NYS RESIDENCE REQUIREMENTS FOR ATTENDANCE AT A COMMUNITY COLLEGE

Because NYS Community Colleges receive a portion of their funding from the county they reside in, all students are required to prove their residence as follows:

- Have resided in New York State for a minimum of one year prior, AND
- Resided in your home county (see 1 or 2 below) for six months prior to the first day of classes.

1. DUTCHESS COUNTY RESIDENTS

Complete the Affirmation of Dutchess County Residence available. Include this with your adjusted payment (subtract the non-resident tuition amount from balance due.)

2. NON-DUTCHESS COUNTY RESIDENTS

You must submit a Certificate of Residence issued by your County Treasurer. A listing of NYS County Treasurer’s Offices is available on the reverse side of this sheet. Many counties have different requirements. It is suggested that you call your county first to ensure you get the most accurate information.

**IMPORTANT PLEASE READ**

Please note per New York State Education Law, Certificates cannot be dated more than 60 days before the start of the semester and 30 days after the start of the semester. If you fail to submit your certificate to Dutchess Community College within this time frame, you will be responsible for paying the non-resident tuition. Certificates are only good for one year from the date of issue.

NO CERTIFICATES WILL BE ACCEPTED THAT DO NOT FALL WITHIN THE PUBLISHED DATES.

TIME FRAMES FOR SUBMITTING CERTIFICATES OF RESIDENCE

1. Summer 2016-
2. Fall 2016 - July 1, 2016 to September 29, 2016