Spring 2014
Continuing
Education

Career Training
The Music School
Personal Enrichment
Teen Classes
Workforce Training
ESL | HSE

Registration Hotline: (845) 431-8910
sunydutchess.edu/cfweb
AVAILBLE CLASSES INCLUDE:

- Basic Computers
- Business Classes
- Substance Abuse Counselor Training
- English as a Second Language
- Green Technology
- Healthcare
- Music School
- Online Classes
- Real Estate/Insurance
- Security Guard Training
- Teen Classes

Visit DCC's Open House and learn about the courses directly from the instructors leading them. Teachers will be on hand to answer questions about DCC's non-credit offerings.
Get the skills employers demand with the convenience that you demand.

**Our Online Training Option Brings 21st Century Learning Taught By Expert Instructors Right To Your Living Room.**

With classes from Ed2Go, ProTrain Online, E Classes/American Management Association, you’re sure to find the exact training you need to thrive in today’s competitive workforce. Best of all, it’s convenient enough to fit your tight schedule!

To get started, visit: sunydutchess.edu/continuingeducation/continuinged/onlinecourses/

Some of the many classes available ...

- Administrative Professional with Microsoft Office Specialist 2010
- Microsoft Office Specialist 2010 Certification Training
- Medical Billing and Coding
- Medical Transcription + Medical Terminology
- Administrative Medical Specialist with Medical Billing and Coding
- CompTIA™ A+ Certification Training
- Digital Arts Certificate
- Web Design Certificate
- Speed Spanish
- Writing Essentials
- Keys to Effective Communication
- Introduction to Networking
- Get Assertive!
- Introduction to C++ Programming
- Start Your Own Small Business
- Certificate in Gerontology
- Certificate for the Administrative Assistant
- Certificate in Human Resources Management
- Certificate in General Management
- Business Writing: When English is a Second Language
- How to Write a Marketing Plan
- Successful Negotiating

**Computer Skills**

**CST004 PC SAMPLER**

This instructor-led beginner course is for students who want to explore the workings of the computer in a non-technical language. Topics to be covered are basic Windows function, basic software including word processing, spreadsheets, database, and an introduction to the Internet. (24 Hours)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section #</th>
<th>Time</th>
<th>(Day) Date</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5058</td>
<td>10</td>
<td>6:00 p.m.-9:00 p.m. (MW)/3/3-3/19</td>
<td>DCC</td>
<td>TBA</td>
<td>$225</td>
<td></td>
</tr>
</tbody>
</table>

**CST005 ESL BASIC COMPUTERS**

This course addresses computer deficiencies in basic skills of adult learners functioning in the workplace or in the community and for whom English is a second language. This instructor-led course is for students who want to explore the computer in a non-technical language and for those who want to learn communicative competence.

**CST617 PROGRAMMING USING JAVA**

For those with little or no experience in programming, learn how to write object-oriented programs using Java. Programming fundamentals are examined using predefined objects supplied by the language—develop your own programs using object-oriented methodology. Syntax and application of concepts to real-world programming, object-oriented design practices, variables and constants, selection and repetition statements, non-numerical data types, arrays, inheritance and case studies covered.

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section #</th>
<th>Time</th>
<th>(Day) Date</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5049</td>
<td>90</td>
<td>6:00 p.m.-9:00 p.m. (MW)/3/24-4/23</td>
<td>DCC</td>
<td>$495</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CST706 QUICKBOOKS**

Quickbooks is a complete business bookkeeping system capable of handling invoicing, accounts receivable and accounts payable. Students will be introduced to all these features and many more. Prerequisite: a working knowledge of bookkeeping is advised. (18 Hours)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section #</th>
<th>Time</th>
<th>(Day) Date</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5050</td>
<td>90</td>
<td>9:00 a.m.-12:00 p.m. (WF)/2/5-2/21</td>
<td>DS</td>
<td>$154</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Microsoft Office Series**

**CST129 WORD BASIC 2010**

Learn to use the standard word processor to create and edit documents. Topics include: exploring Word tools and menus, copying, pasting, using the Office clipboard, formatting basics, creating headers and footers, working with margins and page layout and using proofing tools. (15 Hours)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section #</th>
<th>Time</th>
<th>(Day) Date</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5051</td>
<td>10</td>
<td>6:00 p.m.-9:00 p.m. (TR)/1/17-2/21</td>
<td>DCC</td>
<td>$20</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CST202 BASIC ACCESS 2010**

Learn how to use Access powerful data management tools. Topics include: database concepts and terminology, exploring Access tools and menus, navigation, entering and editing records, creating and modifying tables, working with filtering and sorting options, creating and modifying simple queries, using and modifying forms, planning and creating reports, and exploring modifying field types and relationships. (15 Hours)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section #</th>
<th>Time</th>
<th>(Day) Date</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5053</td>
<td>10</td>
<td>6:00 p.m.-9:00 p.m. (MW)/2/10-2/26</td>
<td>DCC</td>
<td>$20</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CST320 EXCEL BASIC 2010**

Learn how to use Excel worksheets and workbooks for a variety of business functions. Topics include: exploring Excel tools and menus, creating and editing worksheets and workbooks, moving and copying data, using formulas and functions, formatting worksheets, charting basics and printing options. (15 Hours)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section #</th>
<th>Time</th>
<th>(Day) Date</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5054</td>
<td>10</td>
<td>6:00 p.m.-9:00 p.m. (TR)/1/23-2/6</td>
<td>DCC</td>
<td>$20</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CST321 EXCEL INTERMEDIATE 2010**

Learn how to enhance Excel skills by customizing options, toolbars and menus, working with multiple worksheets and workbooks, linking worksheets and workbooks, editing display options, filtering and sorting lists, exploring advanced charting and formatting options, and creating and managing templates. (15 Hours)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section #</th>
<th>Time</th>
<th>(Day) Date</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5056</td>
<td>10</td>
<td>6:00 p.m.-9:00 p.m. (TR)/2/11-2/25</td>
<td>DCC</td>
<td>$154</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**CST516 INTRO TO POWERPOINT**

Learn to create business presentations with PowerPoint design tools. Topics include: exploring PowerPoint tools and menus, creating, editing and viewing presentations, using the auto content wizard, adding side headers and footers, using proofing tools, formatting text drawing and modifying objects, aligning and grouping objects, enhancing presentations with graphics charts and automation, and using PowerPoint masters. (9 Hours)

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section #</th>
<th>Time</th>
<th>(Day) Date</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5057</td>
<td>10</td>
<td>6:00 p.m.-9:00 p.m. (W)/1/15-1/19</td>
<td>DCC</td>
<td>$91</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**KEY TO UNDERSTANDING COURSE OFFERINGS**

<table>
<thead>
<tr>
<th>How To Read the Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRN</td>
</tr>
<tr>
<td>-----</td>
</tr>
<tr>
<td>5058</td>
</tr>
</tbody>
</table>

**Day Code**

M = Monday, T = Tuesday, W = Wednesday, R = Thursday, F = Friday, S = Saturday, U = Sunday

**Course Locations**

<table>
<thead>
<tr>
<th>Section #</th>
<th>Abbreviations and Addresses</th>
</tr>
</thead>
<tbody>
<tr>
<td>10s</td>
<td>DCC Main Campus, 53 Pendell Road, Poughkeepsie</td>
</tr>
<tr>
<td>90s</td>
<td>DS Dutchess South, Hollowbrook Office Park 31 Marshall Road, Building 4, Wappingers Falls</td>
</tr>
</tbody>
</table>
### Adobe Design

**CST812 PHOTOSHOP FOR NOVICES**  
Learn the basics of how to manipulate and modify images using the many powerful tools and pallets Photoshop has to offer. Student should have a basic understanding and ability to navigate by the end of the course. (18 Hours)  
5058 10 6:00 p.m. - 9:00 p.m.  
(MW) 3/3-3/19  
**Fee:** $225

**CST813 PHOTOSHOP II**  
This course is intended as a follow-up to the Photoshop for Novices course. It is intended to advance the student’s techniques for manipulating image art in a digital format.  
(9 Hours)  
5059 10 6:00 p.m. - 9:00 p.m.  
(MW) 3/24-3/31  
**Fee:** $154

**CST820 ADOBE INDESIGN I**  
An introduction of the basic logic and understanding of the program’s work area will prepare students to create business cards, posters and a tri-fold brochure by the end of the course.  
(18 Hours)  
5060 10 6:00 p.m. - 9:00 p.m.  
(TR) 3/25-4/10  
**Fee:** $235

**CST821 ADOBE INDESIGN II**  
Continue learning InDesign’s powerful capability as we cover in-depth use of the control panel, styles, book creation, TOC nesting object and styles, GREP, tables and more. Prerequisite: InDesign 1 or basic program knowledge— at instructor’s discretion. Required text: “InDesign CS5: Visual Quickstart Guide” by Cohen available at DCC Bookstore.  
(12 Hours)  
5061 10 6:00 p.m.-9:00 p.m.  
(TR) 4/15-4/24  
**Fee:** $91

**CST830 APPLES APPLES EVERYWHERE**  
Get the most out of your iPhone, iPad or iPod. Create and manage synchronized calendars, to-do lists, keep up with family members, use as an entertainment portal for your favorite television shows, movies, books and games as well as track social networks like Facebook and Twitter. (10 Hours)  
5064 10 6:30 p.m. - 8:30 p.m.  
(MW) 4/7-4/21  
**Fee:** $99

5065 90 6:30 p.m. - 8:30 p.m.  
(MW) 2/3-2/19  
**Fee:** $99

**CST840 WORDPRESS**  
WordPress is a free blogging and website development tool. It currently is the most popular blogging system in use and manages a quarter of all new websites. Learn about themes, plugins, posts, photos and videos and backing up your site. Learn by building and developing your first blog site. (6 Hours)  
5066 90 9:00 a.m.-12:00 p.m.  
(WF) 1/15-1/17  
**Fee:** $60

## Web Design

**CST308 DREAMWEAVER LEVEL I**  
Explore the industry-leading web authorizing software. Build a sample page using CSS (Cascading Style Sheets) for styling and layout. Work with text, lists, Spry widgets, tables and images. Navigate a site internally and externally using links, image links, navigation bars and tabbed panels. (12 Hours)  
5062 90 6:00 p.m.-9:00 p.m.  
(MW) 2/24-3/5  
**Fee:** $180

**CST304 DREAMWEAVER LEVEL 2**  
Explore techniques for interactivity using behaviors and events. Collect information using forms. Understand the CSS box model and the use of <div> tags. Insert a Flash file. Work with site management using templates, library items and publish a site to the web. (12 Hours)  
5063 90 6:00 p.m.-9:00 p.m.  
(MW) 3/10-3/19  
**Fee:** $180

### KEY TO UNDERSTANDING COURSE OFFERINGS

<table>
<thead>
<tr>
<th>CRN</th>
<th>Section #</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5058</td>
<td>10</td>
<td>6:00 p.m.-9:00 p.m.</td>
<td>DCC</td>
<td>TBA</td>
<td>$225</td>
</tr>
</tbody>
</table>

**Day Code**  
M = Monday, T = Tuesday, W = Wednesday, R = Thursday, F = Friday, S = Saturday, U = Sunday

<table>
<thead>
<tr>
<th>Course Locations</th>
<th>Section #</th>
<th>Abbreviations and Addresses</th>
</tr>
</thead>
<tbody>
<tr>
<td>10s</td>
<td>DCC</td>
<td>Main Campus, 53 Pendell Road, Poughkeepsie</td>
</tr>
<tr>
<td>90s</td>
<td>DS</td>
<td>Dutchess South, Hollowbrook Office Park</td>
</tr>
<tr>
<td></td>
<td></td>
<td>31 Marshall Road, Building 4, Wappingers Falls</td>
</tr>
</tbody>
</table>

### CAREER TRAINING

#### VOC666 MEDICAL BILLING AND CODING PROGRAM

This comprehensive course covers solving insurance and billing issues, manually filing claims, completing forms, tracing delinquent claims and appealing denied claims. The course highlights CPT, specialty fields, ICD-9 and basic claims processes. Learn how to find codes using coding manuals, (CPT, ICD-9 and HCPCS). After obtaining the suggested work experience (6 months to 2 years), students who complete this course could be qualified to sit for the American Academy of Professional Coders (AAPC) - Certified Professional Coder Exam (CPC or CPC-H Apprentice); the American Health Information Management Association (AHIMA) Certified Coding Associate (CCA) exam; and/or other National Certification Exams. Textbooks are included. Saturdays (4/5 and 4/26) from 9 a.m. - 3 p.m. (80 Hours)  
5067 10 6:00 p.m. - 9:30 p.m.  
(MWS) 3/10-5/14  
**Fee:** $1,799

#### VOC667 MEDICAL CODING FOR CERTIFIED PROFESSIONAL CODER

If you are a Physician-Based Medical Coder or Certified Professional Coder (CPC), you will prepare for the American Association of Professional Coders (AAPC) CPC exam covering up-to-date CPT, ICD-9-CM Volumes 1 & 2, and HCPCS Level II coding info in addition to expanding knowledge of assigning correct procedure and diagnosis codes.  
If you are an Outpatient Hospital Professional Coder (CPC-H), you also will learn coding fundamentals including CPT, ICD-9-CM Volumes 1, 2 and 3 and HCPCS Level II coding along with OPPS—the payment method currently used by most hospitals.  
We recommend students have at least two years’ experience or an Associate’s Degree prior to registering for this course. Students will need to maintain a current membership with the AAPC. New members must submit membership payment ($125) with examination application [$300]. Renewing members must have a current membership at the time of submission and when exam results are released. Required Textbooks:  
1) “ICD-9-CM 2014 Vol. 1, 2 and 3 for Hospitals”  
2) “ICD-10 2014 The complete official draft code set”  
3) “HCPCS 2014 Level Professional Ed”  
4) “CPT 2014 Professional Ed”  
Exam is scheduled for 4/26 at Dutchess Community College. For further information: AAPC.COM (96 Hours)  
5068 10 6:00 p.m. - 10:00 p.m.  
(T) 1/14-4/15  
**Fee:** $1,200

#### VOC754 EKG TECHNICIAN CERTIFICATION

Prepare to function as an EKG Technician and to take the ASPT - Electrocardiograph (EKG) Technician exam. This course includes important practice and background information on anatomy and physiology of the heart, medical disease processes, medical terminology, legal aspects of patient contact, electrocardiography and stress testing. Additionally, students will practice with EKG equipment and perform hands-on labs including the function and proper use of the EKG machine, the normal anatomy of the chest wall for proper lead placement, 12-lead placement and other clinical practices. Textbooks are included. (50 Hours)  
5069 10 6:00 p.m. - 9:30 p.m.  
(MW) 3/10-4/28  
**Fee:** $999

#### VOC755 PHARMACY TECHNICIAN PROGRAM

Prepare to work in the pharmacy field and for the Pharmacy Technician Certification Board’s (PTCB) exam. Technicians work in hospitals, home infusion and community pharmacies, and other settings. Also covered: pharmacy-specific medical terminology, reading and interpreting prescriptions and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control and billing and reimbursement. A Pharmacy Technician should possess a High School diploma or GED equivalent and have strong math skills. Textbooks included, certification exam is $129 and is not included in tuition. (50 Hours)  
5070 10 6:00 p.m. - 9:30 p.m.  
(TR) 3/11-4/29  
**Fee:** $999

**Externship Option**  
An 80-hour externship at a local pharmacy will be available for students who are recommended by instructor and complete additional skills-training requirements upon conclusion of the course. Dates and times will vary depending on location and availability.  
5071 70E  
**Dates & Locations Vary**  
**Fee:** $99

Call Community Services at 431-8910 for payment plan details.

