



Parking Permit Application

License Plate Number

Permit Number (Security Office)

Student Last Name, First Name, Middle Name ID # A

Address

City

State

ZIP

Make

Model

Color

Year

Date

Student Staff Faculty

I have received a copy of Dutchess Community College parking rules and regulations.

Signature _____ Date _____

Do not mail this form back to DCC. To register your vehicle(s), bring this completed form with photo ID to the Security Office in the Student Services Building. This DCC Parking Permit does not expire.

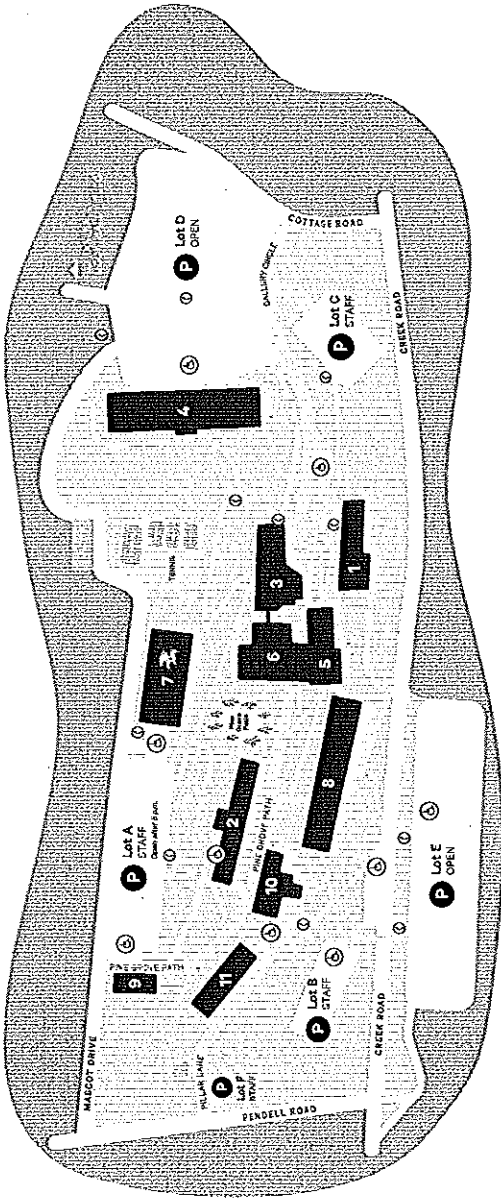
**Emergency
Ext. 4911**

**Traffic/
Parking
Rules and
Regulations**

DCC Security office
Student Services Center
(845) 431-8070

DUTCHESS
COMMUNITY COLLEGE

Welcome to Dutchess Community College



- ① Allyn J. Washington Center for Science and Art (Art gallery)
 - ② Bowne Hall
 - ③ Center for Business and Industry
 - ④ Conklin Hall (Student Housing)
 - ⑤ Drumlín Hall (Dining)
 - ⑥ Dutchess Hall (Bookstore, Student Lounge, Theatre)
 - ⑦ Falcon Hall (Gymnasium)
 - ⑧ Hudson Hall (Library)
 - ⑨ Louis Greenspan Day Care Center
 - ⑩ Orcutt Student Services Center (Admissions, Financial Aid, Registration, Student Accounts)
 - ⑪ Taconic Hall
- P Parking
 ♿ Parking for Persons with Disabilities
 ☎ Blue Light Emergency Phone
- DUTCHESS**
COMMUNITY COLLEGE

**SPEED
LIMIT**
on campus
15

DUTCHESS COMMUNITY COLLEGE
53 PENDELL ROAD
POUGHKEEPSIE, NY 12601-1595
www.sunydutchess.edu

A. General Rules and Regulations

The College is not responsible or liable for damage or loss to any vehicle or its contents while on campus. The Office of Safety and Security is responsible for the implementation of the parking and vehicle registration policy and the enforcement of its provisions.

