CONTINUING EDUCATION

SPRING 2013

Career Training

Personal Enrichment

ESL and GED

The Music School

Teen Classes

Registration Hotline: (845) 431-8910
www.sunydutchess.edu/cfweb
Need more information before deciding to take a class? Visit DCC’s Open House and learn about the courses directly from the instructors leading them. Teachers will be on hand to answer questions about DCC’s noncredit offerings.

EN TER To win A fREE ClAss
ATT EN D infoRMAT ion woRshoPs
Enjoy REfREshMEn ts

CONTINUING AND PROFESSIONAL EDUCATION

Wednesday, January 9
5:30-7:00 p.m.
Bowne Hall

AVAILABLE CLASSES INCLUDE:
- Basic Computers
- Business Classes
- Substance Abuse Counselor Training
- English as a Second Language
- GED
- Green Technology
- Healthcare
- Music School
- Online Classes
- Real Estate/Insurance
- Security Guard Training
- Teen Classes

For more information or to register for this event, please call the Office of Community Services at (845) 431-8910 or email at www.sunydutchess.edu/cfweb.
Prepare for a Career as an Alcohol and Substance Abuse Counselor

CAS101 ALCOHOLISM AND SUBSTANCE ABUSE EDUCATION
Introduction to the basic knowledge of alcoholism and substance abuse. The physical and psychopharmacological effects of the use/abuse of alcohol and other drugs including those related to tobacco use. Fetal Alcohol Syndrome, disease concepts and an overview of the diversity of alcohol and substance abuse treatment approaches will be studied.
Five Saturday workshops: 1/12, 2/9, 3/2, 3/16 and 3/30/13 from 8 a.m. - 4 p.m.
Text: “Drugs, Behavior and Modern Society” (85 Hours)
5013 10 6:30 p.m.-10:00 p.m. (TS) 1/8-4/2 DCC Dehn $599

CAS103 ALCOHOLISM AND SUBSTANCE ABUSE COUNSELOR PART II
Knowledge of methods and techniques utilized in counseling special populations, relapse prevention, and problems of communicable diseases (HIV/AIDS, STD’s, T.B., etc.) will be examined. Particular attention will be given to the development of counseling skills necessary to effectively deal with special populations. Simulated interviews will be utilized to demonstrate practical application of techniques. Instruction specific to cultural competence will be discussed. In addition, the area of human growth and development will be dealt with in depth.
Three Saturday workshops: 1/19, 2/2 and 2/16 from 8:30 a.m. - 4 p.m. and 3/23 meets from 8:30 a.m. - 3:30 p.m.
Text: “Group Treatment for Substance Abuse - A Stages of Change Therapy Manual,” by Velasquez, Maurer, Crouch, DiClemente (75 hours)
5014 10 6:30 p.m.-10:00 p.m. (WS) 1/9-4/3 DCC Dehn $494

CAS105 PROFESSIONAL AND ETHICAL RESPONSIBILITY AND DOCUMENTATION
The basic knowledge of counselor ethics and counselor-client relationships will be studied. Particular attention is given to issues regarding confidentiality, privileged communication, privacy, and ethical responsibilities, as well as legal issues and elements of documentation. The development of competence in the thorough understanding of the tenets of the Canon of Ethical Principles will be taught.
Field work placement and evaluation are provided as part of the course. Attention will be given to ethics for addictions professionals.
(120 Hours)
5015 10 6:30 p.m.-10:00 p.m. (M) 1/7-4/20 DCC Freeborn $583

Expand Your Career with Online Courses
Looking to land that professional-level position, but think going back to school won’t fit your schedule? Get the right skills by combining the convenience of online learning with a wide selection of programs and expert instructors. The following are DCC’s online non-credit offerings. Decide which will work best for you, and follow the instructions to register.

Ed2Go
Teacher Resource Room, Health care, Gerontology Certification, Business, Construction, Automotive, Graphic and Web Design, Microsoft Certification, Networking/CompTIA Certification, Real Estate, Video Games and more.
Visit www.ed2go.com/dutchessocs to see the full course catalog. To register, enter the course name, click “enroll now” and follow the onscreen instructions.
Contact Lynnette Patrice at (845) 431-8913 to make payment arrangements. Return to www.ed2go.com/dutchessocs after noon on the course start date and click on the My Classroom tab to log into the course.

ProTrain Online
Online Green/Renewable Energy Training
For more information, call (845) 431-8913 or go to www.theknowledgebase.org/dutchess.

E Classes/American Management Association
Course descriptions can be found at www.flexstudy.com/dutchess.
To register, log in to www.flexstudy.com/dutchess, click on the course title, click “register,” complete the requested information and click “submit.”
Email patrice@sunydutchess.edu to inform DCC of your registration.

Hone Your Computer Skills
Microsoft Office Series
Word | Access | Excel | Powerpoint
Adobe | Photoshop | InDesign
Web Design | Dreamweaver
See pages 3 and 4 for class listings.
CAREER TRAINING

Computer Skills

CST004 PC SAMPLER
This instructor-led beginner course is for students who want to explore the workings of the computer in a non-technical language. Topics to be covered are basic Windows function, basic software including word processing, spreadsheets, databases and an introduction to the Internet. (24 Hours)
5017 10 6:00 p.m.-9:00 p.m. (TR) 1/8-3/31 DCC $20
5018 10 9:00 a.m.-12:00 p.m. (S) 3/9-4/20 DCC $20

CST005 ESL BASIC COMPUTERS
This course addresses computer deficiencies in basic skills of adult learners functioning in the workplace or in the community and for whom English is a second language. This instructor-led course is for students who want to explore the computer in a non-technical language and for those who want to learn communicative competence. (24 Hours)
Los estudiantes aprenderán información basica acerca de las partes de las computadora. Se les dara una introduccion a Windows, como usar el “mouse”, como abrir y crear archivos, como copiar, cortar y pegar, guardar informacion y archivos en una memoria Flash USB, el uso basico del internet (la red), y como creer y tener acceso a un correo electronico.
5016 10 6:00 p.m.-9:00 p.m. (F) 1/18-3/8 DCC $20

CST617 PROGRAMMING USING JAVA
This course is intended as an introduction for beginners with little or no background in programming. The course teaches students how to write object-oriented programs using the Java programming language. The fundamentals of programming are examined through the use of predefined objects supplied by the language. Students then go on to learn how to define their own objects and how to develop programs using object-oriented design methodology. This course takes a full-immersion approach to object-oriented programming. Both programming syntax and the application of concepts to real-world programming are emphasized as are proper object-oriented design practices.
Material covers variables and constants, instantiateable classes, selection and repetition statements, non-numerical data types, arrays, inheritance and case studies. (30 Hours)
5032 90 6:00 p.m.-9:00 p.m. (MW) 3/25-4/24 DCC South $495

CST706 QUICKBOOKS 2009
QuickBooks is a complete business bookkeeping system capable of handling invoicing, accounts receivable and accounts payable. Students will be introduced to all these features and many more.
Prerequisite: a working knowledge of bookkeeping is advised. (18 Hours)
5028 90 1:00 p.m.-4:00 p.m. (TF) 1/15-2/1 DCC South $220