ONLINE REGISTRATION: sunydutchess.edu/cfweb
EMT

EMT101 EMT B ORIGINAL
This intensive 220-hour program is designed to train individuals to provide basic life support in the pre-hospital setting as a New York State Certified Emergency Medical Technician - Basic. Required text for sections 70, 90: “Emergency Care and Transportation of the Sick and Injured” by Jones and Bartlett, 10th edition. Text is available at the DCC Bookstore.
Section 70 Location: Roosevelt Fire Department, Cream St. 5073 70 6:00 p.m.-10:00 p.m. (TWR) 2/4-5/15 RFD J Port $700
5074 90 8:00 a.m.-12:00 p.m. (TWR) 2/4-5/15 DS J Kovalsky $700

EMT102 EMT REFRESHER
The EMT Refresher course is designed to review and update the EMT in psychomotor and cognitive knowledge to current 2009 NHTSA standards for EMT-B. The program incorporates a challenge mechanism allowing those who can demonstrate competency to be exempted from the remedial sessions of the refresher program. Persons successfully completing the entire challenge program will be qualified to sit for the NYS Certification exam without attending additional sessions. (75 Hours)
Prerequisites: Student previously must be, but not necessarily currently, certified as a NYS EMT. Students are not considered registered until full payments are made. You must register before the start of classes.
Textbook: “Refresher Emergency Care and Transportation of the Sick and Injured” Jones and Bartlett, 2nd edition. Text is available at the DCC Bookstore.
5076 90 6:30 p.m.-9:30 p.m. (MW) 2/3-5/14 DS J Boyle $335

EMT104 PARAMEDIC REFRESHER
Designed to function in the challenge format or as a full refresher. Successful completion will lead to recertification through the New York State Department of Health. The program enriches the 2009 US DOT National Standard Curriculum and involves cognitive and psychomotor skills training in advanced pre-hospital care. To successfully complete, students must take either the challenge examinations or attend the full refresher. Failure to achieve a passing grade on any section of the challenge exam will require attendance at the appropriate class sessions identified in the student’s individual learning contract. (60 Hours)
5102 90 10:00 a.m. - 2:00 p.m. (T) 1/21 - 5/15 DS $700

Call Community Services at 431-8910 for payment plan details.

VOC757 PHYSICIANS MEDICAL OFFICE ASSISTANT
Prepare for many of the administrative and clerical positions in health care by learning the foundational skills which include interpersonal skills, medical ethics and law, medical terminology, basics of insurance billing and coding, telephone techniques, scheduling appointments, medical records management and management of practice finances. This program is intended to provide students with a well-rounded introduction to medical administration - necessary skills required to obtain an administrative medical assistant position. This program meets the necessary requirements to prepare students for the National Healthcare Association (NHA) - Certified Medical Administrative Assistant (CMAA) exam. Textbooks are included. (50 Hours)
5072 10 6:00 p.m. - 9:30 p.m. (TR) 3/11-4/29 DCC $999

Any NYS Emergency Medical Technician-Basic participating in the New York State Continuing Medical Education Program is required to obtain core content curriculum instructed by a NYS Certified Instructor Coordinator. The following are the Basic Life Support (BLS) core content curriculum classes that meet the NYS requirements. Registration for these classes also is open to anyone interested in gaining knowledge in the topic area.

BLS102 BLS PREPARATORY (3 Hours)
5077 90 6:30 p.m.-9:30 p.m. (M) 3/3 DS $39

BLS104 BLS AIRWAY (3 Hours)
5078 90 6:30 p.m.-9:30 p.m. (W) 3/5 DS $39

BLS106 PATIENT ASSESSMENT (1 Hour)
5079 90 6:30 p.m.-7:30 p.m. (M) 3/17 DS $13

BLS108 BLS FOR MEDICAL AND PHARMACOLOGY (1 Hour)
5080 90 6:30 p.m.-7:30 p.m. (M) 3/24 DS $13

BLS110 BLS MEDICAL AND RESPIRATORY (1 Hour)
5081 90 7:30 p.m.-8:30 p.m. (M) 3/24 DS $13

BLS112 BLS MEDICAL CARDIOVASCULAR (1 Hour)
5082 90 8:30 p.m.-9:30 p.m. (M) 3/24 DS $13

BLS114 BLS MEDICAL DIABETES AMS (1 Hour)
5083 90 6:30 p.m.-7:30 p.m. (M) 3/31 DS $13

BLS116 BLS MEDICAL ALLERGIES (1 Hour)
5084 90 7:30 p.m.-8:30 p.m. (M) 3/31 DS $13

BLS118 BLS MEDICAL POISONING OD (1 Hour)
5085 90 6:30 p.m.-7:30 p.m. (W) 3/26 DS $13

BLS120 BLS MEDICAL ENVIRONMENTAL (1 Hour)
5086 90 7:30 p.m.-8:30 p.m. (W) 3/26 DS $13

BLS122 BLS MEDICAL BEHAVIORAL (1 Hour)
5087 90 8:30 p.m.-9:30 p.m. (W) 3/26 DS $13

BLS124 BLS TRAUMA (3 Hours)
5088 90 6:30 p.m.-9:30 p.m. (W) 4/2 DS $39
5089 91 6:30 p.m.-9:30 p.m. (M) 4/7 DS $39

BLS126 BLS MEDICAL OBSTETRICS GYNECOLOGY (3 Hours)
5090 90 6:30 p.m.-9:30 p.m. (M) 4/14 DS $39

BLS128 BLS INFANTS AND CHILDREN (2 Hours)
5091 90 6:30 p.m.-8:30 p.m. (W) 4/16 DS $26

BLS130 BASIC LIFE SUPPORT OPERATIONS (3 Hours)
5092 90 6:30 p.m.-9:30 p.m. (M) 4/21 DS $39

BLS132 BLS MEDICAL SEIZURES (1 Hour)
5093 90 8:30 p.m.-9:30 p.m. (M) 3/31 DS $13

BLS171 ANATOMY AND PHYSIOLOGY (1 Hour)
5094 90 7:30 p.m.-8:30 p.m. (M) 3/17 DS $13

BLS172 MEDICAL TERMINOLOGY (1 Hour)
5095 90 8:30 p.m.-9:30 p.m. (M) 3/17 DS $13

BLS174 BASIC LIFE SUPPORT MEDICAL LIFE SPAN DEVELOPMENT (1 Hour)
5096 90 8:30 p.m.-9:30 p.m. (W) 4/16 DS $13

BLS175 MANDATORY UPDATES (3 Hours)
5097 90 8:30 p.m.-9:30 p.m. (M) 2/3 DS $39

BLS176 MANDATORY UPDATES (3 Hours)
5098 90 6:30 p.m.-9:30 p.m. (W) 2/5 DS $39

BLS177 MANDATORY UPDATES (3 Hours)
5099 90 6:30 p.m.-9:30 p.m. (M) 2/10 DS $39

BLS178 MANDATORY UPDATES (3 Hours)
5100 90 6:30 p.m.-9:30 p.m. (W) 2/12 DS $39

BLS179 MANDATORY UPDATES (3 Hours)
5101 90 6:30 p.m.-9:30 p.m. (W) 2/19 DS $39
Advanced Life Support

Any NYS Emergency Medical Technician - Paramedic participating in the New York State Continuing Medical Education Program is required to obtain core content curriculum instructed by a NYS Certified Instructor/Coordinator. The following are the Advanced Life Support core content curriculum classes that meet the NYS requirements. Registration for these classes also is open to anyone interested in gaining knowledge in the topic area.

AL5101 PREPARATORY
(4 Hours) 5103 90 10:00 a.m. - 2:00 p.m.  (T) 2/4 DS $52
(2 Hours) 5104 91 10:00 a.m. - 12:00 p.m.  (T) 2/11 DS $26
AL5103 ADVANCED LIFE SUPPORT ADVANCED AIRWAY MANAGEMENT
(4 Hours) 5105 90 10:00 a.m. - 2:00 p.m.  (T) 2/25 DS $52
(2 Hours) 5106 91 10:00 a.m. - 12:00 p.m.  (T) 3/3 DS $26
AL5105 TRAUMA
(2 Hours) 5107 90 12:00 p.m. - 2:00 p.m.  (T) 3/4 DS $26
(4 Hours) 5108 91 10:00 a.m. - 2:00 p.m.  (T) 3/11 DS $52
(4 Hours) 5109 90 10:00 a.m. - 2:00 p.m.  (T) 3/18 DS $52
AL5107 MEDICAL PULMONOLOGY
(2 Hours) 5110 90 10:00 a.m. - 12:00 p.m.  (T) 3/25 DS $26
AL5109 ADV MEDICAL CARDIOLOGY
(2 Hours) 5111 90 12:00 p.m. - 2:00 p.m.  (T) 3/25 DS $26
(2 Hours) 5112 91 10:00 a.m. - 12:00 p.m.  (T) 4/1 DS $26
AL5111 MEDICAL NEUROLOGY
(1 Hour) 5113 90 12:00 p.m. - 1:00 p.m.  (T) 4/1 DS $13
AL5113 MEDICAL ENDOCRINOLOGY
(1 Hour) 5114 90 1:00 p.m. - 2:00 p.m.  (T) 4/1 DS $13
AL5115 MEDICAL ALLERGIES AND ANAPHYLAXIS
(1 Hour) 5115 90 10:00 a.m. - 11:00 a.m.  (T) 4/8 DS $13
AL5117 MEDICAL GASTROENTEROLOGY UROLOGY
(1 Hour) 5116 90 11:00 a.m. - 12:00 p.m.  (T) 4/8 DS $13
AL5121 MEDICAL TOXICOLOGY
(1 Hour) 5117 90 12:00 p.m. - 1:00 p.m.  (T) 4/8 DS $13
AL5123 MEDICAL HEMATOLOGY
(1 Hour) 5118 90 1:00 p.m. - 2:00 p.m.  (T) 4/8 DS $13
AL5125 MEDICAL ENVIRONMENTAL
(1 Hour) 5119 90 10:00 a.m. - 11:00 a.m.  (T) 4/15 DS $13
AL5127 MEDICAL INFECTIOUS AND COMMUNICABLE
(1 Hour) 5120 90 11:00 a.m. - 12:00 p.m.  (T) 4/15 DS $13
AL5129 MEDICAL BEHAVIORAL
(1 Hour) 5121 90 12:00 p.m. - 1:00 p.m.  (T) 4/15 DS $13
AL5131 SPECIAL CONSIDERATIONS NEONATOLOGY
(1 Hour) 5122 90 1:00 p.m. - 2:00 p.m.  (T) 4/22 DS $13
AL5133 SPEC SPECIAL CONSIDERATIONS PEDIATRICS
(2 Hours) 5123 90 10:00 a.m. - 12:00 p.m.  (T) 4/29 DS $26
AL5135 SPECIAL CONSIDERATIONS ABUSE AND ASSAULT
(1 Hour) 5124 90 1:00 p.m. - 2:00 p.m.  (T) 4/15 DS $13
AL5137 SPECIAL CONSIDERATIONS CHRONIC CARE
(2 Hours) 5125 90 12:00 p.m. - 2:00 p.m.  (T) 4/29 DS $26
AL5139 OPERATIONS
(2 Hours) 5126 90 12:00 p.m. - 2:00 p.m.  (T) 2/11 DS $26
AL5141 MEDICAL OBSTETRICS AND GYNECOLOGY
(3 Hours) 5127 90 10:00 a.m. - 1:00 p.m.  (T) 4/22 DS $39
AL5146 ADVANCED LIFE SUPPORT
(4 Hours) 5128 90 10:00 a.m. - 2:00 p.m.  (T) 1/21 DS $52
AL5147 ADVANCED LIFE SUPPORT
(4 Hours) 5129 90 10:00 a.m. - 2:00 p.m.  (T) 1/28 DS $52

