVICE AGREEMENT be awarded to Fred A Cook, Montrose, N.Y., the low bidder, in the amount of \$11,450.00, in accordance with the specifications for a multi-year contract in the amounts specified on the attached summary sheet for labor and equipment with operator for work outside the scope of the contract. This contract is for one year with the provision for two (2), one-year extensions.

* * * * *

Seconded by: **L. Pratt**

Motion Carried Unanimously

S. Caswell offers the following resolution and moves its adoption:

WHEREAS, the College seeks to enter into an agreement with Swim Digital Group to provide consulting services to support leadership development for change readiness and management workshops, and

WHEREAS, Swim Digital has been determined to be a sole source provider of the aforementioned services, and

WHEREAS, funds are available through strategic use of fund balance, now therefore, be it

RESOLVED, that the Board of Trustees hereby authorizes the College to enter into the agreement with Swim Digital Group in an amount not to exceed \$47,720 as a sole source provider.

* * * * *

Seconded by **L. Pratt**

Motion Carried Unanimously

S. Caswell offers the following resolution and moves its adoption:

WHEREAS, a request for proposals was duly advertised and requested for DENTAL HEALTH INSURANCE SERVICES, and

WHEREAS, four (4) proposals were received as a result of this solicitation for, DENTAL HEALTH INSURANCE SERVICES, RFP-DCC-18-2024, requested on or prior to September 9, 2024 and

WHEREAS, the proposal received from Guardian Life Insurance Company of America, best meets the required specifications, and

WHEREAS, funds for the DENTAL HEALTH INSURANCE SERVICES will be made available in the operational budgets associated with the terms of the contract, now, therefore, be it

RESOLVED, that a three (3) -year contract for DENTAL HEALTH INSURANCE SERVICES, in accordance with the specifications, be awarded to Guardian Life Insurance Company of America, Dewitt, NY, for an estimated annual cost of \$268,426.00, and

BE IT FURTHER RESOLVED, the contract will have the option for two (2) one-year renewals.

* * * * *

Seconded by **F. Castella**

Motion Carried Unanimously

S. Caswell offers the following resolution and moves its adoption:

WHEREAS, a request for proposals was duly advertised and requested for CERTIFIED SIGN LANGUAGE INTERPRETER SERVICES; and

WHEREAS, FIVE (5) proposals were received as a result of this solicitation for CERTIFIED SIGN LANGUAGE INTERPRETER SERVICES, RFP-DCC-19-2024, requested on or prior to August 21, 2024; and

WHEREAS American Sign Language is the sole means of accessing and participating in lecture and campus activities, and both MHIS and SLR have provided contracted services over the past several years; and

WHEREAS neither agency being able to provide a service at one time or another. As a result, a third option is recommended for Virtual Remote Interpreting (VRI) as a last resort; and

WHEREAS, the request for proposals received from MID-HUDSON INTERPRETER SERVICES, SIGN LANGUAGE RESOURCES INC, AND INTERPRETEK meet the required specifications; and

WHEREAS, funds for the CERTIFIED SIGN LANGUAGE INTERPRETER SERVICES will be made available in the operational budgets associated with the terms of the contract, now, therefore, be it

RESOLVED, that a ONE (1) year contract for CERTIFIED SIGN LANGUAGE INTERPRETER SERVICES, in accordance with the specifications, be awarded to:

- 1) MID-HUDSON INTERPRETER SERVICES, POUGHKEEPSIE, NY
- 2) SIGN LANGUAGE RESOURCES INC, NEWBURGH, NY
- 3) INTERPRETEK, ROCHESTER, NY

WITH MID-HUDSON INTERPRETER SERVICES HAVING THE FIRST RIGHT OF REFUSAL, for Fiscal Year 2025

BE IT FURTHER RESOLVED, the contract will have the option of two (2) one-year renewals

* * * * *

Seconded by: **L. Pratt**

Motion Carried Unanimously