Microsoft Office Series

CST129 WORD BASIC 2010
Learn to use this standard word processor to create and edit documents. Topics include exploring Word tools and menus, copying, pasting, using the Office clipboard, formatting basics, creating headers and footers, working with margins and page layout, using proofing tools. (15 Hours)
5019 10 6:00 p.m.-9:00 p.m. (TR) 2/5-2/19 DCC $20

CST202 BASIC ACCESS 2010
Learn to use Access’s powerful data management tools. Topics include: database concepts and terminology, exploring Access tools and menus, navigation, entering and editing records, creating and modifying tables, working with filtering and sorting options, creating and modifying simple queries, using and modifying forms, planning and creating reports, and exploring modifying field types and relationships. (15 Hours)
5021 10 6:00 p.m.-9:00 p.m. (TR) 3/12-3/26 DCC $20

CST320 EXCEL BASIC 2010
Students will learn how to use Excel worksheets and workbooks for a variety of business functions. Topics include: exploring Excel tools and menus, creating and editing worksheets and workbooks, moving and copying data, using formulas and functions, formatting worksheets, charting basics and printing options. (15 Hours)
5020 10 6:00 p.m.-9:00 p.m. (TR) 2/21-3/7 DCC $20

CST321 EXCEL INTERMEDIATE 2010
Students will learn how to enhance their Excel skills by customizing options, toolbars, and menus, working with multiple worksheets and workbooks, linking worksheets and workbooks, linking worksheets, editing display options, filtering and sorting lists, exploring advanced charting and formatting options, and creating and managing templates. (15 Hours)
5022 10 6:00 p.m.-9:00 p.m. (TR) 3/28-4/11 DCC $154

CST616 INTRO TO POWERPOINT
Students will learn to create business presentations with PowerPoint design tools. Topics include: exploring PowerPoint tools and menus, creating, editing, and viewing presentations, using the auto content wizard, adding side headers and footers, using proofing tools, formatting text drawing and modifying objects, aligning and grouping objects, enhancing presentations with graphics, charts, automation, and using PowerPoint masters. (9 Hours)
5023 10 6:00 p.m.-9:00 p.m. (TR) 4/16-4/23 DCC $91
Adobe Design

CST812 PHOTOSHOP FOR NOVICES
Learn how to correct images, adjust colors, brightness and eliminate red eye. Twist, twirl and liquefy your images for unique effects. Learn to make and tweak selections with selection brushes. Use your own photos and the Photoshop creative tools to design a greeting card. Create animations for the web using Photoshop layers. Piece together a series of images to form an image. Present and share your photos in an automatically running slideshow. Learn to colorize and optimize a photo image to make engaging web page backgrounds. (18 Hours)

5024 10 6:00 p.m.-9:00 p.m.
(MW) 1/28-2/13 DCC $235

CST813 PHOTOSHOP II
This course is intended as a follow-up to the Photoshop for Novices course. It is intended to advance the student’s techniques for manipulating image art in a digital format. (9 Hours)

5025 10 6:00 p.m.-9:00 p.m.
(MW) 2/20-2/27 DCC $154

CST820 ADOBE INDESIGN I
Adobe InDesign I will cover the basic logic of the InDesign program, starting with the work area of InDesign, and working and learning the very basics of the tools panel, control panel, document window and some of the other essential panels. Students will learn how to create various documents, how to style type and paragraphs, import images, work with some of the unique features of InDesign, and export files for proof or print. A business card, a poster and a tri-fold brochure will be created during this course. Required text: “Visual Quickstart Guide: InDesign CS5” (18 Hours)

5026 10 6:00 p.m.-9:00 p.m.
(MW) 3/6-3/25 DCC $235

CST821 ADOBE INDESIGN II
If you have not been to the previous InDesign course, you MUST know the basics of InDesign. Acceptance and continuation in this course will be at the discretion of the instructor. This course will cover more in-depth use of the control panel and all of the other panels as well as the use of templates, creating styles both for text and objects, and so they can be used globally. Students will use the library, working with objects, creating more completed documents, such as books. We also will touch on the use of tables and other pertinent information. A form and a catalog will be created during this course. Required text: Cohen: InDesign CS5: “Visual Quickstart Guide” (9 Hours)

5027 10 6:00 p.m.-9:00 p.m.
(MW) 3/27-4/3 DCC $91

Web Design

CST038 DREAMWEAVER LEVEL I
Explore the industry-leading web authorizing software. Build a sample page using CSS (Cascading Style Sheets) for styling and layout. Work with text, lists, Spry widgets, tables and images. Navigate a site internally and externally using links, image links, navigation bars and tabbed panels. Text: “Adobe Dreamweaver CS5 Classroom in a Book” with CD Adobe Press. (12 Hours)

5029 90 6:00 p.m.-9:00 p.m.
(MW) 1/14-1/28 DS $180

CST034 DREAMWEAVER LEVEL 2

5030 90 6:00 p.m.-9:00 p.m.
(MW) 2/4-2/13 DS $180

CST830 APPLLES APPLLES EVERYWHERE
Do you own an iPhone, iPad or iPod? Are you getting the most out of these cutting-edge products? Your iOS device is your personal assistant to organize everything you have to do. Create and manage synchronized calendars and to-do lists with all your family members to keep your busy lives on track. Your iOS device is an entertainment portal for your favorite television shows, movies and books. Your iOS device is your gateway to your favorite social networks like Facebook and Twitter. Oh ... And your iOS device is a great gaming platform! If you are ready to live the iLife then this session is for you! (10 Hours)

5031 90 6:30 p.m.-8:30 p.m.
(TR) 2/21-3/7 DS $99

CST854 MEP REVIT
Are you a mechanical or electrical engineer that wants to know more about using REVIT for mechanical, plumbing, and electrical design and layouts? REVIT MEP comes with all the tools necessary for simple to complicated mechanical, electrical, and plumbing layouts. Imagine the time and money that can be saved by coordinating MEP services with the architecture of a building - all three dimensionally! Topics covered will include duct layouts, plumbing layouts, electrical layouts, energy analysis, schedules, and coordination with architectural and structural drawings. (15 Hours)

5221 10 6:00 p.m.-9:00 p.m.
(M) 4/1-4/29 DCC S Whalen $295
Medical Billing and Coding

VOC666 MEDICAL BILLING AND CODING PROGRAM
This billing and coding course reviews the skills needed to solve insurance and billing issues, how to manually file claims (using the CPT and ICD-9 manual), complete common insurance forms, trace delinquent claims, and how to appeal denied claims. Topics include CPT (Introduction, Guidelines, Evaluation and Management), specialty fields (such as surgery, radiology and laboratory), ICD-9 (Introduction and Guidelines) and basic claims processes for third-party reimbursements. Students will learn how to find codes using coding manuals, (CPT, ICD-9 and HCPCS). After obtaining the suggested practical work experience (6 months to 2 years), students who complete this course could be qualified to sit for the American Academy of Professional Coders (AAPC) - Certified Professional Coder Exam (CPC or CPC-H Apprentice); the American Health Information Association (AHIMA) Certified Coding Associate (CCA) exam; and/or other National Certification Exams. Textbooks included. (80 Hours)

5209 10 (MW) 6 p.m.-9:30 p.m. 3/11-5/15 DCC $1,799
(S) 9 a.m.-3 p.m.