EMS Continuing Education

PRH051 PRE-HOSPITAL TRAUMA LIFE SUPPORT
The Pre-hospital Trauma Life Support (PHTLS) course is a unique continuing education program created in recognition of the real need in Emergency Medical Services education for additional training in the handling of trauma patients. This indispensable program is designed to enhance and increase knowledge and skills in delivering critical care in the pre-hospital environment. Designed for all provider levels. (16 Hours)
5130 90 5130 8:00 a.m. - 5:00 p.m. (R) 3/13-3/20 DS $165
PRH065 SKILLS FOR PRE-HOSPITAL PROVIDERS
The need to maintain proficiency in skills for the pre-hospital provider is a must. This open session will allow practice and CME proficiency verification at both the BLS and ALS levels. (4 Hours)
5131 90 6:00 p.m. - 10:00 p.m. (W) 5/7 DS $35
PRH076 WEAPONS OF MASS DESTRUCTION
This is a Department of Homeland Security WMD Awareness Certification Course. It will cover a broad overview of responding to chemical, biological, radiological, nuclear and explosive incidents. Discussion will include various aspects of the local, state and federal response as well as a brief threat analysis of the current political situation. (3 Hours)
5132 90 6:00 p.m. - 9:00 p.m. (R) 2/20 DS $45
PRH078 SPECIAL CONSIDERATIONS FOR THE ELDERLY PATIENT
Aging and the gradual decline of biological functions varies widely from one individual to another. The aging process is more complicated when considering changes in organ functions that occur at different rates. This class will help differentiate some of the normal age-related changes from the abnormal changes. We also will discuss some of the most common physiological changes associated with aging and the implications of these changes to the quality of EMS care provided to the elderly - one of the fastest-growing segments of our population. (3 Hours)
5133 90 6:00 p.m. - 9:00 p.m. (R) 3/6 DS $30
PRH511 AMLS ADVANCED MEDICAL LIFE SUPPORT
The Advanced Medical Life Support (AMLS) course is a continuing education program designed to present pre-hospital providers with a standardized approach to adult medical emergencies. This course will introduce providers to a practical, complaint-based assessment method, enhance their ability to develop an accurate field impression and review effective management plans for most major medical emergencies. (16 Hours)
5134 90 8:00 a.m. - 5:00 p.m. (M) 4/7-4/14 DS $165

Infection Control

NRS402 INFECTION CONTROL TRAINING FOR ALL MEDICAL AND DENTAL PERSONNEL
Training to assure that licensed health professionals understand how blood-borne pathogens may be transmitted in the work environment. Recognize your professional responsibility by assuring that you apply scientifically accepted infection control principles. Failure to adhere to such standards can be considered evidence of professional misconduct and could lead to disciplinary action. (2.5 Hours)
5135 10 9:00 a.m. - 11:30 a.m. (S) 1/11 DCC R Dildilian $48
5136 11 9:00 a.m. - 11:30 a.m. (S) 2/1 DCC R Dildilian $48
5137 12 9:00 a.m. - 11:30 a.m. (S) 4/5 DCC R Dildilian $48
CPR002 BASIC LIFE SUPPORT FOR HEALTH CARE PROVIDERS
For participants who provide health care to patients in a wide variety of settings, including in-hospital and out-of-hospital settings and teach the skills of CPR for victims of all ages including ventilation with a barrier device, a bag-mask device and oxygen, use of an automated external defibrillator, and relief of foreign-body airway obstruction. (7 Hours)
Required text: “American Heart Association BLS for Health Care Providers.” Text will be needed at the first class and can be purchased at the DCC Bookstore. American Heart Association completion cards are issued upon successful completion. Maximum class size 18.

CPR004 CPR RECERTIFICATION BASIC LIFE SUPPORT
This is an American Heart Association course and is for health care providers and other professional rescuers ONLY. This is the yearly update of basic rescuer skills. (4 Hours)
Required text: “American Heart Association BLS for Health Care Providers” is needed at the first class and can be purchased at the DCC Bookstore. Maximum class size 18.

CPR005 HEARTSAVER AED
The Heartsaver CPR course is designed to teach Adult and Pediatric CPR and Relief of Foreign-body airway obstruction to all lay rescuers, particularly those who are expected to respond to emergencies in the workplace. (3.5 Hours)

CPR006 BLS SKILLS TESTING
For skills testing appointment only. Call (845) 790-3620. (24 Hours)

CPR007 ALS SKILLS TESTING
For skills testing appointment only. Call (845) 790-3620. (24 Hours)

CPR009 CHILD BABYSITTING SAFETY
Designed for young adults who babysit or provide child and infant care, this course provides the necessary basic skills training. Covers the importance of responsibility, recognizing an emergency, emergency action steps, personal safety, fire safety, water safety, infant care and basic first aid, CPR and choking management. (6 Hours)

CPR105 FIRST AID
First Aid is the immediate care given to the injured or suddenly ill person. This training focuses on the first five minutes of care that could make a difference in saving lives, reducing recovery time, and quite possibly making the difference between temporary or lifelong disability for the victim. (3.5 Hours)
Required text: “American Heart Association First Aid.” Text is needed at first class and can be purchased through the DCC Bookstore. Maximum class size 18.

CPR503 PEDIATRIC ADVANCED LIFE SUPPORT PALS
Provides the participant with information needed to recognize infants and children at risk for cardiopulmonary arrest. Includes strategies needed to prevent cardiopulmonary arrest, and the cognitive and psychomotor skills needed for resuscitation and stabilization of infants and children in respiratory failure, shock or cardiopulmonary arrest. Previous experience in rhythm recognition recommended. (14 Hours)
Textbook: “Pediatric Advanced Life Support PALS, American Heart Association (AHA).” Students are required to bring PALS checklist and Self-Assessment Test scores to class.

CPR504 ADVANCED CARDIAC LIFE SUPPORT ACLS
Covers the skills and didactic information needed to handle events that may lead to or involve cardiac patients including post-arrest stabilization. Includes practical experience with cardiac monitoring, advanced airway stabilization, and pharmacological interventions. Required text: “American Heart Association Advanced Cardiac Life Support” written and published by the American Heart Association. Text is needed at first class. Pre-test must be completed prior to class and submitted. Recommended that you read entire text prior to class. A CPR Skills test will be administered the first day of class. (14 Hours)

CPR509 PALS REFRESHER
Students are required to bring PALS checklist and Self-Assessment Test scores to class. (6 Hours)

CPR510 ACLS REFRESHER
Students are required to bring the ACLS checklist and Self-Assessment Test scores to class. (6 Hours)

PREPARE FOR A CAREER AS AN ALCOHOL AND SUBSTANCE ABUSE COUNSELOR
The courses meet the OASAS requirements. Five courses constitute the full 350-hour program. Individuals in recovery should have a minimum of two continuous years of recovery. Applicants must be at least 18 years old and have a high school diploma or GED certificate.

CAS101 ALCOHOLISM AND SUBSTANCE ABUSE EDUCATION
This course is an introduction to the basic knowledge of alcoholism and substance abuse. The physical and psychopharmacological effects of the use/abuse of alcohol and other drugs including those related to tobacco use. Fetal Alcohol Syndrome, disease concepts and an overview of the diversity of alcohol and substance abuse treatment approaches will be studied. (85 Hours)
Five Saturday Workshops: 1/18, 2/1, 2/15, 3/22, from 8 a.m. to 4 p.m.
5297 10 6:30 p.m.-10:00 p.m. (TS) 1/18-4/1 DCC J Dehn $599

CAS102 ALCOHOLISM AND SUBSTANCE ABUSE COUNSELING PART 1
An introduction to alcoholism and substance abuse counseling and related skills, individual, group and families counseling will be studied. Various counseling skills actuated through the use of role playing and/or videotape analysis also will be explored. Directive and non-directive counseling and intervention skills will be demonstrated. In addition, the development of the client-counselor relationship will be explored. (75 Hours)
Text: “Group Treatment for Substance Abuse - A Stage of Change Therapy Manual” by Velasquez, Maurer, Crouch, DiClemente and “Building Motivational Interviewing Skills” by David Rosengren available at the DCC Bookstore.
Four Saturday Workshops: 1/18, 2/1, 2/15, 3/22, from 8 a.m. to 4 p.m.
5297 10 6:30 p.m.-10:00 p.m. (WS) 1/18-4/2 DCC J Dehn $494

CAS104 TREATMENT PLANNING
An examination of methods of case management, patient, family and community education. This module will include knowledge of assessment and evaluation, treatment planning, discharge and planning. (70 Hours)
Text: “Essentials of Treatment Planning” by Mark Maruish available at the DCC Bookstore.
Four Saturday Workshops: 1/25, 2/22, 3/8, 4/5, from 8 a.m. to 4 p.m.
5298 10 6:30 p.m.-10:30 p.m. (MS) 1/25-4/5 DCC N Velez $483
CAREER TRAINING

Insurance

Required text for all three insurance classes below: “Pass Package - Property and Casualty
New York Agents and Brokers” from Able Publishing.

INS003 PROPERTY AND CASUALTY PRE-LICENSING COURSE FOR AGENTS/BROKERS
NYS Department of Financial Services (DFS) has approved this course to satisfy the
educational requirements for the “full” Personal and Commercial Lines Agents or Brokers
State Licensing Test and License. Students must achieve a passing grade of 70% on the course
final exam and not miss more than three class sessions in order to receive DCC’s Certificate of
Completion. (112 Hours)
5157  90  6:30 p.m. - 10:00 p.m.  (TR) 1/21-5/8  DS  D Newman $733

INS007 PERSONAL LINES (ONLY) PRE-LICENSING COURSE FOR AGENTS/BROKERS
NYS Department of Financial Services (DFS) has approved this course to satisfy the
educational requirements for the Personal Lines Agents or Brokers State Licensing Test and License. Students must achieve a passing grade of 70% on the course final exam and not miss
more than two class sessions in order to receive DCC Certificate of Completion.
NOTE: This license does not permit the holder to solicit, quote or transact Commercial
Insurance Coverages. (45 Hours)
5158  90  6:30 p.m. - 10:00 p.m.  (TR) 1/21-3/4  DS  D Newman $299

INS 008 PERSONAL AND COMMERCIAL LINES REVIEW CLASS FOR EXPERIENCED
INSURANCE PERSONNEL
This course does NOT satisfy NYS Dept. of Financial Services (DFS) educational requirements
for either the Personal or "full" Personal and Commercial Lines Agents or Brokers State
Licensing. If you are an experienced, practicing insurance person who may qualify to be exempt
from the educational requirement, this four session review program and a "test-your-knowledge"
exam may be right for you. (17 Hours)
5159  90  6:30 p.m. - 10:00 p.m.  (TR) 4/24-5/8  DS  D Newman $189

Real Estate

REL131 REAL ESTATE SALESPERSONS QUALIFYING COURSE
Interested in a career in real estate? Register now for the New York State Approved
Salesperson’s 75-hour licensing course. Topics include: law of agency, ownerships and
interests, contracts, deeds, liens, taxes and assessments, transfer of title and closing,
construction, finance, valuation, Human Rights and Fair Housing, and more.
Note: In addition to passing the course final exam, passing a separate NYS exam is required
for licensure. 90% Attendance required.
Four Saturday classes (dates TBA in class), from 9 a.m. to 3 p.m. (75 Hours)
5160  10  6:00 p.m. - 9:00 p.m.  (MRS) 1/13-3/28  DCC  C Jones $599

REL405 BASIC APPRAISAL PRINCIPLES R-5
This is an overview of real property concepts and characteristics, legal consideration, value
influences, real estate finance, types of value, economic principles, real estate markets
and analysis and ethics and appraisal practice. Case studies and discussion will provide a solid
foundation in appraisal basics.
Required textbook: "Basic Appraisal Procedures," Hondros Learning. (30 Hours)
5161  10  6:00 p.m. - 8:00 p.m.  (R) 1/16-4/24  DCC  S Reichin $319

Notary Public Exam Prep

VOC203 PREPARING FOR THE NOTARY PUBLIC EXAM
This class will help prepare you for the Notary Exam in New York. It also will provide you
with an overview of the licensing regulations. You will become familiar with the rules and
regulations a notary must abide by as well as common issues you will see in performing your
duties. (3 Hours)
5172  90  6:00 p.m. - 9:00 p.m.  (M) 1/13  DS  E Haddeland $37
5173  91  6:00 p.m. - 9:00 p.m.  (M) 2/24  DS  E Haddeland $37
5174  92  6:00 p.m. - 9:00 p.m.  (M) 3/31  DS  E Haddeland $37

CAREER TRAINING

Security Guard

100% attendance is required for any security course. Please call the Division of Criminal
Justice Services at (518) 457-4135 for any issues the Program Director cannot solve. Approxi-
ately $230 will be needed to cover pre-employment fingerprinting and background checks with
outside agencies.

SGT101 8-HOUR PRE-ASSIGNMENT TRAINING COURSE FOR SECURITY GUARDS
Required by New York state as the first step in obtaining a security guard registration
card, this introductory course covers the Security Guard Act of 1992 as well as general
responsibilities, roles, legal powers and limitations, emergency situations communications
and public relations, access control, ethics and conduct. A passing exam required for
successful completion.
5162  10  8:00 a.m. - 4:00 p.m.  (S) 1/11  DCC  R Bryant $83
5163  11  5:00 p.m. - 9:00 p.m.  (TR) 2/2-2/6  DCC  R Bryant $83
5164  12  8:00 a.m. - 4:00 p.m.  (S) 3/22  DCC  R Bryant $83
5165  13  8:00 a.m. - 4:00 p.m.  (S) 4/5  DCC  R Bryant $83

SGT105 16-HOUR ON-THE-JOB TRAINING COURSE FOR SECURITY GUARDS
Within 90 days of employment, new security guards must complete this course
which covers topics from the Pre-Assignment Course in greater detail as well as
the incident command system and terrorism. A passing exam required for
successful completion.
5166  10  8:00 a.m. - 4:00 p.m.  (S) 3/1-3/8  DCC  R Bryant $166
5167  11  9:00 a.m. - 5:00 p.m.  (TR) 4/8-4/10  DCC  R Bryant $166

SGT104 8-HOUR ANNUAL IN-SERVICE TRAINING COURSE FOR SECURITY GUARDS
Must be completed within 12 calendar months from completion of the 16-hour course for
Security Guards and annually thereafter, this will provide security guards with updated and
enhanced information as it relates to their position.
5168  10  5:00 p.m. - 9:00 p.m.  (TR) 1/14-1/16  DCC  R Bryant $83
5169  11  8:00 a.m. - 4:00 p.m.  (S) 2/1  DCC  R Bryant $83
5170  12  5:00 p.m. - 9:00 p.m.  (TR) 3/11-3/13  DCC  R Bryant $83
5171  13  8:00 a.m. - 4:00 p.m.  (S) 4/26  DCC  R Bryant $83

Security guard courses can be delivered on site for businesses that have a need.
Grant funds may be available to offset costs.
Please call Tim Vermillion at (845) 431-8907 for more details.

