

DUTCHESS COMMUNITY COLLEGE
Minutes
Board of Trustees Meeting
July 23, 2024

Trustees Present: Bobby Biersack, Mr. Frank Castella, Ms. Angela Flesland, Mr. Ibis Guzman, Ms. Evelyn Panichi, Ms. Linda Pratt, and Dr. Peter Grant Jordan, President

Absent: Mr. Michael Francis Dupree, Ms. Darrah Cloud and Mr. Stephen Caswell

I. The meeting was called to order at 6:50 p.m. by Vice-Chairperson Flesland.

II. Mr. Biersack led the Pledge of Allegiance.

III. Roll Call by Ms. Ponticello, quorum present.

IV. Approval of Agenda:

Upon motion made by Mr. Castella, seconded by Mr. Guzman, voted on and duly carried the agenda was approved as distributed.

V. Public Comment

There were no requests to address the Board.

VI. Consideration of Minutes for Meeting held on May 28, 2024:

Upon motion made by Mr. Castella seconded by Mr. Guzman, voted on and duly carried, the minutes were approved as distributed.

VII. COMMITTEE REPORTS

Vice-Chairperson Flesland noted for the minutes that all of the resolutions that are presented to the Board for approval are reviewed and discussed at committee meetings prior to the Board meeting.

A. Academic and Student Affairs Committee (L. Ghartey, Chair)

Ms. Ghartey provided the Board with a summary of items discussed at the last Academic and Student Affairs Committee held on July 10, 2024.

B. Board Policy (I. Guzman, Chair)

Mr. Guzman provided the Board with a summary of items discussed at the last Board Policy Committee meeting held on July 10, 2024:

1. Approval of the Admission Age Requirement Policy (Res # 2024-54)

I. Guzman offers the following resolution and moves its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews the College’s policies on a regular basis, and

WHEREAS, to comply with regulations, a policy on the Admissions Age Requirement and Academic and Safety Concerns for Students who are Minors has been written, and

WHEREAS, a public hearing with the Board of Trustees generated feedback from the College community that was incorporated, and

WHEREAS, the Policy Committee finds said policy to be appropriate to the needs of the College, now, therefore, be it

RESOLVED, that, based upon the recommendations the Policy Committee, and review by the Board of Trustees, the attached policy on the Admissions Age Requirement and Academic and Safety Concerns for Students who are Minors, which shall be made part of the official minutes of this meeting, is hereby approved, and be it

RESOLVED, that this policy shall be effective immediately, and be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by **L. Pratt**

Motion Carried Unanimously

2. Approval of the Revised Policy on Sex Discrimination and Sexual Harassment (Title IX) Policy (Res #. 2024-55)

I. Guzman offers the following resolution and moves its adoption:

WHEREAS, in keeping with good governance practices, the Board of Trustees Policy Committee reviews Board and College administrative policies on a regular basis, and

WHEREAS, based upon this review and input from the members of the Board of Trustees, the Policy Committee has determined that the policy on Sex Discrimination and Sexual Harassment (Title IX) must be revised to be compliant with law effective August 1, 2024, now, therefore, be it

RESOLVED, that, based upon the recommendation of the Policy Committee and review by the Board of Trustees, the revised policy on Sex Discrimination and Sexual Harassment (Title IX), which is attached and shall be made part of the official minutes of this meeting, is hereby approved, and be it

FURTHER RESOLVED, that this policy shall be effective immediately, and, be it

FURTHER RESOLVED, that the Board reconsider this policy again within five years or earlier should it be determined revisions are needed prior to the scheduled review date.

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Seconded by **B. Biersack**

Motion Carried Unanimously

C. Finance & Facilities (L. Pratt)

Ms. Pratt provided the Board with a summary of items discussed at the last Finance & Facilities Committee meeting on July 8, 2024.

1. Approval of the Bid for the Dutchess Hall Elevator Design (Res#. 2024-56)

L. Pratt offers the following resolution and moves its adoption:

WHEREAS, the Dutchess Hall Renovations Phase I Capital Project was approved by the Board of Trustees of the State University of New York, the Board of Trustees of Dutchess Community College and the Dutchess County Legislature, and

WHEREAS, Request for Proposals for Architectural/Engineering Services for Dutchess Hall Elevator were requested on RFP-DCC-08-2024, and

WHEREAS, there were five (5) proposals received as shown on the tabulation sheet attached to this resolution, and

WHEREAS, the College has reviewed each proposal, and interviewed the top three firms that met the project specifications, and

1. Approval of Board Meeting Dates for the 2024-2025 Academic School Year (Res. #2024-58)

A. Flesland offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, the attached list of Board Meeting dates for 2024-2025, which shall be made part of the official minutes of this meeting, is hereby approved.

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Seconded by **F. Castella** **Motion Carried Unanimously**

2. Approval of Regular Retirement for Elaine Myriantopoulos (Res # 2024-59)

A. Flesland offers the following resolution and moves its adoption:

BE IT RESOLVED, that, based upon the recommendation of the President of the College, the retirement of Elaine Myriantopoulos, Nursery School Educator in the Department of Early Childhood and Elementary Education, is hereby granted, effective August 15, 2024, and be it

FURTHER RESOLVED, that approval is granted to pay the appropriate benefits earned, and be it

FURTHER RESOLVED, that, in recognition of his dedicated service to Dutchess Community College, Ms. Myriantopoulos be granted emeritus status upon her retirement, and be it

FURTHER RESOLVED, that the Board of Trustees extends its sincere appreciation to Ms. Myriantopoulos for her valuable contributions to the College’s educational program during her tenure and wishes her the very best in her retirement and future endeavors.

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VIII. Report of the Student Trustee

Mr. Biersack reported on recruiting for open leadership positions in SGA for the 2024-2025 Academic school year.

IX. Report of the Chairperson

Vice-Chair Flesland highlighted college-wide activities for the month of July 2024.

X. Report of the President.

President Jordan started his report with thanking County Legislature for adopting the DCC Budget and thanked the Dutchess County Liaisons for all that is done to promote DCC and workforce development.

President Jordan reported on meeting with the Dutchess County Executive and their staff to review the DCC MasterPlan in effort to develop awareness.

President Jordan concluded his report by reporting on the PAC and Cabinet retreats.

XI. Other Business

None

XII. Date of Next Meeting

The next meeting of the Board of Trustees will be held on August 27, 2024 at 6:30 p.m.

XIII. Adjournment

There being no further business to discuss, a motion was made by Mr. Biersack, seconded by Mr. Castella, voted on, and duly carried, to adjourn the meeting. The meeting adjourned at 7:15 p.m.

Respectfully submitted,

Joia Ponticello

Joia Ponticello
Executive Assistant