Certified Professional Coder

VOC667 MEDICAL CODING FOR CERTIFIED PROFESSIONAL CODER
Physician-Based Medical Coding or Certified Professional Coder [CPC].
This course teaches fundamental coding skills for an outpatient physical setting and prepares the student to take the American Association of Professional Coders [AAPC] CPC exam for a career in medical coding. This course provides the most up-to-date information relating to CPT, ICD-9-CM [International Classification of Diseases 9th Revision Classified Morbidity] Volumes 1 & 2, and HCPCS [Healthcare Common Procedure Coding System] Level II coding and assures a broad encompassing knowledge and expertise in reviewing and assigning the correct procedure and diagnosis codes for physical services.

Outpatient Hospital Medical Coding for Certified Professional Coder - Hospital [CPC-H].
Preparation: This 96-hour course also will cover coding fundamentals including CPT, ICD-9-CM Volumes 1, 2 and 3 and HCPCS Level II coding along with the Outpatient Prospective Payment System [OPPS] which is the payment method used by most payers in the hospital outpatient facility. This course will not cover inpatient coding or coding in the freestanding Ambulatory Surgery Center.

Medical Coding Certification Requirements: Before you enroll for the class it is recommended that you have an Associate’s degree or two years of experience; you are a current member of AAPC. (New membership fee is $125, with examination application $300.) If you are a renewing member your membership must be current at the time of submission and when exam results are released. If you are a CPC, you must have at least two years medical coding experience.

Required Texts: Step-by-Step Medical Coding 2012 + Workbook + ICD-9-CM 2013 Vol. 1, 2, and 3 and HCPCS Level II coding along with the Outpatient Prospective Payment System [OPPS] which is the payment method used by most payers in the hospital outpatient facility. This course will not cover inpatient coding or coding in the freestanding Ambulatory Surgery Center.

Available at the DCC Bookstore, $410.

(96 Hours)

5219 10 6:00 p.m.-8:30 p.m. (TR) 1/15-4/13 DCC Pregnon $1,200
8:00 a.m. - 12:00 p.m. (S)
Test date is 4/20/13.

EKG Technician Certification

VOC754 EKG TECHNICIAN CERTIFICATION
This comprehensive EKG Technician Certification Program prepares students to function as EKG Technicians and to take the ASPT - Electrocardiograph (EKG) Technician exam. This course includes important practice and background information on anatomy and physiology of the heart, medical disease processes, medical terminology, and legal aspects of patient contact, electrocardiography and stress testing. Students will practice with EKG equipment and perform hands on labs including the function and proper use of the EKG machine, the normal anatomy of the chest wall for proper lead placement, 12-lead placement and other clinical practices. Textbooks included. For further information call 1-866-702-9742.

(50 Hours)

5210 10 6:00 p.m.-9:30 p.m. (MW) 3/11-4/29 DCC $999

Call Community Services for payment plan details.

ONLINE REGISTRATION: www.sunydutchess.edu/cfweb
Pharmacy Technician Program

VOC755 PHARMACY TECHNICIAN PROGRAM
This comprehensive 50-hour course will prepare students to enter the pharmacy field and take the Pharmacy Technician Certification Board’s PTCB exam. Technicians work in hospitals, home infusion pharmacies, community pharmacies and other healthcare settings. Course content includes medical terminology specific to the pharmacy, reading and interpreting prescriptions and defining drugs by generic and brand names. Students will learn dosage calculations, I.V. flow rates, drug compounding, dose conversions, dispensing of prescriptions, inventory control and billing and reimbursement.
Requirements: A Pharmacy Technician should possess a High School diploma or GED equivalent.
Instructors: Condensed Curriculum International.
Textbooks are included in the cost of the class.
FOR FURTHER INFORMATION CALL 1-866-702-9742
5211 10 6:00 p.m.-9:30 p.m. (TR) 3/12-4/30 DCC $999

Physicians Medical Office Assistant

VOC757 PHYSICIAN MEDICAL OFFICE ASSISTANT
This 50-hour course prepares students to function effectively in many of the administrative and clerical positions in the healthcare industry. Medical Administrative Assistants, Medical Secretary, and Medical Records Clerks are positions in great demand. This program covers important background information on the medical assisting profession and interpersonal skills, medical ethics and law, medical terminology, basics of insurance billing and coding, telephone techniques, scheduling appointments, medical records management and management of practice finances. This program is intended to provide students with a well-rounded introduction to medical administration so that they can gain the necessary skills required to obtain an administrative medical assistant position.
This program meets the necessary requirements to take the National Healthcareer Association (NHA) - Certified Medical Administrative Assistant (CMAA) exam.
Instructors: Condensed Curriculum International
FOR FURTHER INFORMATION CALL 1-866-702-9742
5212 10 6:30 p.m.-10:00 p.m. (TR) 3/12-4/30 DCC $999

EMT

EMT101 EMT B ORIGINAL
This intensive 220-hour program is designed to train individuals to provide basic life support in the pre-hospital setting as a New York State Certified Emergency Medical Technician - Basic. Prerequisite: You must have reached your 18th birthday by the last day of the month in which you are testing.
Required Texts: “Emergency Care and transportation of the Sick and Injured” by Jones and Bartlett, 10th edition and BLS for Healthcare Providers available at the DCC Bookstore.
5103 70 6:30 p.m.-10:30 p.m. (MWS) 5/16-6/1 Arlington Fire Dept. $700
5245 90 8:00 a.m.-12:30 p.m. (TWR) 1/15-5/16 DS $700
5246 91 8:00 a.m.-12:30 p.m. (TWR) 1/15-6/16 DS $700
Payment is due at the time of registration for all students.

EMT102 EMT REFRESHER
The EMT Refresher course is designed to review and update the EMT in psychomotor and cognitive knowledge to current 2009 NHTSA standards for EMT-B. The program incorporates a challenge mechanism allowing those who can demonstrate competency to be exempted from the remedial sessions of the refresher program. Persons successfully completing the entire challenge program will be qualified to sit for the NYS Certification exam without attending additional sessions.
Those students waiving the challenge tests or who are not successful in passing all of the challenge criteria must attend specific sessions to be eligible to sit for the NYS EMT Certification examination 5/16/13.
Prerequisites: Student previously must be, but not necessarily currently, certified as a NYS EMT. Students are not considered registered until full payments are made. You must register before the start of classes.
Textbook: “Refresher Emergency Care and Transportation of the Sick and Injured,” Jones and Bartlett, 2nd edition and can be purchased at the DCC Bookstore.
The following Basic Life Support Class dates for EMT102 schedule are MANDATORY for all students: (W) 1/23 BLS200 # 5144, (M) 1/28 BLS201 #5145, (W) 1/30 BLS202 # 5146, (M) 2/4 BLS203 #5147, (W) 2/6 BLS204 #5148, (M) 2/11 BLS205 #5149, (W) 2/13 BLS206 #5150 and (W) 2/20 BLS207 #5151. (110 Hours)
5104 90 6:30 p.m.-9:30 p.m. (MW) 1/23-5/16 DS $335
Basic Life Support

Any NYS Emergency Medical Technician–Basic participating in the New York State Continuing Medical Education Program is required to obtain core content curriculum instructed by a NYS Certified Instructor Coordinator. The following are the Basic Life Support (BLS) core content curriculum classes that meet the NYS requirements. Registration for these classes also is open to anyone interested in gaining knowledge in the topic area.