Small Business

SBS038 CREATIVE PROBLEM-SOLVING: YOUR SECRET WEAPON AT WORK
Do you want to be recognized as your workplace’s most valuable asset? Creativity,
especially as it relates to problem-solving, is one of the most
important competencies in today’s workplace. Learn the principles behind
creative problem-solving and how you can master them to maximize your success at work.
(1.5 Hours)
5182  10  6:00 p.m. - 7:30 p.m.  (W) 4/2  DCC  C Zwart $19

PRF440 INVENTIONS AND PATENTS
An interactive workshop on creativity and the patent process designed to explain legal
concepts to the layman through illustrations and lecture. Topics include: the creative
approach - the idea; What is Invention - Implementation? When is your invention patentable
- new, useful, non-obvious? Novelty, prior art, and patentability; types of patents; the
invention process; the disclosure and its contents; trade secrets; patents; and copyright
patent search. (4 Hours)
5175  10  9:00 a.m. - 1:00 p.m.  (F) 2/21  DCC  E Odescalchi $44

PRF023 THE SUCCESSFUL PROFESSIONAL WOMAN
This interactive presentation gives today’s professional women the edge they need to
succeed. Understanding your femininity can give you a powerful advantage in any situation
regardless of the audience. With fair play and good communication skills you can succeed
understanding your femininity can give you a powerful advantage in any situation
regardless of the audience. With fair play and good communication skills you can succeed
(3 Hours)
5176  10  9:00 a.m. - 1:00 p.m.  (F) 4/11  DCC  E Odescalchi $44

Grant funds may be available to offset costs.
Please call Tim Vermillion at (845) 431-8907 for more details.
CAREER TRAINING

CARER TRAIINIg CARER TRAIINIg

14

PRF302 GRANT PROPOSAL WRITING WORKSHOP
This interactive workshop teaches potential grant applicants the art of proposal writing in a format required by most funding sources. It reviews the basics of proposal planning, proposal preparation, funding sources and research materials. It assists grant seekers in locating a foundation that likely will fund their project - via library materials as well as online searching. It also reviews the Foundation Center Website. (20 Hours)
5185 10 9:00 a.m.-2:00 p.m. (F) 3/7-3/28 DCC E Odescalchi $180

PRF435 SUCCESSFUL FUNDRAISING TECHNIQUES FOR NOT-FOR-PROFIT ORGANIZATIONS
This interactive workshop focuses on the changing role of the Board, fundraising principles, why people give, how to start a fundraising effort, categories and methods of fundraising, raising money from major donors, “the asking” process, donor models, solicitations and informational materials, funding practices, successful fundraising and examples of creative fundraising events and how to plan them. (4 Hours)
5186 10 9:00 a.m.-1:00 p.m. (F) 2/7 DCC E Odescalchi $44

15

CAREER TRAINING

Green Technology
Basics
VOC025 MATH FOR RENEWABLE ENERGY
A review of basic arithmetic and algebra will give the skills necessary to start a green career. Covered will be basic numbers, calculator use, fractions and decimals, ratios and percentages, basic geometry and trigonometry, advanced formulas and conversions. Bring a scientific calculator. (8 Hours)
5187 10 5:30 p.m.-9:30 p.m. (W) 1/29-2/5 DCC D Lord $110

VOC015 BASIC ELECTRICAL THEORY
An overview of electricity for those interested in taking Renewable Energy Courses but have little or no electrical background. Topics include components of the atom, how electrons flow through conductors, conductivity, series and parallel circuits, tracing circuits, troubleshooting, voltage and current resistance, AC and DC voltage, single phase, three-phase and Ohm’s Law. Lab component included. Bring scientific calculator. (12 Hours)
5188 10 5:30 p.m.-9:30 p.m. (W) 2/12-2/26 DCC D Lord $110

VOC012 ELECTRICAL THEORY II
A continuation from Electrical Theory I, course includes basic electrical distribution, identifying and selecting electrical equipment, sizing wires and overcurrent protection, an introduction to the National Electrical Code, installing wires and conduit, connecting PV modules in series and parallel, measuring voltage and current and practicing power and energy calculations. Materials needed: scientific calculator, pencil. (14 Hours)
5189 10 5:30 p.m.-9:00 p.m. (MW) 3/3-3/12 DCC J Novak $176

Photovoltaics (PV)
VOC016 INTRODUCTION TO PHOTOVOLTAIC SYSTEMS
Learn the basics of photovoltaic technology to prepare for a career in the PV industry or to make an informed choice about installing solar on your home or business. Covers basic theory, characteristics of solar cells, system siting, design of both grid-tie and off-grid PV systems, safety and electrical code considerations. Successful completion prepares students for the NABCEP PV Entry Level Exam. DCC provides the NABCEP PV Entry-Level Program in partnership with the SUNY Clean Energy Technology (CETT) Consortium. (40 Hours) Required textbook: “Photovoltaic Systems,” Dunlop, 2nd Edition, available at DCC Bookstore. Class also will meet for one Sunday on 4/13 from 9 a.m.-5:30 p.m.
5190 10 5:30 p.m.-9:00 p.m. (UMW) 3/17-4/14 DCC J Novak $599

VOC013 NABCEP PV ENTRY LEVEL EXAM REVIEW
Students who have completed “Introduction to Photovoltaic Systems” can now prepare for the NABCEP PV Entry Level Exam. Covers the NABCEP learning objectives and include specific test-taking advice. Registration for the NABCEP PV Entry Level Exam is separate. Materials needed: Scientific calculator, pencil. (8 Hours)
5191 10 5:00 p.m.-9:00 p.m. (MW) 4/21-4/23 DCC J Novak $150

VOC026 PHOTOVOLTAIC SITE ASSESSOR
Learn how to perform a PV site assessment for a home or business using the latest technology. Students will go off-site to take measurements and gather data for reports. Course qualifies students to pursue Residential PV Site Assessor certificate. Recommended prerequisite: “Introduction to Photovoltaics”, computer skills (web navigation, downloading files, word processing, spreadsheets), basic algebra and trigonometry. Please bring: calculator, clipboard, compass, digital camera and USB flash drive. $50 payment to MREA will be required – details given first class. (16 Hours) Class will meet for one Sunday on 5/4 from 9 a.m. - 5 p.m.
5192 10 5:00 p.m.-9:00 p.m. (UMW) 4/28-5/4 DCC J Novak $400

VOC029 ADVANCED PHOTOVOLTAIC SITE ASSESSOR
The instructor will guide you through the MREA Residential PV Site Assessor Certificate requirements. Two independent practice assessments outside of the classroom will be required. Review exam study materials also covered. Certificate requires passing the MREA Residential PV Site Assessor Certificate Exam, registered for separately.
Prerequisites: Residential Photovoltaics (PV) Site Assessor, strong written and verbal skills. Recommended: Training in building energy efficiency. (8 hours, approximately 10 hours of outside work)
5193 10 5:00 p.m.-9:00 p.m. (MW) 5/12-5/14 DCC J Novak $750
We are very grateful for the expertise provided by DCC’s Office of Community Services and Special Programs. With more than 1,000 employees, we needed customized workforce training that delivered results. The skills our employees have mastered are apparent every day when Adams Fairacre Farms customers remark, “I love that store!” The investment certainly has paid off.

–– Gaye E. Mallet
Director, Human Resources, Adams Fairacre Farms

Attention Dutchess County Businesses:

Dutchess Community College has been awarded a workforce training grant. If you own or operate a business in Dutchess County, you can get your employees the expert training they need at a fraction of the regular cost!

Let us design a customized program perfect for your workforce needs. There are hundreds of classes available taught by expert instructors that cover everything from theory to hands-on instruction—most classes can be delivered directly at your site. There has never been a better time to create the workforce you’ve always envisioned.

Key Client Training Sectors
• Business
• Healthcare
• Manufacturing
• Non-Profit and Service
• Banking

Key Areas
• Management
• Technical Training
• Efficiency/Quality Control
• Computers and Programs
• Professional Development

To find out how we can deliver quality training and improve your bottom line, contact Virginia Stoeffel at (845) 431-8908 or virginia.stoeffel@sunydutchess.edu.

We are very grateful for the expertise provided by DCC’s Office of Community Services and Special Programs. With more than 1,000 employees, we needed customized workforce training that delivered results. The skills our employees have mastered are apparent every day when Adams Fairacre Farms customers remark, “I love that store!” The investment certainly has paid off.

–– Gaye E. Mallet
Director, Human Resources, Adams Fairacre Farms

Attention Dutchess County Businesses:

Dutchess Community College has been awarded a workforce training grant. If you own or operate a business in Dutchess County, you can get your employees the expert training they need at a fraction of the regular cost!

Let us design a customized program perfect for your workforce needs. There are hundreds of classes available taught by expert instructors that cover everything from theory to hands-on instruction—most classes can be delivered directly at your site. There has never been a better time to create the workforce you’ve always envisioned.

Key Client Training Sectors
• Business
• Healthcare
• Manufacturing
• Non-Profit and Service
• Banking

Key Areas
• Management
• Technical Training
• Efficiency/Quality Control
• Computers and Programs
• Professional Development

To find out how we can deliver quality training and improve your bottom line, contact Virginia Stoeffel at (845) 431-8908 or virginia.stoeffel@sunydutchess.edu.
Emergency, emergency action steps, personal safety, fire safety, water safety, infant care and basic first aid, CPR and choking management. (6 Hours)

5151 90 6:00 p.m.-9:00 p.m. (R) 2/6-2/13 DS $60

Driver Education

DRV001 NEW YORK STATE “FIVE-HOUR” PRE-LICENSING COURSE
In order to obtain a driver’s license in New York, NYS DMV requires that all permit holders successfully complete a five-hour program.
Requirements: Pre-registration required.
Must bring NYS Permit.
Arrive at scheduled time for processing—late arrivals will not be admitted.

5200 10 5:00 p.m.-10:00 p.m. (W) 1/15 DCC G Woods $41
5201 11 5:00 p.m.-10:00 p.m. (W) 1/18 DCC G Woods $41
5202 12 5:00 p.m.-10:00 p.m. (W) 2/19 DCC G Woods $41
5203 13 5:00 p.m.-10:00 p.m. (W) 2/26 DCC G Woods $41
5204 90 4:00 p.m.-9:30 p.m. (T) 3/14 DCC Firehock $41
5205 91 4:00 p.m.-9:30 p.m. (T) 3/21 DCC Firehock $41
5206 92 10:00 a.m.-3:30 p.m. (S) 3/8 DS Firehock $41
5207 93 10:00 a.m.-3:30 p.m. (S) 3/15 DS Firehock $41

DRV102 TRAFFIC SAFETY AND DRIVER EDUCATION
Learn proper driving techniques, laws and responsibilities applicable to driving in New York state. Successful completion of this 48-hour course (24 classroom/24 on-road driving instruction) includes the five-hour NYS Pre-Licensing course (listed above), certificate earned meets requirement to schedule a road test and earn a senior license by age 17, possible high school credit (check with district) and an approximate 10-15% premium insurance reduction.
Requirements: 16 years old and hold a NYS Permit or License by Feb. 3, 2014.
Pre-register prior to Orientation. Mandatory attendance for all classes.
MANDATORY ORIENTATION: Thurs., Jan. 30, 2014 from 7 p.m. - 8:30 p.m. at DCC Main Campus.
Classes fill fast, register today!

5208 10 10:00 a.m.-1:00 p.m. (U) 4/1 DCC Firehock $295
5208 11 10:00 a.m.-1:00 p.m. (U) 4/2 DCC Firehock $295
5208 12 10:00 a.m.-1:00 p.m. (U) 4/3 DCC Firehock $295
5208 13 10:00 a.m.-1:00 p.m. (U) 4/4 DCC Firehock $295

DRV201 POINT AND INSURANCE REDUCTION PROGRAM
This NYS-DMV approved six-hour class entitled licensed drivers or permit holders to a 10% reduction in their liability, collision and No-Fault insurance. Topics include review of safe driving tips as well as updated vehicle and traffic laws. Completion of this course can reduce up to four points off your record. (6 Hours)
Pre-registration required. Late arrivals will not be admitted.

5209 10 6:00 p.m.-9:00 p.m. (M) 2/3-2/10 DCC M Sheehan $42
5212 11 6:00 p.m.-9:00 p.m. (M) 2/10-2/17 DCC M Sheehan $42
5219 10 9:00 a.m.-3:30 p.m. (S) 3/1 DCC M Sheehan $42
5219 11 9:00 a.m.-3:30 p.m. (S) 3/8 DCC M Sheehan $42

Advanced Motorcycle Training

The Total Control (TC) Training Series is based on the best-selling book “Total Control” written by Lee Parks who personally trained your accomplished TC instructor. Register early as spots remain limited to ensure you get the attention you deserve. Riders for any of the below classes must have their own motorcycle and full riding gear. For full details and to register, go to CksKickStart.com.