1. All New York State vehicle and Traffic laws must be obeyed while on campus.
2. All traffic rules and regulations apply to all non-credit, full-time and part-time students and faculty/staff.
3. The maximum speed limit on all campus roadways and in all campus parking lots is 15 miles per hour.
4. Handicap and Medical Permit areas are reserved day and evening for students with Medical Permits.
5. The area immediately in front of Falcon Hall is a Medical and Restricted Parking Zone. The area behind Falcon (tennis courts) and the North Annex are "No Parking" zones for students and faculty/staff. People parking in these areas will be ticketed!
6. No motor vehicle may be parked at any time in or on:
 - Any campus roadway, or shoulder of a road or on the grass.
 - Fire lanes, or any other area restricted by the college.
 - Service vehicle areas, loading docks, sidewalks or other pedestrian walkways.
 - Any parking lot other than the one to which the vehicle is assigned and for which a parking pass has been issued.
 - Any location that obstructs roadway or parking lot traffic flow or blocks building access or blocks another vehicle.
7. Motorcycles do not require a permit and can park on the special concrete area of D-Lot.
8. Student parking is not allowed in Lots A, B, C & E. Illegally parked vehicles will be ticketed.
9. Students who park in visitors' parking with or without a parking permit will be fined.

B. Student Permits

1. To register your vehicle(s), apply in person at the Security Office in the Student Services Center, Monday through Sunday, 8 AM to 11 PM and present your SUNY I.D. for verification. I.D.'s are issued Monday through Friday 8 AM to 8 PM.
2. College Vehicle Registration Forms are included in Early Registration Packets. Fill out the form correctly; entering all information, ensuring the license plate number is copied exactly from your state vehicle registration. Return it in person to the Security Office.
3. Parking permits are issued which allows parking in the following: Student areas: Lots D & E.
Faculty/staff areas: Lots A, B, C, D & E.
4. Remember that each permit applies to only one particular vehicle and must not be transferred to another vehicle or person.
5. Permits must be applied to the vehicles inside back window on the driver's side.
6. Students, faculty/staff requiring Handicap/Medical Permits must possess a New York State Handicap/Medical permit or License Plate. Only vehicles exhibiting State issued permits will be permitted to park in designated handicap parking spaces. It should be noted that handicap parking rules are enforced on campus at times by the Town of Poughkeepsie Police Department as well as Dutchess Community College Security. If there are no spaces, call the Security Office, extension 8070, for a medical escort. Do not block any handicap area.
7. Special permits must park in assigned areas only.
8. Notify Security promptly of any change in the information given on the Vehicle Registration Form. You will be responsible for any tickets accrued to the individual permit unless the Security Office is notified.
9. Report promptly any disappearance of permit and return any permit found immediately to Security.
10. Remove and destroy any permit when selling, trading, or junking your vehicle.

C. Violations & Fines

1. Operator or owner found to be in violation of College regulations shall be subject to a fine(s). Any vehicle in violation of college traffic regulations will be issued a Traffic Violation Ticket.
2. Any vehicle in violation of Campus Rules & Regulations will be identified by its license plate number through the NYS Motor Vehicle Bureau or permit on file.
3. Vehicle operators shall at all times yield to pedestrians in designated crosswalks and on campus.
4. Overnight parking is not allowed without prior approval from the Security Office. Abandoned motor vehicles will be towed at the owner's expense.
5. Vehicles, including bicycles, mopeds, motor-scooters, and motorcycles may only be operated on roadways and in parking lots. Driving or parking is prohibited on pedestrian paths, sidewalks, landscaped areas, construction areas, and in any other area that would constitute a safety hazard or interfere with the use of or access to College facilities (College service vehicles and bike patrol are exempt from this requirement.)
6. Parking appeal forms may be obtained from Security at the Student Services Center. Student Government handles all appeals.
7. Payment of fines must be made within 30 days at the Student Accounts Office. No appeals can be made after the 30 days period. A fine is a financial obligation to the college which must be paid. Failure to pay the fine will result in the flagging of your records to prevent future enrollment, transfer of credits, copy of transcripts or other penalty deemed appropriate by competent authority...
8. Hours of enforcement. All parking regulations, including permit requirements, are enforced 24 hrs a day, year round.