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Hours</th>
<th>Start Date</th>
<th>End Date</th>
<th>Time</th>
<th>Days</th>
<th>Instructor</th>
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<tbody>
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<td>BLS102</td>
<td>BLS PREPARATORY (3 Hours)</td>
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<td>BLS104</td>
<td>BLS AIRWAY (3 Hours)</td>
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<td>BLS105</td>
<td>BLS MEDICAL TERMINOLOGY (1 Hour)</td>
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<td>BLS106</td>
<td>BLS PATIENT ASSESSMENT (1 Hour)</td>
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<td>BLS131</td>
<td>BLS - A &amp; P (1 Hour)</td>
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<td>BLS108</td>
<td>BLS MEDICAL AND PHARMACOLOGY (1 Hour)</td>
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<td>BLS110</td>
<td>BLS MEDICAL AND RESPIRATORY (1 Hour)</td>
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<td>BLS112</td>
<td>BLS MEDICAL CARDIOVASCULAR (1 Hour)</td>
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<td>BLS114</td>
<td>MEDICAL DIABETES AMS (1 Hour)</td>
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<td>BLS116</td>
<td>MEDICAL ALLERGIES (1 Hour)</td>
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<td>BLS117</td>
<td>BLS FOR MEDICAL SEIZURES (1 Hour)</td>
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<td>BLS118</td>
<td>MEDICAL POISONING OD (1 Hours)</td>
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<td>BLS120</td>
<td>MEDICAL ENVIRONMENTAL (1 Hour)</td>
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<td>BLS122</td>
<td>MEDICAL BEHAVIORAL (1 Hour)</td>
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<td>BLS124</td>
<td>TRAUMA (3 Hours)</td>
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<td>BLS126</td>
<td>MEDICAL OBSTETRICS GYNECOLOGY (3 Hours)</td>
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<td>BLS128</td>
<td>INFANTS AND CHILDREN (2 Hours)</td>
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<td>BLS129</td>
<td>LIFE SPAN DEVELOPMENT (1 Hour)</td>
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<td>BLS130</td>
<td>OPERATIONS (3 Hours)</td>
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<td>BLS200</td>
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<td>BLS205</td>
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Advanced Life Support

Any NYS Emergency Medical Technician - Paramedic participating in the New York State Continuing Medical Education Program is required to obtain core content curriculum instructed by a NYS Certified Instructor/Coordinator. The following are the Advanced Life Support core content curriculum classes that meet the NYS requirements. Registration for these classes also is open to anyone interested in gaining knowledge in the topic area.

**ALS101 PREPARATORY**
5059 90 9:00 a.m.-1:00 p.m. (W) 1/30 DS $52
5060 91 9:00 a.m.-11:00 a.m. (W) 2/6 DS $26

**ALS103 ADVANCED AIRWAY MANAGEMENT**
(4 Hours) 5061 90 9:00 a.m.-1:00 p.m. (W) 2/13 DS $52
(2 Hours) 5062 91 9:00 a.m.-11:00 a.m. (W) 2/20 DS $26

**ALS105 TRAUMA**
(4 Hours) 5063 90 9:00 a.m.-1:00 p.m. (W) 2/27 DS $52
(4 Hours) 5064 91 9:00 a.m.-1:00 p.m. (W) 3/6 DS $52
(2 Hours) 5065 92 11:00 a.m.-1:00 p.m. (W) 2/20 DS $26

**ALS107 MEDICAL PULMONOLOGY (2 Hours)**
5066 90 9:00 a.m.-11:00 a.m. (W) 3/13 DS $26

**ALS109 MEDICAL CARDIOLOGY (2 Hours)**
5067 90 11:00 a.m. - 1:00 p.m. (W) 3/13 DS $26
5068 91 9:00 a.m. - 11:00 a.m. (W) 3/20 DS $26

**ALS111 MEDICAL NEUROLOGY (1 Hour)**
5069 90 11:00 a.m.-12:00 p.m. (W) 3/20 DS $13

**LS113 MEDICAL ENDOCRINOLOGY (1 Hour)**
5070 90 12:00 p.m.-1:00 p.m. (W) 3/20 DS $13

**ALS115 MEDICAL ALLERGIES AND ANAPHYLAXIS (1 Hour)**
5071 90 9:00 a.m.-10:00 a.m. (W) 3/27 DS $13

**ALS117 MEDICAL GASTROENTEROLOGY UROLOGY (1 Hour)**
5072 90 10:00 a.m.-11:00 a.m. (W) 3/27 DS $13

**ALS121 MEDICAL TOXICOLOGY (1 Hour)**
5073 90 11:00 a.m.-12:00 p.m. (W) 3/27 DS $13

**ALS123 MEDICAL HEMATOLOGY (1 Hour)**
5074 90 12:00 p.m.-1:00 p.m. (W) 3/27 DS $13

**ALS125 MEDICAL ENVIRONMENTAL (1 Hour)**
5075 90 9:00 a.m.-10:00 a.m. (W) 4/3 DS $13

**ALS127 MEDICAL INFECTIOUS AND COMMUNICABLE (1 Hour)**
5076 90 10:00 a.m.-11:00 a.m. (W) 4/3 DS $13

**ALS129 MEDICAL BEHAVIORAL (1 Hour)**
5077 90 11:00 a.m.-12:00 p.m. (W) 4/3 DS $13

**ALS131 SPECIAL CONSIDERATIONS NEONATOLOGY (1 Hour)**
5078 90 12:00 p.m.-1:00 p.m. (W) 4/10 DS $13

**ALS133 SPECIAL CONSIDERATIONS PEDIATRICS (1 Hour)**
5079 90 12:00 p.m.-1:00 p.m. (W) 4/17 DS $13

**ALS135 SPECIAL CONSIDERATIONS ABUSE AND ASSAULT (1 Hour)**
5080 90 12:00 p.m.-1:00 p.m. (W) 4/3 DS $13

**ALS137 SPECIAL CONSIDERATIONS CHRONIC CARE (2 Hours)**
5081 90 11:00 a.m.-1:00 p.m. (W) 4/17 DS $26

**ALS139 OPERATIONS (2 Hours)**
5082 90 11:00 a.m.-1:00 p.m. (W) 2/6 DS $26

**ALS141 MEDICAL OBSTETRICS & GYNECOLOGY (3 HOURS)**
5083 90 9:00 a.m.-12:00 p.m. (W) 4/10 DS $39
EMS Continuing Education

PRH051 PRE-HOSPITAL TRAUMA LIFE SUPPORT
The Pre-hospital Trauma Life Support (PHTLS) course is a unique continuing education program created in recognition of the real need in Emergency Medical Services education for additional training in the handling of trauma patients. This indispensable program is designed to enhance and increase knowledge and skills in delivering critical care in the pre-hospital environment. Designed for all provider levels. (16 Hours)
5106 90 8:00 a.m.-5:00 p.m. (S) 1/12-1/19 DS $165

PRH065 SKILLS FOR PREHOSPITAL PROVIDERS
The need to maintain proficiency in skills for the pre-hospital provider is a must. This open session will allow practice and CME proficiency verification at both the BLS and ALS levels. (4 Hours)
5107 90 6:00 p.m.-10:00 p.m. (R) 4/25 DS $35

PRH076 WEAPONS OF MASS DESTRUCTION
This Department of Homeland Security WMD Awareness Certification Course will cover a broad overview of responding to Chemical, Biological, Radiological, Nuclear and Explosive incidents. Discussion will include various aspects of the local, state and federal response as well as a brief threat analysis of the current political situation. (3 Hours)
5108 90 6:00 p.m.-9:00 p.m. (R) 4/11 DS $35