DRV302 TOTAL CONTROL - ADVANCED RIDING CLINICS (TC-ARC)
Take your riding to the next level. Learn the Seven Keys to Cornering: Traction Management, Throttle Control, Mental State, Vision, Line Selection, Body Position and Suspension Setup. Must have a motorcycle endorsement, a minimum year of riding or about 2,500 miles behind you. (10 Hours) Classes fill fast, register today! CksKickStart.com

5213 10 8:00 a.m.-6:00 p.m. (U) 4/6 DCC C Firehock $375
5214 11 8:00 a.m.-6:00 p.m. (U) 4/13 DCC C Firehock $375

TC-ARC Skill Drill Level I
Get more time out on the range as you practice what you learned in TC-ARC with a Skills Drill event. No classroom time here. We set up each range exercise from TC-ARC to ensure you’re using the proper techniques and not developing bad habits. Prerequisite TC-ARC. (4 Hours)

5303 12 10:00 a.m.-2:00 p.m. (U) 4/6 DCC C Firehock $150

Also check out:
Hip Hop for Kids on page 34 and Kids Sing Musical Theater on page 32.
PERSONAL ENRICHMENT

Holistic Offerings

**NEW**
LES523 THE HEALING GARDEN...SPRING HERBAL DETOX AND WEIGHT LOSS
Spring is the optimum time to clean out the closets and tend to your internal Healing Garden by utilizing the detoxifying energy provided by the plants. This class will simplify “the Spring Cleanse” with practical dietary and herbal advice. (2 Hours)
5215 90 6:00 p.m.-8:00 p.m. (R) 2/20 DS L Hughes $20

LES428 THE KITCHEN HERBALIST ... YOUR HOME APOTHECARY!
Learn the secrets of using spices for taste as well as for medicinal applications by unleashing the warming, circuating and nourishing potential of utilizing herbs as food medicine in your kitchen. We also will cover uses of common spices as well as introduce tonic herbs that can be used in teas, soups, stews, stocks and porridge recipes. Recipes will be provided as well as spice/herb sampling. Materials fee included in cost of class. (4 Hours)
5216 90 9:00 a.m.-1:00 p.m. (S) 1/25 DS L Hughes $59

LES429 INTRO TO FOOT REFLEXOLOGY
This class will introduce to the general public the history and overview of Reflexology. Each student will receive a Foot Map and hands-on experience along with self-care techniques to use on themselves and family members. Materials fee included in cost of class. (4 Hours)
5217 90 9:00 a.m.-1:00 p.m. (S) 2/22 DS L Hughes $45

LES430 AN INTRODUCTION TO AYURVEDA ... THE WISDOM OF LIFE
Create vibrant health by connecting to your true nature. Learn to determine one’s Prakruti or original constitution, which is expressed through the predominating dosha (Vata, Pitta and Kapha) that make up one’s constitution. Once determined, each student will then be able to serve their Prakruti and attain balanced health by harmonizing one’s diet and lifestyle appropriately. Materials fee included in cost of class. (4 Hours)
5218 90 9:00 a.m.-1:00 p.m. (S) 2/28 DS L Hughes $59

LES446 THE REAL DIRT ON BODY CARE AND HOUSEHOLD CLEANING PRODUCTS
Arm yourself with the information needed to make educated consumer choices about body care and household cleaning products. Learn: how chemicals commonly found in these products effect our bodies and the environment, how to identify products that are safe for you, and how those products get to market. (7.5 Hours)
5219 90 6:30 p.m.-8:00 p.m. (T) 3/4-4/1 DS A LaGoy $59

SPT119 A SAILING WEEKEND FOR NEW SAILORS
Learn how to sail in a “hands-on-helm” environment with a USCG instructor on a 27-foot Catalina Sailboat with auxiliary diesel engine. Content is applicable to all sailboats and will start with a weekend lecture and culminate with two exciting three-hour sails later that same weekend. Sails will be arranged in groups of four during initial lecture at main campus. Sails depart from White’s Marina, New Hamburg, NY. Alternate “unfavorable weather” date will be decided by class during lecture. Textbooks are $25 payable to instructor. (8 hours)
Class meets Tuesday, 4/29; Sail dates: Saturday, 5/17 and Sunday 5/18.
5220 10 6:00 p.m.-8:00 p.m. (TSU) 4/29-5/18 DCC J Davis $216

**NEW**

Digital Photography

LES702 INTRODUCTION TO DIGITAL PHOTOGRAPHY
Learn how to use and get the most out of your digital camera as well as basic photographic techniques in this comprehensive course. Topics include fundamentals, digital camera functionality and techniques in the art of photographic composition. Bring your digital camera to class. Optional $15 workbook fee payable to instructor first class. (12 Hours)
5221 10 6:00 p.m.-9:00 p.m. (MW) 1/6-1/15 DCC J Weisbrod $99

LES704 ADVANCED DIGITAL PHOTOGRAPHY - WORKFLOW AND EDITING
This course is for amateur and advanced amateur photographers who want to learn the basics of editing terminology, workflow, and organizing and storing your ever-growing collection of digital images. Optional $20 workbook fee payable to instructor first class. (12 Hours)
5222 10 6:00 p.m.-9:00 p.m. (MW) 2/3-2/12 DCC J Weisbrod $99

LES705 INTRODUCTION TO ADOBE LIGHTROOM
The essentials for Adobe Lightroom will be covered including customizing the desktop, setting preferences, understanding catalogues, importing photos, editing techniques, using tools, creating and using presets, exporting photos, and other related topics. Students will need a laptop with a licensed copy of Adobe Lightroom (Version 3 or newer). Optional $35 workbook fee payable to instructor first class. (21 Hours)
5223 10 6:00 p.m.-9:00 p.m. (MF) 3/17-3/21 DCC J Weisbrod $89

LES706 ADOBE PHOTOSHOP/ELEMENTS FOR PHOTOGRAPHERS
Covers Photoshop terminology, desktop customization, setting preferences, using panels, creating and using layers and blending modes, editing techniques, manipulating text, using styles, making and refining selections, creating and merging images, using and customizing tools, creating actions, smart objects, and exploring filters. Students will need a laptop with a licensed copy of Adobe Photoshop (CS4 or newer) or Photoshop Elements (v9 or newer) installed when taking this class. (21 Hours)
Optional $35 workbook fee payable to instructor first class.
5224 10 6:00 p.m.-9:00 p.m. (MF) 3/24-4/7 DCC J Weisbrod $249

LES105 PORTRAIT SCULPTURE
Get introduced to the materials and method of portrait sculpture. Through a dynamic series of lessons, you will investigate anatomy, proportion and technique concepts used to create naturalistic likenesses. (17.5 Hours)
Tuition includes $35 supply fee.
5228 10 6:00 p.m.-8:30 p.m. (T) 2/4-3/18 DCC C Usher $194

Write Your Own Story

LES146 WHAT’S YOUR STORY
This course will use excerpts from “I Remember,” by Joe Brainard, as a starting point to help students rediscover and document their own memories. Using these lists - and going beyond journal writing into a study of character, scene and motivation - students will refine one or more memories into a longer essay, expanding on factual as well as sensory details and developing each piece into a work that can capture the interest of both writer and reader. (16 Hours)
5229 90 6:00 p.m.-8:00 p.m. (RS) 1/9-2/27 DS D Stillwood $119

LES149 PERSONAL STORIES: ART AND CRAFT OF THE WRITTEN WORD
Everyone has a story to tell, and most of us can tell them well; putting our stories onto a well-written page requires a set of different skills, which you will explore in this class. Using the workshop format, class members will review each other’s work, looking for specific ways to edit and refine the writing into a polished piece. (16 Hours)
5230 90 6:00 p.m.-8:00 p.m. (R) 3/6-4/24 DS D Stillwood $119
PERSONAL ENRICHMENT

**Language**

**LAN602 SUCCESS IN SPANISH LEVEL II**
Build upon what you learned in Level I by familiarizing yourself with useful sentence structures, functional dialog, songs and other interactive exercises. You will learn to identify objects according to location or ownership, describe actions and work in present tense.

Required text: “Exito en espanol - Nivel II,” available from instructor in class for additional fee of $19. (24.75 Hours)

5231 90 6:45 p.m.-9:00 p.m. (T) 1/21-4/1 DS A Delgado $218

**LAN604 SPANISH IMMERSION WEEKEND**
If you already have the basics down (ser/estar, present and past tense), it’s time to gain more vocabulary and fluency in this fun, interactive class. Come and play table games, complete song lyrics, watch music videos, discuss stories/current news during lunch at two Hispanic restaurants (this cost not included in the course fee). An experienced, native-speaker instructor will guide you through this immersion in the Spanish language and culture. (12 Hours) Saturday, 3/22 and Sunday, 3/23 classes meet 10:30 a.m. - 3:30 p.m.

5232 10 6:45 p.m. - 8:45 p.m. (FSU) 3/21-3/23 DCCS A Delgado $199

**LAN116 BEGINNING CONVERSATIONAL FRENCH**
Learn the basics enough to confidently use simple phrases and vocabulary in a variety of typical social and leisure settings, to understand and to apply basic grammar in context. You also will have the opportunity to learn about France, its culture and traditions. (24 Hours)

5233 90 9:00 a.m. - 11:00 a.m. (R) 1/9-3/27 DS M Sbordone $225

**LAN707 A LITTLE BIT OF RUSSIA INTRODUCTION**
Learn the basics beginning with the Russian alphabet, special sounds and simple conversation. Students will also explore the origins of Russian traditions, folklore and some aspects of culture. Methods include: practical lessons, conversation and role-playing. The instructor is a native Russian speaker. (15 Hours)

5234 10 6:30 p.m. - 8:00 p.m. (R) 1/16-3/20 DCC N Baranova $180

**LAN001 SIGN LANGUAGE 1 BEGINNER**
For those with no previous knowledge of American Sign Language (ASL), this course taught by a hard-of-hearing instructor will cover all the basics. Visual-gestural communication techniques, visual discrimination and memory exercises, questions, commands, sentence structure, finger spelling will be covered. This course does not prepare you for the credit interpreter program but is intended to give a working knowledge of ASL. (24 Hours)

5304 10 6:00 p.m.-8:00 p.m. (M) 1/6-4/7 DCC L Reese-Reilly $177
5305 11 6:00 p.m.-8:00 p.m. (W) 1/8-3/26 DCC L Reese-Reilly $177

**PRF244 HOW TO HANDLE DIFFICULT PEOPLE**
Save yourself misery, rage and pain by learning how to effectively handle difficult people! Acquire the tools to make your interactions with difficult people more manageable and less stressful than you thought possible. (2 Hours)

5235 10 10:00 a.m.-12:00 p.m. (S) 3/22 DCC B Golden $36

**PRF248 IMPROVING YOUR WORK LIFE BALANCE**
Do you find it challenging to juggle work and life? This program identifies the causes of stress and the symptoms. Learn effective techniques proven to help reduce stress by achieving better balance in your life. (2 Hours)

5237 10 10:00 a.m.-12:00 p.m. (S) 4/19 DCC B Golden $36

**MON501 LEARN TO BECOME DEBT-FREE**
If you are sick and tired of being sick and tired of your debt, this workshop is a must for you. Bring your list of debts and a calculator to class and immediately develop and integrate your own debt elimination plan into your lifestyle—this is strictly an educational seminar. $59 required textbook available from instructor. (3 Hours)

5238 10 10:00 a.m.-1:00 p.m. (S) 3/8 DS C Lang $53

**LES700 PUPPY FOUNDATION TRAINING - AKC S.T.A.R. PROGRAM**
This fully comprehensive course includes socialization and confidence-building along with a strong foundation for manners and obedience. A few of the commands taught along with many others are; Sit, Down, Stay, Leave-it, Come and Heel. (6 Hours)

5240 90 12:30 p.m.-1:30 p.m. (S) 1/25-3/8 DS C Munnier $110

5241 91 2:00 p.m.-3:00 p.m. (S) 1/25-3/8 DS C Munnier $110

5242 92 12:30 p.m.-1:30 p.m. (S) 3/22-3/10 DS C Munnier $110

**LES701 ADVANCED BASIC OBEDIENCE**
Continue to advance with the commands from foundation: Heeling, Extended Stays, Advanced Leave-it, Chaining commands and Advanced Come. Achieve a higher level of training that will challenge both you and your dog to think outside the box—training should also assist in keeping your dog safe. This course is a prerequisite to the AKC Canine Good Citizen/Therapy dog course. (6 Hours)

5243 90 3:30 p.m.-4:30 p.m. (S) 3/1-4/12 DS C Munnier $110

**PRF240 MAKING IT HAPPEN: HOW TO ACHIEVE YOUR GOALS**
Do you have a vision or goal that you want to achieve but don’t know how to get there? Learn proven strategies to help you fully express your goals, identify and overcome obstacles and design a plan to implement ideas and to execute on other necessary steps. (1.5 Hours)

5245 90 6:00 p.m.-9:00 p.m. (W) 4/23-4/30 DS B Pagan $55

**LES119 JEWELRY RENEWED, REPURPOSED, RECYCLED**
Rejuvenate those broken, inherited or gifted pieces of jewelry to give them an updated look or makeover to better suit your personal style. Learn to use the tools to convert broken or used pieces into new viable objects. Turn a broken necklace into a bracelet, a bracelet into earrings, etc. Please bring the jewelry you would like to change. (6 Hours)

5247 90 6:00 p.m.-8:00 p.m. (W) 2/5-2/19 DS E Crawford $35

**LES118 INTRODUCTION TO PORCELAIN DOLLMAKING**
Create a personalized 19-inch sleeping porcelain doll in this exciting class which covers pouring and molding porcelain, demolding and firing procedures, selecting skin tone and wigs, preparing for bisque firing, painting and adding final touches. $55 materials fee payable to instructor at the first class. (6 Hours)

5248 90 6:00 p.m.-8:00 p.m. (W) 3/5-3/19 DS E Crawford $35

For music classes and lessons see pages 27-54.
ENGLISH AS A SECOND LANGUAGE

Textbooks required for all ESL levels. Assessment will be administered to determine appropriate level. Textbooks available for purchase at the DCC bookstore.

