



Office of Student Financial Services - Dutchess Community College  
 Orcutt Student Services Center/ Room 202  
 Fax (845) 431-8603  
 Email: [financialservices@sunydutchess.edu](mailto:financialservices@sunydutchess.edu)

## Instructions to See Missing Documents for Financial Aid

1. Open Chrome or Firefox browser (Do not use Internet explorer or Edge browsers)
2. Go to [www.sunydutchess.edu](http://www.sunydutchess.edu)
3. Hover over the Admission Link & then Click on Financial Aid
4. Now click on the Forms link on the left hand side of the webpage
5. Find the Links to myDCC Financial Aid Pages then click on the Missing Financial aid Documentation Link

### Financial Aid Forms

The forms below are for people who received a letter from F complete one or more of these forms.

Please make sure that every page of any documents sent to includes the student's name and Student Identification Numt

All forms provided on this web site are in ".pdf" format. In or you should have the Adobe Acrobat Reader plug-in. If you do Reader, you can download it here .

#### Satisfactory Academic Progress Documents

Title IV Academic Appeal Form AS REQUESTED ONLY  
 NYS Appeal Application AS REQUESTED ONLY

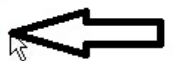
#### Release of Information

Release of Information



#### Links to myDCC Financial Aid Pages

Missing Financial Aid Documentation  
 Financial Aid Award Overview  
 Financial Aid Terms & Conditions



6. Sign in using your myDCC username and password.

Dutchess Community College: Sign In

Please enter your myDCC username and password.

User Name

Password

First time logging in or forgot your userid? Click here  
 Forgot your password? Click here  
 Need to change your password? Click here

If you are having difficulty logging in, please contact the DCC Helpdesk at 845-431-8000 ext. 4357.

7. You will then be directed to your self-service page showing you what financial aid documents are missing to complete your financial aid file.

Eligibility Requirements for 2016-2017 Academic Year

[Student Requirements](#) [Holds](#) [Academic Progress](#)

#### Unsatisfied Requirements

Requirement	Status	As of Date	Fund Term
Direct PLUS Loan Master Promissory Note You are required to complete the Direct Loan Promissory Note at . After completion of the Promissory Note the school will receive notification from the loan servicer. NOTE: This notification may take up to several days. The requirement on your "Student Requirements" page will not be updated until this notification is received.	Not Signed	Aug 17, 2016	
Federal Student Financial Aid Application	Needed from Student	Apr 27, 2016	
Parent must complete a PLUS Loan Application Your parent has accepted a PLUS loan to help pay towards your bill at Dutchess Community College. You will need to have your parent go to <a href="http://www.studentloans.gov">www.studentloans.gov</a> website to fill out a PLUS loan application. Here is a link to a video about navigating the studentloans.gov website as a parent. Parent Borrowers	Needed from Student	Aug 17, 2016	

The Requirements link enables you to download the form necessary to complete the specific requirement or transfers you to another page to satisfy the requirement.