Infection Control

NRS402 INFECTION CONTROL TRAINING FOR ALL MEDICAL AND DENTAL PERSONNEL
The goals of this course are to assure that licensed health professionals understand how blood borne pathogens may be transmitted in the work environment. Students will recognize their professional responsibility for assuring that scientifically accepted infection control principles are applied. Failure to adhere to such standards can be considered evidence of professional misconduct and could lead to disciplinary action.
Note: New York State approved certification will be issued by Dutchess Community College upon completion of the seminar. (2.5 Hours)
5163 10 9:00 a.m.-11:30 a.m. (S) 2/2 DCC R Dildilian $48
5164 11 9:00 a.m.-11:30 a.m. (S) 3/2 DCC R Dildilian $48
5165 12 9:00 a.m.-11:30 a.m. (S) 4/6 DCC R Dildilian $48

PRH078 SPECIAL CONSIDERATIONS FOR THE ELDERLY PATIENT
Aging and the gradual decline of biological functions varies widely from one individual to another. The aging process is more complicated when considering changes in organ functions that occur at different rates. This class will help differentiate some of the normal age-related changes from the abnormal changes. We also will discuss some of the most common physiological changes associated with aging and the implications of these changes to the quality of EMS care provided to the elderly - one of the fastest growing segments of our population. (3 Hours)
5109 90 6:00 p.m.-9:00 p.m. (R) 3/21 DS $30

PRH511 ADVANCED MEDICAL LIFE SUPPORT
The Advanced Medical Life Support (AMLS) course is a continuing education program designed to present pre-hospital providers with a standardized approach to adult medical emergencies. This course will introduce providers to a practical, complaint-based assessment method, enhance their ability to develop an accurate field impression and review effective management plans for most major medical emergencies. (16 Hours)
5110 90 8:00 a.m.-5:00 p.m. (S) 5/4-5/11 DS $165
CPR

CPR002 BASIC LIFE SUPPORT FOR HEALTH CARE PROVIDERS
This course is designed to teach the skills of CPR for victims of all ages including ventilation with a barrier device, a bag-mask device and oxygen, use of an automated external defibrillator, and relief of foreign-body airway obstruction. This course is intended for participants who provide health care to patients in a wide variety of settings, including in-hospital and out-of-hospital settings. American Heart Association completion cards are issued upon successful completion. Maximum class size is 18 for each section. Section 90, 91, 92 and 93: Required text: “American Heart Association BLS for Health Care Providers.” Text will be needed at the first class and can be purchased at the DCC Bookstore. (7 Hours)

5084  90  6:00 p.m.-9:30 p.m.  
  (W) 1/9-1/16  DS  $55
5085  91  6:00 p.m.-9:30 p.m.  
  (R) 2/7-2/14  DS  $55
5086  92  6:00 p.m.-9:30 p.m.  
  (M) 3/18-3/25  DS  $55
5087  93  6:00 p.m.-9:30 p.m.  
  (TU) 4/9-4/16  DS  $55
5088  94  6:00 p.m.-9:30 p.m.  
  (M) 5/13-5/20  DS  $55

CPR004 CPR RECERTIFICATION BASIC LIFE SUPPORT
This is an American Heart Association course. This course is for health care providers and other professional rescuers ONLY. This is the yearly update of basic rescuer skills. For sections 90, 91, 92, 93 and 94: Required text: “American Heart Association BLS for Health Care Providers” is needed at the first class and can be purchased at the DCC Bookstore. (4 Hours)

5089  90  6:00 p.m.-10:00 p.m.  
  (T) 1/22  DS  $35
5090  91  6:00 p.m.-10:00 p.m.  
  (M) 2/11  DS  $35
5091  92  6:00 p.m.-10:00 p.m.  
  (W) 3/6  DS  $35
5092  93  6:00 p.m.-10:00 p.m.  
  (M) 4/22  DS  $35
5093  94  6:00 p.m.-10:00 p.m.  
  (W) 5/8  DS  $35

CPR005 HEARTSAVER AED
The Heartsaver CPR course is designed to teach Adult and Pediatric CPR and Relief of Foreign-body airway obstruction to all lay rescuers, particularly those who are expected to respond to emergencies in the workplace. Required text: “American Heart Association Heartsaver CPR: A Comprehensive Course for the Lay Responder. Maximum class size is 18. (3.5 Hours)

5094  90  6:00 p.m.-9:30 p.m.  
  (T) 2/5  DS  $40

CPR006 BLS SKILLS TESTING:
For skills testing appointment only. Call (845) 790-3620
5095  90  9:00 a.m.-5:00 p.m.  
  (TRF) 1/2-5/30  DS  $25

CPR007 ALS SKILLS TESTING:
For skills testing appointment only. Call (845) 790-3620
5096  90  9:00 a.m.-5:00 p.m.  
  (TRF) 1/2-5/30  DS  $50

CPR009 CHILD/BABYSITTING SAFETY
The objective of this course is to familiarize young adults with basic skills training and information that is necessary in caring for infants and children. This program will teach the importance of responsibility, recognizing an emergency, emergency action steps, personal safety, fire safety, water safety, infant care and basic first aid, CPR and choking management. The program is designed for young adults who will be babysitting or providing child and infant care. (6 Hours)

5097  90  9:00 a.m.-4:00 p.m.  
  (S) 2/2  DS  $60

CPR105 FIRST AID
First Aid is the immediate care given to the injured or suddenly ill person. This training will focus on the first five minutes of care that could make a difference in saving lives, reducing recovery time, and quite possibly making the difference between temporary or lifelong disability for the victim. Maximum class size 18. Required text: “American Heart Association First Aid.” Text is needed at first class and can be purchased at the DCC Bookstore. (3.5 Hours)

5098  90  6:00 p.m.-9:30 p.m.  
  (T) 2/12  DS  $40

CPRS03 PEDIATRIC ADVANCED LIFE SUPPORT
The goal of this course is to provide the participant with information needed to recognize infants and children at risk for cardiopulmonary arrest. The class includes strategies needed to prevent cardiopulmonary arrest, and the cognitive and psychomotor skills needed for resuscitation and stabilization of infants and children in respiratory failure, shock, or cardiopulmonary arrest. Previous experience in rhythm recognition recommended. Required text: “American Heart Association Pediatric Advanced Life Support.” Text is needed at first class and can be purchased at the DCC Bookstore. Students are required to bring PALS checklist and Self-Assessment Test scores to class. Maximum class size is 18. (12 Hours)

5099  90  9:00 a.m.-4:00 p.m.  
  (S) 2/9-2/16  DS  $165

REGISTRATION HOTLINE: (845) 431-8910 | Fax: (845) 431-8988
## CPR

**CPR504 ADVANCED CARDIAC LIFE SUPPORT**
This course provides the skills and didactic information needed to handle events that may lead to or involve cardiac patients including post-arrest stabilization. The class includes practical experience with cardiac monitoring, advanced airway stabilization, and pharmacological interventions. Maximum class size is 18. (12 Hours)

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**CPR509 PALS REFRESHER**
Students are required to bring PALS checklist and Self Assessment Test scores to class. Maximum class size is 18. (7 Hours)