ESL100 ENGLISH AS A SECOND LANGUAGE FOR BEGINNERS
This course covers the skills of listening, speaking, reading and writing, with particular emphasis on listening and speaking. The primary goal of this course is to teach communicative competence. This course will prepare students to use English for everyday purposes with a focus on student-generated communication.

Sections 10, 81, 90 and 91: No class 1/20 and 2/17.

5249 01 6:00 p.m.-9:00 p.m.  (TR) 1/7-4/24  BCRC  C Ruhe  $20  (96 Hours)
5250 10 6:00 p.m.-9:00 p.m.  (MW) 1/6-4/23  DCC  V Laska  $20  (90 Hours)
5251 11 6:00 p.m.-9:00 p.m.  (TR) 1/7-4/24  DCC  L Horsman  $20  (96 Hours)
5252 25 4:00 p.m.-7:00 p.m.  (TR) 1/7-4/24  NDI  W Hill  $20  (96 Hours)
5253 50 1:00 p.m.-3:00 p.m.  (S) 1/11-4/26  NEC  TBA  $20  (32 Hours)
5254 52 6:00 p.m.-9:00 p.m.  (MW) 1/6-4/23  PTH  TBA  $20  (90 Hours)
5255 80 6:00 p.m.-9:00 p.m.  (TR) 1/7-4/24  PHS  TBA  $20  (87 Hours)

No Class 2/18, 4/15, 4/17

5256 81 6:00 p.m.-9:00 p.m.  (MW) 1/6-4/23  HVCP  TBA  $20  (90 Hours)
5258 90 6:00 p.m.-9:00 p.m.  (MW) 1/6-4/23  DS  A Boss  $20  (90 Hours)
5259 91 10:00 a.m.-1:00 p.m.   (MW) 1/6-4/23  DS  Ruhe  $20  (90 Hours)

ESL104 LEARNING ENGLISH INTERMEDIATE
This course will offer students an opportunity to practice and refine their English language skills. It is geared toward the intermediate level students. Intermediate students will develop their basic English skills through vocabulary, grammar and a focus on American culture.

Group discussion of literate ready, current events and everyday life will aim to improve pronunciation and overall comfort level speaking English.

5260 25 6:00 p.m.-9:00 p.m.  (MW) 1/6-4/23  NDI  D Buizi  $20  (90 Hours)

No Class 1/20, 2/17

5308 80 6:00 p.m.-9:00 p.m.  (MW) 1/6-4/23  PHS  Marmolejo  $20  (75 Hours)

No Class 1/20, 2/17/2/19, 3/24, 4/14, 4/16, 4/21

5261 90 9:00 a.m.-12:00 p.m.  (TR) 1/7-4/24  DS  Z Klimanis  $20  (96 Hours)
5262 91 6:00 p.m.-9:00 p.m.  (TW) 1/7-4/24  DS  Z Klimanis  $20  (93 Hours)
5263 11 6:00 p.m.-9:00 p.m.  (TR) 1/7-4/24  DCC  P Janney  $20  (96 Hours)

ESL105 INTERMEDIATE LEVEL III ESL
This course will focus on emphasizing higher-level language activities such as reading with increased understanding, use of more complex vocabulary and written tasks.

5264 10 9:00 a.m.-1:00 p.m.  (S) 1/11-4/26  DCC  W Hill  $20  (64 Hours)
5309 80 6:00 p.m.-9:00 p.m.  (TR) 1/7-4/24  PHS  W Hill  $20  (87 Hours)

No Class 2/18, 4/15, 4/17

ESL106 CONVERSATION AND VOCABULARY ESL INTERMEDIATE
Using a wide variety of mainstream publications, such as newspapers, magazines, short stories and tabloid journals, this course will offer students a chance to practice and refine their English speaking skills. (96 Hours)

5265 10 10:00 a.m.-1:00 p.m.  (TR) 1/7-4/24  DCC  D Buizi  $20

ESL134 ESL FOR CONVERSATION
The ESL conversation class is for students who need a place to practice English conversation. The instructor will guide conversations using a variety of games, movies and readings. As students practice their conversational skills, the instructor will give them appropriate grammar corrections and suggest new vocabulary. This class is for students who already have a good understanding of English (intermediate or higher). (96 Hours)

5266 10 6:30 p.m.-9:30 p.m.  (TR) 1/7-4/24  DCC  W Hill  $20

ESL CLASSES

ESL151 WRITING FOR ESL STUDENTS
This course gives students the opportunity to learn, review and practice writing and reading skills necessary for basic level functions. No class 1/20 and 2/17. (87 Hours)

5267 90 9:00 a.m.-12:00 p.m.  (MW) 1/6-4/23  DS  A Boss  $20

ESL154 CONVERSATION AND VOCABULARY IN AMERICAN CULTURE
This is an intermediate-level class taught as an integrated skills class: Reading, writing, speaking and listening with emphasis on American culture as a theme. (64 Hours)

5268 90 6:00 p.m.-8:00 p.m.  (TR) 1/7-4/24  DS  A Boss  $20

HIGH SCHOOL EQUIVALENCY

Dutchess Community College has established a series of seminar-based programs for individuals who wish to improve their job opportunities by earning their high school equivalency (HSE) formerly known as general education development (GED).

Emphasis will be on improving writing and math skills using creative thinking and problem-solving strategies.

HOW TO REGISTER
If you are ages 17 or 18, call 431-8908 to make an appointment for the program coordinator to meet with you and your parent or guardian.

If you are 19 or older, you may register in person at one of the class locations during class times only, at the Office of Community Services on the main campus, or at the main office at DCC South.

You must have a state-issued ID (license, permit, non-driver ID, or passport) with you. There are no refunds for programs.

HSE LOCATION KEY:

03  BCRC  Beacon Community Resource Center, 23 West Center Street, Beacon
10s  DCC  Main Campus, 53 Pendell Road, Poughkeepsie
20s  NDI  Nubian Directions, 248 Main Street, Poughkeepsie
50s  NEC  Northeast Community Center, Millerton
50s  ATH  Amenia Town Hall, 368 Mechanic Street, Amenia
80s  HVCP  Hudson Valley Cerebral Palsy Center, 15 Mount Ebo Road, Brewster
80s  PHS  Pawling High School, Pawling
82s  DES  Dover Elementary School, Dover Plains
90s  DCC  South, Hollowbrook Office Park, 31 Marshall Road, Bld 4, Wappingers Falls

HSE002 HSE TRANSITIONS
Improve reading, writing, and math skills. Small classroom seminars. Prepare for admission to credit classes. No class 1/20 and 2/17.

5269 04 6:00 p.m.-9:00 p.m.  (MTWR) 1/6-4/24  BCRC  J Megna  $20  (183 Hrs)
5270 05 9:00 a.m.-12:00 p.m.  (MTWR) 1/6-4/24  BCRC  H Hines  $20  (183 Hrs)
5271 25 6:00 p.m.-9:00 p.m.  (MTWR) 1/6-4/24  NDI  D Long  $20  (183 Hrs)
5272 80 6:00 p.m.-9:00 p.m.  (MTWR) 1/6-4/24  PTH  A Hunt  $20  (183 Hrs)

HSE003 HSE PREPARATION
(2 sessions/week) Improve reading, writing, and math skills in small classroom seminars. No class 1/20 and 2/17.

5273 10 6:30 p.m.-9:30 p.m.  (MW) 1/6-4/23  DCC  E Toohey  $20  (90 Hrs)
5274 11 6:30 p.m.-9:30 p.m.  (TR) 1/7-4/24  DCC  E Toohey  $20  (96 Hrs)
5275 50 6:00 p.m.-9:00 p.m.  (TR) 1/7-4/24  NEC  A Clune  $20  (96 Hrs)
5276 80 5:30 p.m.-8:30 p.m.  (TR) 1/7-4/24  HVCP  R Hanley  $20  (96 Hrs)
5277 82 6:00 p.m.-9:00 p.m.  (MW) 1/6-4/23  DES  D Ham  $20  (90 Hrs)
5278 90 6:30 p.m.-9:30 p.m.  (TR) 1/7-4/24  DS  J Bell  $20  (96 Hrs)
High School Equivalency Classes

**HSE007 HSE TRANSITIONS PLUS**
(4/5 sessions per week) Improve reading, writing, and math skills in small classroom seminars and prepare for admission to credit classes. No class 1/20 and 2/17.

<table>
<thead>
<tr>
<th>Code</th>
<th>Session</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee (Hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5279</td>
<td>01</td>
<td>8:00 a.m.-2:00 p.m.</td>
<td>MTWF</td>
<td>BCRC</td>
<td>Hines</td>
<td>$20 (468 Hrs)</td>
</tr>
<tr>
<td>5280</td>
<td>10</td>
<td>8:00 a.m.-2:00 p.m.</td>
<td>MTWF</td>
<td>DCC</td>
<td>Nystrup</td>
<td>$20 (468 Hrs)</td>
</tr>
<tr>
<td>5281</td>
<td>20</td>
<td>8:30 a.m.-2:30 p.m.</td>
<td>MTWF</td>
<td>COC</td>
<td>Bonanno</td>
<td>$20 (468 Hrs)</td>
</tr>
<tr>
<td>5282</td>
<td>26</td>
<td>9:30 a.m.-2:30 p.m.</td>
<td>MTWF</td>
<td>NDI</td>
<td>Janney</td>
<td>$20 (390 Hrs)</td>
</tr>
<tr>
<td>5283</td>
<td>90</td>
<td>8:00 a.m.-2:00 p.m.</td>
<td>MTWF</td>
<td>DS</td>
<td>Zangerle</td>
<td>$20 (468 Hrs)</td>
</tr>
</tbody>
</table>

**HSE016 SPANISH HIGH SCHOOL EQUIVALENCY**
(SP en español)
(Sessions vary) Designed for students whose first language is Spanish. All instruction in Spanish.
(Sessions vary - las sesiones varían)

<table>
<thead>
<tr>
<th>Code</th>
<th>Session</th>
<th>Time</th>
<th>Days</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee (Hrs)</th>
</tr>
</thead>
<tbody>
<tr>
<td>5284</td>
<td>01</td>
<td>9:00 a.m.-1:00 p.m.</td>
<td>S</td>
<td>BCRC</td>
<td>Huincho</td>
<td>$20 (68 Hrs)</td>
</tr>
<tr>
<td>5285</td>
<td>03</td>
<td>6:00 p.m.-9:00 p.m.</td>
<td>(MW)</td>
<td>BCRC</td>
<td>Huincho</td>
<td>$20 (90 Hrs)</td>
</tr>
<tr>
<td>5286</td>
<td>10</td>
<td>6:30 p.m.-9:30 p.m.</td>
<td>(MW)</td>
<td>DCC</td>
<td>Jaramillo</td>
<td>$20 (90 Hrs)</td>
</tr>
<tr>
<td>5287</td>
<td>11</td>
<td>9:00 a.m.-1:00 p.m.</td>
<td>(MW)</td>
<td>DCC</td>
<td>Huincho</td>
<td>$20 (120 Hrs)</td>
</tr>
<tr>
<td>5302</td>
<td>12</td>
<td>9:00 a.m.-1:00 p.m.</td>
<td>S</td>
<td>DCC</td>
<td>Huincho</td>
<td>$20 (68 Hrs)</td>
</tr>
<tr>
<td>5288</td>
<td>25</td>
<td>3:30 p.m.-6:30 p.m.</td>
<td>(MWF)</td>
<td>NDI</td>
<td>Huincho</td>
<td>$20 (138 Hrs)</td>
</tr>
<tr>
<td>5289</td>
<td>50</td>
<td>6:00 p.m.-9:00 p.m.</td>
<td>(TR)</td>
<td>NEC</td>
<td>Meyers</td>
<td>$20 (96 Hrs)</td>
</tr>
<tr>
<td>5290</td>
<td>51</td>
<td>9:00 a.m.-1:00 p.m.</td>
<td>S</td>
<td>NEC</td>
<td>Saquicela</td>
<td>$20 (68 Hrs)</td>
</tr>
<tr>
<td>5307</td>
<td>52</td>
<td>8:00 a.m.-1:00 p.m.</td>
<td>M</td>
<td>HRHC</td>
<td>Saquicela</td>
<td>$20</td>
</tr>
<tr>
<td>5291</td>
<td>80</td>
<td>6:00 p.m.-9:00 p.m.</td>
<td>(TRF)</td>
<td>PHS</td>
<td>Saquicela</td>
<td>$20 (144 Hrs)</td>
</tr>
<tr>
<td>5292</td>
<td>82</td>
<td>6:00 p.m.-9:00 p.m.</td>
<td>(MW)</td>
<td>DES</td>
<td>Saquicela</td>
<td>$20 (90 Hrs)</td>
</tr>
<tr>
<td>5293</td>
<td>83</td>
<td>6:30 p.m.-9:30 p.m.</td>
<td>(MW)</td>
<td>HVCP</td>
<td>Rodriguez</td>
<td>$20 (90 Hrs)</td>
</tr>
<tr>
<td>5294</td>
<td>84</td>
<td>6:30 p.m.-9:30 p.m.</td>
<td>(TR)</td>
<td>HVCP</td>
<td>Newman</td>
<td>$20 (96 Hrs)</td>
</tr>
<tr>
<td>5295</td>
<td>90</td>
<td>5:30 p.m.-9:30 p.m.</td>
<td>(MW)</td>
<td>DS</td>
<td>Cuellar</td>
<td>$20 (120 Hrs)</td>
</tr>
</tbody>
</table>

To learn more about our instructors: sunydutchess.edu/continuingeducation/musicschool/noncreditmusicinstructors.html

**PLEASE REGISTER EARLY!**
PHONE: (845) 431-8910
Monday - Thursday 8 a.m. - 8 p.m. and Friday 8 a.m. - 5 p.m.
FAX: (845) 431-8988

ONLINE: www.sunydutchess.edu/continuingeducation/musicschool

**Spring 2014: Jan. 3 - April 30**
Returning private lesson students register prior to 12/31/13 to reserve your lesson time.

