

# DUTCHESS

## COMMUNITY COLLEGE

*Office of Human Resources*

May 1, 2017

MEMORANDUM TO: All College Employees

FROM: Esther Couret, Director of Human Resources Management

RE: HOLIDAY SCHEDULE – ACADEMIC YEAR 2017-2018

HOLIDAYS AUTHORIZED

DCC OBSERVANCE DATES

Labor Day, 9/4/17	Monday, September 4, 2017
Columbus Day, 10/9/17	Friday, November 24, 2017
Election Day, 11/7/17	Tuesday, December 26, 2017
Veterans' Day, 11/10/17	Wednesday, December 27, 2017
Thanksgiving Day, 11/23/17	Thursday, November 23, 2017
Christmas Day, 12/25/17	Monday, December 25, 2017
New Year's Day, 1/1/18	Monday, January 1, 2018
M.L. King, Jr. Day, 1/15/18	Monday, January 15, 2018
Lincoln's Birthday, 2/12/18	FLOATING HOLIDAY*
Presidents' Day, 2/19/18	Monday, February 19, 2018
Memorial Day, 5/28/18	Monday, May 28, 2018
Independence Day, 7/4/18	Wednesday, July 4, 2018

College offices will be open Columbus Day, Election Day, and Veterans' Day. The observance of these holidays has been deferred (see above).

\*FLOATING HOLIDAY must be used with supervisory approval on or after the holiday, by 8/31/18 for Full-Time Administrative Staff and by 12/31/18 for Full-Time and Part-Time Civil Service Staff.

EC