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**CPR510 ACLS REFRESHER**
Students are required to bring the ACLS checklist and Self Assessment test scores to class. Maximum class size is 18. (7 Hours)

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## Insurance

**INS003 PROPERTY AND CASUALTY INSURANCE FOR AGENTS AND BROKERS INTRODUCTION**
This 108.5-hour course is New York State and Insurance Department approved. Successful completion of this course with a passing grade of 70 on the final exam plus qualified attendance (no more than three sessions may be missed) will be issued a 90-hour certificate. The student will be qualified to sit for the New York State Licensing Examination. No class 11/22/13. Required text: “Pass Package” by Able Publishing is available at the DCC Bookstore. (108.5 Hours)

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**INS004 PREPARATION FOR NEW YORK STATE LIFE AND HEALTH INSURANCE EXAM**
This 27-hour class combines with 27 hours of self-study (approximately 3 hours of home study must be completed before each class meeting) and prepares participants to sit for the NYS licensing exam required of all agents and all applicants for licenses of life, accident, and health insurance. The course will cover the principal branches and contracts of life insurance, annuity contracts, disability insurance, accident and health insurance and related insurance.

Required Text: “Securities Training Corporation Insurance Pre-Licensing, NY” is available at the DCC Bookstore. (It is necessary that the textbook be picked up at the DCC Bookstore several days prior to class instruction.)

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**INS007 PERSONAL LINES INSURANCE**
This 45-hour course is designed to prepare the student for the new Personal Lines only License recently approved by the NY Insurance Department. This course is for candidates solely interested in specializing in the sale of personal lines property and casualty insurance policies. Individuals who choose this license option will not have the authority to sell, solicit or negotiate commercial policies. Individuals or entities interested in offering both personal and commercial products will need to be licensed as a Property & Casualty Agent or Broker.

Required text: “Pass Package” by Able Publishing is available at the DCC Bookstore. (45 Hours)

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**INS008 INSURANCE PROPERTY AND CASUALTY BROKERS REVIEW CLASS**
Need a quick review before taking the state exam? Four review sessions plus a test-your-knowledge exam.

Required text: “Securities Training Corporation Insurance Pre-Licensing” is available at the DCC Bookstore. (It is necessary that the textbook be picked up at the DCC Bookstore several days prior to class instruction.)

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Real Estate

REl131 REAL ESTATE SALESPERSON QUALIFYING COURSE
Interested in a career in real estate? Register now for the New York State Approved Salesperson’s 75-hour licensing course. Topics include: law of agency, ownerships and interests, contracts, deeds, liens, taxes and assessments, transfer of title and closing, construction, finance, valuation, Human Rights and Fair Housing, and more.
Note: Passing a separate NYS exam also is required for licensure.
90% ATTENDANCE REQUIRED.
Classes meet: Mondays and Thursdays from 6:00 p.m. to 9:00 p.m. and Saturdays from 9:00 a.m. to 3:00 p.m. (78 Hours)
5152 10 6:00 p.m.-9:00 p.m. (MRS) 1/14-4/29 DCC C Jones $599

REL405 BASIC APPRAISAL PRINCIPLES R-5
Real Estate Appraisal approaches to valuation procedures, value, property description, residential applications, commercial applications, improvement construction, home inspection, and appraisal math. Through theory, case studies and examples this course offers practical application of appraisal procedures. Real Estate license is not required. A calculator is recommended. Tape recorders are not permitted during class lecture sessions.
Note: Pre-licensing is 30 credit hours. Attendance is mandatory to receive credit for the course.
5172 10 6:00 p.m.-8:00 p.m. (R) 1/10-4/19 DCC S Reichin $319

REL406 BASIC APPRAISAL PROCEDURES R-6
Real Estate Appraisal approaches to valuation procedures, value, property description, residential applications, commercial applications, improvement construction, home inspection, and appraisal math. Through theory, case studies and examples this course offers practical application of appraisal procedures. Real Estate license is not required.
Note: Attendance is mandatory to receive credit for this pre-licensing 30 hour course.
A calculator is recommended. (30 Hours)
5173 10 6:00 p.m.-8:00 p.m. (WR) 1/9-4/25 DCC S Reichin $319

Security Guard

SGT101 8-HOUR PRE-ASSIGNMENT TRAINING COURSE FOR SECURITY GUARDS
This course will cover an introduction to the Security Guard Act of 1992, the role of a security guard, legal powers and limitations, emergency situations, communications and public relations, access control, ethics and conduct and a course review. An examination also will be administered.
There is a $5 fee for replacement of lost certificate. Additional fees: approximately $140 payable to other agencies for fingerprinting and background check.
(8 Hours)
5050 10 8:00 a.m.-4:00 p.m. (S) 1/19 DCC TBA $599
5051 11 8:00 a.m.-4:00 p.m. (S) 2/16 DCC TBA $599
5052 12 8:00 a.m.-4:00 p.m. (S) 3/9 DCC TBA $599
5053 13 8:00 a.m.-4:00 p.m. (S) 4/20 DCC TBA $599

Notary Public Exam Prep

VOC203 PREPARING FOR THE NOTARY PUBLIC EXAM
This class will help prepare you for the Notary Exam in New York. It also will provide you with an overview of the licensing regulations. You will become familiar with the rules and regulations a notary must abide by as well as common issues you will see in performing your duties. (3 Hours)
5242 90 6:00 p.m.-9:00 p.m. (M) 2/11 Ds E johnson $37
5243 91 6:00 p.m.-9:00 p.m. (M) 3/11 Ds E johnson $37

Coaching Certification

SPT210 SUNY SPORTS COACHES CERTIFICATION
There is more to sportsmanship than a handshake line at the end of a game and there is more to coaching than running drills. You’ll learn: about character education in sports, the youth coach as teacher, about the coaches’ tool box, youth development, sport psychology, competition when it counts, sport’s place in American culture, managing injuries and creating an emergency action plan. Includes benefits of certification: Certified coach identification badge, monthly newsletter, password access to internet drills and content, live web and listserv communication across NYS, web research, and liability policies. (1 Session)
Call 1-877-828-8811 or visit www.youthsportsny.org for more information
Small Business

SBS037 20 WAYS TO EARN RESIDUAL INCOME
Concerned about the economy? Got increasing expenses? Ever have too much month left at the end of your money? Residual income could be your answer. Pinpoint more than 20 different ways to earn consistent, ongoing and reliable income from stocks, bonds, mutual funds, insurance, taxes and retirement income; residual income from your electric and natural gas bills, refinance strategies, e-publishing, Internet, “beach money,” home-based businesses and more.
Instructor: James Farnham, MBA, MS, professional speaker and author, has more than 20 years’ experience in insurance and financial services. (3 Hours)
5174 10 9:00 a.m.-12:00 p.m. (S) 2/16-4/20 DCC J Farnham $44

SBS043 THE REALITIES OF RUNNING YOUR OWN BUSINESS
This course is for individuals thinking of starting their own business or those already in business. What are the obstacles of which you need to be aware? What are some of the keys to being an entrepreneur? The class will assist new or established business owners in overcoming problems that may get in the way of their success. (3 Hours)
5054 10 10:00 a.m.-1:00 p.m. (S) 1/26 DCC L Milano $42