**HOLIDAYS:**
- January 1: New Year's Day
- January 20: Martin Luther King Jr. Day
- February 17: Presidents Day

**STUDENT RECITALS**
Saturday, May 3
1:00 p.m. - children age 12 and under
3:00 p.m. - teens ages 13 to 18
4:30 p.m. - adults
Helen Avakian’s Guitar Parties
Note: Some programs hold their own recitals

**Home-schooled Children**
We are happy to customize a music curriculum for your home-schooled children. Please contact Julie Wegener, Director, at (845) 431-8916.
**EARLY CHILDHOOD MUSIC**

**Kindermusik** is an internationally known music program for young children. Each semester offers new music lessons and new materials. This program provides excellent preparation for later instrumental/vocal study.

Certified Kindermusik Instructors: Katherine DeFiligo, Laura Doe, Sally Doe, Ina Segnit and Jacqueline Venable Jordan.

**MUX101 KINDERMUSIK VILLAGE - BIRTH-18 MONTHS**

(10 Sessions) Village introduces the newborn to 18-month-old child to musical movement, social interaction, language development, story time listening and playing of simple instruments. The lap baby, crawler and walker participate very closely with their parent/caregiver. Please register at least one week in advance to be sure of receiving take-home materials on time. Home materials included in the tuition.

<table>
<thead>
<tr>
<th>Section</th>
<th>Date</th>
<th>Time</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5001</td>
<td>10/11</td>
<td>11:15 a.m.-12:00 p.m.</td>
<td>(S) 1/11/3-5</td>
<td>DCC</td>
</tr>
<tr>
<td>5002</td>
<td>10/11</td>
<td>11:15 a.m.-12:00 p.m.</td>
<td>(F) 1/10/3-4</td>
<td>DS</td>
</tr>
<tr>
<td>5012</td>
<td>10/11</td>
<td>11:15 a.m.-12:00 p.m.</td>
<td>(T) 1/14/3-8</td>
<td>SP</td>
</tr>
</tbody>
</table>

**MUX102 KINDERMUSIK OUR TIME - 18 MONTHS-3 YEARS**

(13 Day classes and 2 Family Fun Sessions) Together with a parent/caregiver, children enjoy singing, moving, listening, interacting socially and playing simple instruments. Language skills are fostered with singing and vocal play. Please register at least one week in advance to be sure of receiving take-home materials on time. Home materials included in the tuition.

<table>
<thead>
<tr>
<th>Section</th>
<th>Date</th>
<th>Time</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5003</td>
<td>10/11</td>
<td>10:15 a.m.-11:00 a.m.</td>
<td>(S) 11/11/4-5</td>
<td>DCC</td>
</tr>
<tr>
<td>5004</td>
<td>10/11</td>
<td>10:15 a.m.-11:00 a.m.</td>
<td>(F) 11/10/4-5</td>
<td>DS</td>
</tr>
<tr>
<td>5013</td>
<td>10/11</td>
<td>10:15 a.m.-11:00 a.m.</td>
<td>(T) 11/14/4-8</td>
<td>SP</td>
</tr>
</tbody>
</table>

**MUX105 KINDERMUSIK FAMILY FUN**

Students enrolled in Our Time choose 2 Family Fun classes. Include the entire family - moms, dads, brothers, sisters, grandparents, etc., in the joy of making music together. Families will enjoy activities appropriate for different age groups. We will sing, dance, read, play instruments and enjoy being with each other. Tuition included in fee for MUX102.

<table>
<thead>
<tr>
<th>Section</th>
<th>Date</th>
<th>Time</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5005</td>
<td>10/11</td>
<td>6:00 p.m.-7:00 p.m.</td>
<td>(T) 1/2/8</td>
<td>DS</td>
</tr>
<tr>
<td>5006</td>
<td>10/11</td>
<td>6:00 p.m.-7:00 p.m.</td>
<td>(F) 3/7</td>
<td>DCC</td>
</tr>
<tr>
<td>5007</td>
<td>10/11</td>
<td>6:00 p.m.-7:00 p.m.</td>
<td>(F) 4/7</td>
<td>DCC</td>
</tr>
</tbody>
</table>

**MUX 600 SING AND PLAY FOR 3-4-YEAR-OLDS AND THEIR PARENTS/GRANDPARENTS**

(10 Sessions) Taught by a professional voice instructor/certified Kindermusik teacher, this class is for children to explore singing, playing simple instruments and musicianship through movement. Children will participate with their adult caregiver(s). No class 2/15.

<table>
<thead>
<tr>
<th>Section</th>
<th>Date</th>
<th>Time</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5008</td>
<td>1/25</td>
<td>9:15 a.m.-10:00 a.m.</td>
<td>(S) 1/25-4/5</td>
<td>DCC</td>
</tr>
</tbody>
</table>

See page 29 for MUX199 Pre-Twinkler Suzuki Violin (Ages 3-4).

**MUX 635 MUSICIANSHIP THROUGH PERCUSSION (AGES 3-5)**

(10 Sessions) Young children will learn beginning drumming techniques in a group setting. They will share music with each other, playing on percussion instruments from around the world. The class will also include simple chants, movement games, and folk dances in conjunction with instrument play. Parent participation in the classroom is welcome but not required. No class 2/15.

<table>
<thead>
<tr>
<th>Section</th>
<th>Date</th>
<th>Time</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5009</td>
<td>10/11</td>
<td>4:00 p.m.-4:45 p.m.</td>
<td>(S) 1/25-4/5</td>
<td>DCC</td>
</tr>
</tbody>
</table>

**MUX 614 PIANO AND MUSIC BASICS FOR 4-YEAR-OLDS**

(5 Sessions) This class will include a whole body approach to beginning piano for young beginners and their moms or dads. At every class, each child/parent pair will have personalized instruction at the piano learning basic piano skills. Rhythm and pitch games for the group develop musician skills.

<table>
<thead>
<tr>
<th>Section</th>
<th>Date</th>
<th>Time</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5010</td>
<td>10/11</td>
<td>11:00 a.m.-11:45 a.m.</td>
<td>(S) 1/18-4/26</td>
<td>n West</td>
</tr>
</tbody>
</table>

**SUZUKI VIOLIN**

**Violin, Cello and Piano**

Suzuki philosophy states that every child can develop musical ability. Children begin study at an early age since initial learning takes place through listening and the development of the ear and memory. Attention is given to tone, expression and the technique to achieve them. Parent involvement in lessons/classes/home practice is essential to the child’s success.

**PRIVATE AND GROUP SUZUKI LESSONS FOR CHILDREN**

Suzuki students register for weekly lessons. Suzuki violin students may register for a group class at the appropriate level. Parent attends each lesson or group class. Individual lessons focus on mastery of the instrument, while group classes develop ensemble skills needed for orchestral playing. With permission of the instructor, parent and child may share a semi-private lesson in which both learn to play the instrument.

**INDIVIDUAL LESSONS: (14 sessions)**

- Section 10 30-minute lessons $390
- Section 11 45-minute lessons $570
- Section 12 60-minute lessons $760

Smaller lesson packages are available with approval of Music School Director Julie Wegener at (845) 431-8916.

**SUZUKI FACULTY**

Suzuki Strings Coordinator: Nettie R. West
Violin: Julie Paradies, Heeja Questad, Jacqueline Venable Jordan
Cello: Jean Vilkelis
Piano: Ariana Barkeshli, Richard Devens, Beverly Poyder, Nettie R. West

**INSTRUMENTS AND MATERIALS**

Suzuki’s book “Nurtured by Love” is required reading material for parents. Each child/parent team obtains listening tapes and books appropriate to the curriculum. Suzuki piano instruction requires an acoustic piano or a digital keyboard with weighted full-size touch-sensitive keys and at least 6 ½ octaves for home practice.

For violin rentals, contact Stamell Strings at (845) 337-3030 or Joseph Regh Violins at (845) 297-2521, after children are measured on the first class date.


<table>
<thead>
<tr>
<th>Section</th>
<th>Date</th>
<th>Time</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5015</td>
<td>10</td>
<td>10:15 a.m.-11:00 a.m.</td>
<td>(S) 1/18-4/26</td>
<td>DCC</td>
</tr>
</tbody>
</table>

**SUZUKI VIOLIN STUDENTS MAY REGISTER FOR: SUZUKI INDIVIDUAL LESSONS AND/OR BEGINNER OR INTERMEDIATE GROUP CLASS**

**MUX 199 PRE-TWINKLER SUZUKI VIOLIN (AGES 3-4)**

(7 Sessions) Includes parental instruction. This class is for young children who want to begin to learn to play violin. Goals are to develop focus, balance, rhythm and musical sense in a loving and supportive environment and also prepare parent and child for successful violin study.

**SUZUKI VIOLIN ORIENTATION**

This class is for BEGINNERS AGES 5-7 or continuing beginners from previous semester. For violin rentals, contact Stamell Strings at (845) 337-3030 or Joseph Regh Violins at (845) 297-2521, after children are measured on the first class date.

**REQUiRED SUZUki PAREnT ORiEnTATiOn**

<table>
<thead>
<tr>
<th>Section</th>
<th>Date</th>
<th>Time</th>
<th>Instructor</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>5016</td>
<td>10</td>
<td>11:00 a.m.-11:45 a.m.</td>
<td>(S) 1/18-4/26</td>
<td>DCC</td>
</tr>
</tbody>
</table>

**SUZUKI PIANO AND CELLO STUDENTS REGISTER FOR INDIVIDUAL LESSONS ONLY.**

The Music School at DCC gratefully acknowledges the Kanter Kallman Foundation for supporting the Early Childhood Music Program.
Composition

MUX 770 KIDS COMPOSITION CLASS (AGES 9-12)
(10 Sessions) Students will learn how to compose their own music, using both pencil and paper and highly accessible technology. They may write vocal, instrumental, or electronic music of any genre—whatever interests them! Students will learn simple strategies for creating complete pieces of music, regardless of previous music performance experience or skill in reading notation.

5018 10 5:00 p.m.-5:45 p.m. (S) 1/25-4/5 DCC L Doe $130

Music Theory

MUX 238 INTRODUCTION TO READING MUSIC I and II
(6 Sessions) This course series introduces teenagers and adults to the basics of reading musical notation. Beginning students as well as musicians with limited experience reading sheet music are invited to attend. Topics will include reading the bass and treble clefs, key signatures, intervals, scales, triads, commonly used vocabulary, and articulation marks. This course contains a brief introduction to music theory, ear training, and sight singing. The content and pacing of the class will be tailored to the interests and abilities of those who attend.

5019 10 6:00 p.m.-6:45 p.m. (M) 1/13-3/3 DCC D McNutt $80
Sections 11 and 12 are a 6-week continuation course for those who have completed Section 10 or with permission of the instructor.

5020 11 7:00 p.m.-7:45 p.m. (M) 1/13-3/3 DCC D McNutt $80
5021 12 6:00 p.m.-6:45 p.m. (M) 3/10-4/14 DCC D McNutt $80

Individual Lessons for Adults and Children

We offer INDIVIDUAL LESSONS on all instruments and voice. Students register for 14 weekly lessons per semester. Call Julie Wegener at (845) 431-8916 for information.

Section 10 30-minute lessons $390
Section 11 45-minute lessons $570
Section 12 60-minute lessons $760

Individual lesson times, starting/ending dates and locations will be determined between instructors and students on an individual basis. Smaller lesson packages are available with approval of Music School Director Julie Wegener at (845) 431-8916.

Instructors

PIANO: TRADITIONAL CLASSICAL: Ariana Barkeshli, Sylvia Buccelli, Peter Cody, Richard Devens, Rhonni Hallman, Carol Losee, Darron McNutt, Maria Peterson, Beverly Poyer, Janet Salt, Valentina Shatalova, Marta Waterman, Julie Wegener and Dennis Yerry
JAZZ/POP/IMPROVISATION: Larry Ham,

VIOLIN: Rhonni Hallman, Julie Paradies,

FIDDLING VIOLIN: Jeanie Venable

CLARINET: Robert Renino, Ina Segnit and John Knight

BASS: Robert Renino, Ina Segnit, John Knight and Omar Daniels

SATINOPHone: Christopher Brrelloch, Robert Renino, Ina Segnit, John Knight and Omar Daniels

OBOE: Lynnette Benner

BASSOON: John Knight

RECORDER: Ina Segnit and Rhonni Hallman

PERCUSSION: Joe Carozza, Chris Losee, Melissa Lovaglio and Eric Wagner

GUITAR: Helen Avakian, Rusty Boris, Dan Stevens and Jeff Yin

BASS GUITAR: Rusty Boris

BANJO: Gary DiGiovanni and Bob Lusk

Mandolin: Frank Kara and Dan Stevens

UKULELE: Dan Stevens

HARP: Jeannie Chenette

HARMONICA: David Laks

VOICE: Sally Doe, Laura Doe,

Katherine DeFiligo, Liz Gerbi,

John Howell, Ceista Litttle-Quinn,

Jacqueline Venable Jordan,

Marta Waterman and Dennis Yerry

COMPOSITION: Peter Cody

To learn more about our instructors: sunydutchess.edu/continuingeducation/musicschool/noncreditmusicinstructors.html

Guitar

MUX 502 INTRODUCTION TO GUITAR FOR BEGINNERS (ADULTS AND KIDS)
(10 Sessions) Learn the basics of playing guitar: chords, strumming, finger-picking, how to play solos, fundamentals of music and technique.

Lots of “hands-on” experience in a variety of styles, including Alternative, Folk, Blues, Pop, Classical. Students will finish this course with a song to play simple two and three chord patterns. Students bring their own guitar to every class. If you have questions about obtaining a guitar, please contact the instructor. Skip dates: TBA.

Section 10: ages 13 to adult; Section 11: ages 9-12; Section 12: ages 6-8.

5022 10 7:00 p.m.-8:30 p.m. (M) 2/3/5/5 DCC H Avakian $225
5023 11 6:00 p.m.-7:00 p.m. (M) 2/3/5/5 DCC D Stevens $160
5024 12 5:15 p.m.-6:00 p.m. (M) 2/3/5/5 DCC D Stevens $130

MUX 515 POPULAR GUITAR STYLES (ADVANCED BEGINNER) ENSEMBLE
(10 Sessions) This is for guitarists looking to gain experience playing popular songs with a group. Classic and alternative rock, pop and other styles geared to the interest of the class will be explored with expansion on the rhythm, strumming, lead and fingerpicking techniques covered in the adult Introduction to Guitar class. Skip dates TBA.

5025 10 7:15 p.m.-8:30 p.m. (T) 2/4/5/6 DCC H Avakian $200

MUX 516 INTRODUCTION TO CLASSICAL GUITAR (ADVANCED BEGINNER)
(10 Sessions) Learn how to read staff notation on guitar using finger style classical guitar technique. Some Spanish Flamenco guitar techniques also will be explored. Class will focus on both solo and ensemble music using staff notation. Skip dates TBA.

5026 10 8:30 p.m.-9:30 p.m. (T) 2/4/5/6 DCC H Avakian $160

MUX 520 GUITAR PERFORMANCE ENSEMBLE FOR INTERMEDIATE TO ADVANCED PLAYERS
(10 Sessions) Styles of music range from classical to popular and are geared toward the interests of the class members. The first part of class is spent warming up and playing music together. During the second half, topics pertaining to performance such as mental preparation and overcoming stage fright are covered. Students also will have plenty of time to gain performance experience in a friendly and supportive environment. Ability to read rhythms from whole to eighth notes is required. Guitarists should be familiar with all notes in first position. Electric, acoustic, and classical guitarists are all welcome as well as singing guitarists. BASS PLAYERS WELCOME TOO! Skip dates TBA.

5027 10 7:15 p.m.-9:15 p.m. (W) 2/5/5/7 DCC H Avakian $285

MUX 521 COMPUTER RECORDING AND THE GUITAR PLAYER
(6 Sessions) For guitarists who want to create their own music and demos, but have no idea how to start, this course is perfect for you. It’ll take a look at some basic techniques used in capturing acoustic and electric guitar sounds on your computer. Using Protos, you’ll learn to create record Fig sessions by: setting up audio tracks, setting up auxiliary tracks, using plug-ins and creating basic mixes. Basic mic technique and recording hardware also will be discussed. For beginners of Protos with little or no knowledge of the computer program.

5028 10 7:00 p.m.-8:30 p.m. (M) 3/17/4/28 DCC J Yin $135

NEW MUX 522 GUITAR PICK TECHNIQUE: PLAYING SCALES AND CHORDS MORE EASILY
(6 Sessions) An intensive study of playing mechanics. No new scales or chords here – just how to play whatever you know better. For those who struggle with picking scales and making chord changes, this course is for you. In-depth coverage of topics include: pick positioning and control, stable hand motioning, seeing the fretboard as a whole and proper equipment set-up. For intermediate players. No class 2/17.

5030 10 7:00 p.m.-8:30 p.m. (M) 1/27/3/10 DCC J Yin $135
Chamber Music
Chamber music is a form of classical music written for a small group of instruments usually with one performer to a part. Because of its intimate nature, chamber music has been described as “the music of friends.” Playing chamber music requires special skills which are different from the skills required for playing solo or symphonic works.

All ages and instruments are welcome. Form your own group with a minimum of two people and set your own schedule with one of our professional coaches. Most groups meet for six sessions, concluding with an optional performance.

Interested students, please call Julie Wegener, Music School Director, at (845) 431-8916.

Jazz
MUX 540 JAZZ ENSEMBLE
(10 sessions) Explore the world of jazz improvisation with an ensemble. Students will increase technical facility on their instrument while achieving interactive ensemble playing, including harmonic and rhythmic exploration. Available to intermediate and advanced players of any instrument, from junior high school age through adult. Interested new students, please call Julie Wegener, Music School Director, at (845) 431-8916. No classes 1/20 and 2/17.

Vocal Group Classes
MUX 601 LET’S SING! (Ages 5-8)
(10 Sessions) Children will experience the joy of singing through song and movement in a group setting while also learning some basics of singing, such as pitch matching and breathing, through games and creative play. No class 2/15.

MUX 602 KIDS/TEENS SING MUSICAL THEATER
(10 Sessions) Students will develop singing technique, acting, movement and stage presence while learning fun Broadway songs in a group setting. No class 2/15.

Group Instrumental Classes
MUX 619 RECREATIONAL MUSIC MAKING (RMM) GROUP PIANO FOR ADULTS AND SENIOR ADULTS (BEGINNER AND CONTINUATION CLASSES)
(8 Sessions) RMM believes that every life needs music and anyone can learn to play the piano. The desire to learn is the only prerequisite. The classes are not about the final products but about the joy found in the process along the way. Classmates encourage and support one another as they make music together and the teacher acts as a facilitator who allows the students to relax, accept and enjoy each step in their musical journey.

NOTE: THERE IS NOT A SENIOR DISCOUNT FOR THIS CLASS SINCE DISCOUNT ALREADY IS FACTORED INTO CURRENT FEE.
Classes held at instructor’s studio in Highland.
There is a $20 fee for book and CD, payable to the instructor at the first class.

MUX 621 BEGINNING VIOLIN FOR ADULTS
(10 Sessions) Have you always wanted to play the violin? Or are you someone who played as a child and longs to return to the instrument? This class is for adult beginners and those wishing to go back to the beginning. No class 1/28, 2/18, 3/18.
For violin rentals, call Stamell Strings at (845) 337-3030 or Joseph Regh Viols at (845) 297-2521.

MUX 622 INTERMEDIATE VIOLIN FOR ADULTS
(10 Sessions) This class is for students who have completed MUX621 or have studied violin in the past and currently play at an advanced beginner to intermediate level.
No class 1/28, 2/18, 3/18.

MUX 628 ADVANCED VIOLIN FOR ADULTS
(10 Sessions) Would you like to improve your violin playing with others? Are you yearning to learn how to do vibrato for better tone? This class is for your enjoyment and refinement of your violin playing. Materials: “Suzuki Violin Book, Volumes 4 and 5” and “2000 Essential Elements, Book 3.”
No class 1/28, 2/18, 3/18.

MUX 560 UKULELE FOR BEGINNERS
(10 Sessions) Enjoy discovering the basics of playing this accessible and fun instrument. We will learn tuning, chords, scales, strumming and songs. No class 2/15.

MUX 561 ACOUSTIC ENSEMBLE
(10 Sessions) Looking to join in an acoustic ensemble? Guitar, ukulele, mandolin, percussion and bass players are all welcome to share this acoustic adventure. No class 2/15.

See page 28 for early childhood instrumental classes and page 31 for group guitar classes.
Dance

MUX 790 HIP HOP FOR KIDS (AGES 6-12)
(8 Sessions) This class is an introduction to basic Hip Hop moves. Your child will rejoice in his/her own dance movement through freestyle. Elements of creative movement also will be incorporated. Hip Hop will be guided by the sounds of music. In addition, participants will stretch, learn dance floor moves, make friends, build confidence and have fun. Parents, please feel free to join in and dance with your child!

5044 10 5:00 p.m.-5:45 p.m. (W) 2/5-3/26 DCC L. Albert $90

MUX 795 ZUMBA FOR TEENS
(8 Sessions) This class is for individuals with all levels of Zumba experience. Together we will enjoy a weekly workout that mixes dance steps derived from cumbia, merengue, salsa, reggaeton, hip hop, mambo, rumba, flamenco, calypso and Salsaton with body sculpting movements. Easy-to-follow fast and slow rhythms are used to maximize this workout.

5045 10 6:00 p.m.-6:45 p.m. (W) 2/5-3/26 DCC L. Albert $90

MusicLink Scholarship
Consider a donation to MusicLink to provide scholarships for talented low-income students who demonstrate exceptional musical promise. Tax deductible donations can be made to the DCC Foundation, 53 Pendell Road, Poughkeepsie, NY 12601. Please note “MusicLink” on your check.

Tax deductible donations of musical instruments (in good condition only) are greatly appreciated. For information or to volunteer to help with our fundraising activities, contact Music School Director Julie Wegener at (845) 431-8916 or by email: wegener@sunydutchess.edu

Music School Policies and Procedures

Missed Lessons and Tardiness

Group Lessons - It is not possible to make up lost instruction for a lack of class attendance. There are no make-up classes unless the class is canceled by the instructor or the college. No portion of the tuition is refundable.

Individual Lessons - Care should be taken to attend all scheduled lessons. While our teachers make every effort to reschedule lessons that are canceled in advance, this is not always possible and teachers are not obligated to arrange make-up lessons. Make-ups are not possible for lessons canceled with less than 24-hour notice, for no-shows or for canceled make-ups. Teachers do not teach beyond the scheduled time or make up any lesson time if a student is late. If a teacher cancels a lesson or is late, make-up lessons or additional times are arranged. No make-up lessons are to be scheduled past the end of the semester.

Please see page 36 for additional policy information.

Purchase a gift certificate for a loved one for a birthday, holiday or no occasion at all!
Call us and we’ll send you a gift certificate by mail.
Music School (845) 431-8917
All other classes (845) 431-8910
GENERAL INFORMATION

Course Cost
The fee stated for each course is the registration fee.

Books and Supplies
Please read the course description. If there is a requirement to purchase books and/or supplies in addition to the tuition charge, it will be noted in the course description. Books may be purchased from the Bookstore.

Registration Acknowledgment
Each registrant will receive a receipt and schedule. The College may cancel any course that lacks sufficient enrollment. When the decision is made to cancel a course, cancellation notices will be sent to all registrants.

Classroom Assignments
On the Friday before your class begins, go to sunydutchess.edu/cfweb and click on the class locations under Continuing Education or call 431-8001.

Tuition Refund Policy
Refunds for non-credit courses will be given if requested prior to the end of the business day before the course starts. A $10 ($20 for Summer Academies) processing fee will be deducted from this refund. Full refunds will be given for all courses that are canceled by the College.

Senior Citizen Tuition Policy
Individuals 65 or older may register for a non-credit course for half of the published tuition. A picture ID with your birth date must be presented or mailed at the time of the first registration.

NOTE: SENIOR CITIZEN TUITION PROGRAM CANNOT BE USED FOR PRIVATE MUSIC LESSONS OR ONLINE COURSES.

Directory Information/Release of Information:
Personally identifiable information is not given out without the student’s written authorization unless it is directory information. Directory information consists of name, email, dates of attendance and enrollment status. If a student does not wish directory information released, he/she must submit a written request to the Office of the Registrar before the beginning of each semester.

The College does not discriminate on the basis of race, color, gender, religion, national origin, disability or sexual orientation.

The college reserves the right to make substitutions for instructors listed in this brochure without prior notice.

REGISTRATION

By Phone: If you hold a Discover, MasterCard, American Express or VISA call the Registration Hotline: (845) 431-8910, 8 a.m. - 8 p.m., Monday - Thursday and 8 a.m. to 5 p.m., Friday.

Online: sunydutchess.edu/cfweb

By Fax: If you are registering by credit card with a Discover, MasterCard, American Express or VISA, we can accept your course registration by Fax. Send Fax of completed registration form to (845) 431-8988.

By Mail: Complete Registration Form and return with check, money order, or credit card information to: Office of Community Services, Dutchess Community College, 53 Pendell Road, Poughkeepsie, NY 12601

Mail form and tuition payable to:
Dutchess Community College c/o Office of Community Services
53 Pendell Road, Poughkeepsie, NY 12601
(845) 431-8910 FAX (845) 431-8988

PLEASE PRINT USE FULL LEGAL NAME

DCC ID# (If available) A______________________________ First __________________ M.I. __________
Street ____________________________ City/Town _______________ State _____ Zip ________
Phone (Home) ____________________ (Cell) __________________
Email _____________________________________________________________________________

Method of Payment: □ Voucher (Attach) □ Check □ P.O. □ Cash □ Money Order □ Charge Card

CRN# COURSE # SECTION BEGIN DATE COURSE TITLE FEE

Signature ___________________________ TOTAL _________

TO PAY BY CREDIT CARD COMPLETE THE FOLLOWING:

I, [Card Holder Name] __________________________
authorize DCC to charge $ __________________________

Account Used: □ MASTERCARD □ VISA □ DISCOVER □ AMERICAN EXPRESS Security Code: __________
Account # ____________________________ Exp. Date: ________
Authorized Signature: __________________________ Date: __________

DEMOGRAPHIC INFORMATION

Gender: □ Male □ Female Are you Hispanic/Latino? □ Yes □ No
If Hispanic/Latino, is your background (select one): □ Central American □ Dominican
□ Mexican □ Puerto Rican □ South American □ Other Hispanic/Latino

Is your race (select one or more): □ American Indian or Alaskan Native □ Asian
□ Black or African American □ Native Hawaiian or Other Pacific Islander □ White
OPEN HOUSE
CONTINUING AND PROFESSIONAL EDUCATION

Wednesday, January 15
5:30-7:00 p.m.
Bowne Hall

Thinking about taking a class?
Scan this code to learn more about credit-free programs!