PRF440 INVENTIONS AND PATENTS
An interactive workshop on creativity and the patent process. This presentation is designed for the layman and legal concepts are explained. Through simple illustrations, the lecture makes aspects of novelty easily understandable. The workshop topics include; creative approach - the idea! What is Invention - Implementation-Innovation in implementation? When is your invention patentable? Types of patents, the invention process, disclosure and its contents, trade secrets, patents, copyright and patent search. (4 Hours)
5162 10 9:00 a.m.-1:00 p.m. (F) 1/25 DCC E Odescalchi $52

SBS045 HOW TO BUILD A FUN AND PROFITABLE HOME-BASED BUSINESS
This class is about your personal business activities: tangible things you can do and measurable activities to increase your productivity, grow your customer base and earn more income. Learn skills and activities that, step by step, will lay out what it takes to earn more money and have more fun! Receive a list of 70 “funded to free to fee ways” to market your products and services. No hype, no fluff ... just straight up, practical information on how to get the job done!
Instructor: James Farnham, MBA, MS, professional speaker and author, has more than 20 years’ experience in insurance and financial services. (3 Hours)
5175 10 1:00 p.m.-4:00 p.m. (S) 2/16-4/20 DCC J Farnham $44

SBS103 START AND RUN A HOME-BASED KITCHEN BUSINESS
Do you love to bake or cook? Would you like to earn money doing what you love? With minimal start-up money anyone can turn their kitchen into a lucrative business. Whether you’re interested in a part-time or full-time business, this course will guide you step-by-step through the entire process - from your initial idea through delivery of products to your customers. You will learn how to price, label, and package products; how to find customers and keep records; and begin the process to obtain necessary legal permits. In the event you are unable to operate your business from home, alternatives will be discussed.
Material fee of $10 payable to instructor. (8 Hours)
5055 10 8:30 a.m.-4:30 p.m. (S) 3/2 DCC M Fix $85
More and more companies are incorporating green energy into their business plans. Get prepared for jobs in the expanding field of green technology.

Basics

BASICS OF BUILDING SCIENCE - ONLINE
If you are new to building science and want to develop a foundation of skills and knowledge to prepare you to be a Building Analyst, this course is for you. This online course teaches the basics of building science and how interacting relationships affect the performance of a home. This course consists of five structured modules over five weeks; 15 hours of online participation required. To register call DCC CETT Partner SUNY Ulster at (845) 339-2025. $300

VOC025 MATH FOR RENEWABLE ENERGY
This class will provide a review of basic arithmetic and elementary algebra. These mathematics skills are needed to successfully continue on with a green career. This course will cover: basic numbers and calculator use, fractions and decimals, ratios and percentages, basic geometry (working with formulas), advanced formulas, unit conversions, basic algebra and basic trigonometry. Students must bring a scientific calculator. (8.5 Hours) 5226 10 8:30 a.m.-12:45 p.m. (S) 2/2-2/9 DCC J Novak $110

VOC015 BASIC ELECTRICAL THEORY I
This course gives an overview of electricity for those who are interested in taking a renewable energy course and have little or no electrical background. Topics covered will include components of the atom, how electrons flow through conductors, conductivity, series and parallel circuits, tracing circuits, trouble-shooting, voltage and current resistance, AC and DC voltage, single phase, three phase and Ohm’s Law. Course includes a lab component. Students must bring a scientific calculator. (8 Hours) 5227 10 6:00 p.m.-10:00 p.m. (W) 2/20-3/6 DCC J Novak $110

VOC012 ELECTRICAL THEORY II
This course continues on from Electrical Theory I. Course includes basic electrical distribution, identifying and selecting electrical equipment, sizing wires and overcurrent protection, an introduction to the National Electrical Code, installing wires and conduit, connecting PV modules in series and parallel, measuring voltage and current and practicing power and energy calculations. Materials needed: scientific calculator, pencil. 5222 10 5:00 p.m.-9:00 p.m. (MW) 3/11-3/20 DCC J Novak $176

Geothermal Installer

VOC191 IGSHPA ACCREDITED GEOThERMAl INSTALLER/NATE CERTIFICATION
This three-day comprehensive workshop focuses on the planning, design and installation of geothermal heating and cooling systems. The course combines step by step examples of a local closed loop system designed for residential applications, as well as geothermal marketing and sales for small and large companies. Course price includes seven manuals and books. Offered in cooperation with SUNY Clean Energy Technology Training (CETT) and HeatSpring. Approved for 24 AIA CEU’s. (24 Hours) Register online at www.heatspring.com. 5228 10 8:00 a.m.-5:00 p.m. (RFS) 3/21-3/23 DCC P Tavino $1,249

LED Lighting

VOC023 LED LIGHTING TUTORIAL
Upon completion of this course participants will be able to: compare LED lighting with regard to color consistency and efficacy; evaluate the quality and assess the reliability of LED lighting fixtures; specify LED lighting fixtures to the relevant standards as defined by the IES and ANSI and analyze the economic feasibility of LED lighting fixtures versus conventional lighting. (4 Hours) 5229 10 5:30 p.m.-9:30 p.m. (T) 4/23 DCC J Fouere $135

Photovoltaics (PV)

VOC016 INTRODUCTION TO PHOTOVOLTAICS (PV) SYSTEMS
This 40-hour course is geared to learning the basic concepts of PV technology. Class objectives include learning basic theory, operation, characteristics and parameters of solar cells; how to design and install grid-tie and off-grid PV systems; solar resource, shading considerations, orientation and tilt for PV arrays; safety practices and electrical code for PV installers. Successful completion of the course prepares participants to take the NABCEP PV Entry Level Exam. DCC provides this NABCEP PV Entry Level Program in partnership with the SUNY Clean Energy Technology Training (CETT) Consortium. Materials needed: Scientific calculator, pencil. 5223 10 (MW) 5 p.m.-9 p.m. 4/1-4/29 (S) 9 a.m.-5:30 p.m. DCC J Novak $599

VOC013 NABCEP PV ENTRY LEVEL EXAM REVIEW
This 8-hour course is for students who have completed “Introduction to Photovoltaic Systems” to prepare them for the NABCEP PV Entry Level Exam. This course will cover the NABCEP learning objectives and include specific test-taking advice. Students must register for the NABCEP PV Entry Level Exam separately. Materials needed: Scientific calculator, pencil. 5224 10 5:00 p.m.-9:00 p.m. (MW) 4/29-5/1 DCC J Novak $150

Green Technology
BPI Courses

**NEW** VOC032 BPI BASIC AIR SEALING AND INSULATION BASI

This course is designed to introduce the student to basic building performance concepts and materials installation techniques by the use of both classroom instruction and hands-on laboratory experience. Students will learn how to install attic, wall and floor insulation and implement the air-sealing procedures necessary to increase the effectiveness of the installed insulation. Following the completion of the course, students will be prepared to take the BPI certification exam. Upon successful completion of this exam, students will receive the Building Performance Institute’s Residential Building Envelope Whole House Air Leakage Control Installer Certification. Prerequisites: basic math and reading skills. (28 Hours)

5248 20 9:00 a.m.-4:00 p.m. (MTWR) 5/6-5/9 Off Campus R Cretter $899

**CERTIFICATION TESTING (7 Hours)**

5249 11 9:00 a.m.-4:00 p.m. (F) 5/10 TBA R Cretter $500

VOC033 BUILDING ANALYST PROFESSIONAL

This training prepares students to perform comprehensive, “whole-house” assessments, identify a building’s problems at the root cause and prescribe and prioritize solutions based on building science principles. Upon successful completion of the written and field exams students will receive building analyst certification. (42 Hours) Prerequisite: basic building science background is strongly recommended.

5250 10 9:00 a.m.-4:00 p.m. (WRF) 2/13-2/21 DCC R Cretter $1,045

**REVIEW AND WRITTEN EXAM (4 HOURS)**

5251 11 9:00 a.m.-1:00 p.m. (F) 2/22 DCC R Cretter $250

FIELD EXAMS ARE BY APPOINTMENT ONLY. Please call (845) 802-7171 to schedule.

5253 12 DCC R Cretter $500

VOC034 BPI ENVELOPE PROFESSIONAL

This course is the training to qualify “whole-house” performance and prescribe improvements to help tighten the building envelope (shell), stop uncontrolled air leakage, install needed insulation, and optimize comfort, durability and HVAC performance. (35 Hours) Prerequisites: Building Analyst training or BPI Building Analyst Certification.

5252 10 9:00 a.m.-4:00 p.m. (TWR) 4/16-4/24 DCC R Cretter $1,125

**REVIEW AND WRITTEN EXAM (4 HOURS)**

5292 11 9:00 a.m.-1:00 p.m. (T) 4/25 DCC R Cretter $250

FIELD EXAMS ARE BY APPOINTMENT ONLY. Please call (845) 802-7171 to schedule.

5293 12 DCC R Cretter $500

BPI ENERGY AUDITOR CERTIFICATION

An Energy Auditor is a building scientist who evaluates the energy efficiency and health and safety of a building and identifies areas for savings by gathering empirical data, conducting tests and using energy modeling software in order to reduce the energy consumption, improve the safety and increase the lifespan of a building while improving the quality of life and comfort for building occupants. A certified BPI Building Analyst energy auditor has passed both a written and field exam. Prerequisites for Energy Auditor Certification exams can be found at www.bpi.org.

Students must apply to BPI to take the exam and once approved, may contact us to schedule the written and field exams.

To register, contact DCC CETT Partner SUNY Ulster at (845) 339-2025. Written exam • $500 | Field exam • $500

Green Technology

VOC035 BPI AIR CONDITIONING AND HEAT PUMP PROFESSIONAL

This training focuses on understanding the role of these systems within the “whole-house” and how to diagnose and correct problems properly to achieve peak performance. This training will help prepare professionals for the BPI Air Conditioning and Heat Pump Professional exams. (35 Hours) Prerequisites: Building Analyst, EPA Section 608 Certification

5255 10 9:00 a.m.-4:00 p.m. (TWR) 5/21-5/29 DCC R Cretter $1,250

**REVIEW AND WRITTEN EXAM (4 HOURS)**

5256 11 9:00 a.m.-1:00 p.m. (R) 5/30 DCC R Cretter $250

FIELD EXAMS ARE BY APPOINTMENT ONLY. Please call (845) 802-7171 to schedule.

5259 12 DCC R Cretter $500

BPI ENERGY AUDITOR CERTIFICATION

An Energy Auditor is a building scientist who evaluates the energy efficiency and health and safety of a building and identifies areas for savings by gathering empirical data, conducting tests and using energy modeling software in order to reduce the energy consumption, improve the safety and increase the lifespan of a building while improving the quality of life and comfort for building occupants. A certified BPI Building Analyst energy auditor has passed both a written and field exam. Prerequisites for Energy Auditor Certification exams can be found at www.bpi.org.

Students must apply to BPI to take the exam and once approved, may contact us to schedule the written and field exams.

To register, contact DCC CETT Partner SUNY Ulster at (845) 339-2025. Written exam • $500 | Field exam • $500

Landscape Management

VOC192 SUSTAINABLE LANDSCAPE MANAGEMENT

This class will use real-world and theoretical examples to investigate and understand how changes in landscape practices affect a landscape’s performance and how it contributes to an institution’s overall sustainability. Topics covered include landscape assessment, mowing reduction, waste reduction, institutional composting (on-site mulch and soil amendment production and application) storm water management, basics, soil carbon-sequestration, edible and native plant establishment and care, and employee training and satisfaction. The goal of this course is to identify ways where real steps toward sustainability can be made through operational adjustments and not capital expenditure. Additionally, opportunities to gain LEED credits or AASHE Stars credits will be explained. Certificate of Competency for each attendee. Tuition includes training manuals and online resources for one year. (10 Hours) Call for dates and times $380
**ESL100 English As A Second Language For Beginners**

This course covers the skills of listening, speaking, reading and writing, with particular emphasis on listening and speaking. The primary goal of this course is to teach communicative competence. This course will prepare students to use English for everyday purposes with a focus on student-generated communication. Note: Textbook needed, purchase in class for class in $29.

Note: Sect. 10, 90 and 91 no classes on 1/21 or 2/18. Sect. 80 no classes on 3/26 and 3/28.

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**ESL114 Learning English Intermediate**

This course will offer students an opportunity to practice and refine their English language skills. It is geared toward the intermediate level students.

Note: Textbook needed, purchase in class for class in $29.

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**ESL123 Intermediate Level III ESL**

This course will focus on emphasizing higher level language activities such as reading with increased understanding, use of more complex vocabulary and written tasks. (48 Hours)

Note: Textbook needed, purchase in class for class in $29.

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**ESL133 Conversation and Vocabulary ESL Intermediate**

Using a wide variety of mainstream publications, such as newspapers, magazines, short stories and tabloid journals, this course will offer students a chance to practice and refine their English speaking skills. (90 Hours)

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**ESL134 ESL for Conversation**

The ESL conversation class is for students who need a place to practice English conversation. The instructor will guide conversations using a variety of games, movies, and readings. As students practice their conversational skills the instructor will give them appropriate grammar corrections and suggest new vocabulary. This class is for students who already have a good understanding of English (intermediate or higher). (90 Hours)

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**ESL151 Writing for ESL Students**

This course gives students the opportunity to learn, review, and practice reading and writing skills necessary for basic level functions. No classes 1/21 and 2/18/13. (90 Hours)

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**ESL154 American Culture Class**

This class is meant to familiarize those interested in American culture, idioms and all that information that may at times not readily be found via traditional textbook methods. If you are interested in learning more about American culture, this is the class for you. (40 Hours)

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Dutchess Community College established a series of seminar-based programs for individuals who are looking forward to improving their job opportunities by earning their GED®. Emphasis will be on improving writing and math skills using creative thinking and problem-solving strategies.

**HOW TO REGISTER**

**If you are ages 17 or 18**, call 431–8905 to make an appointment for the GED® program coordinator to meet with you and your parent or guardian.

**If you are 19 or older**, you may register in person at one of the class locations during class times only, at the Office of Community Services on the main campus, or at the main office at DCC South.

You must have a state-issued ID (license, permit, non-driver ID, or passport) with you. There are no refunds for GED® programs.

### GED LOCATION KEY:

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<tr>
<td>01s</td>
<td>BBE Family Services, Inc., 33 Henry Street, Beacon</td>
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<td>03s</td>
<td>BCRC Beacon Community Resource Center, 23 Center Street, Beacon</td>
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<td>10s</td>
<td>DCC Main Campus, 53 Pendell Road, Poughkeepsie</td>
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<td>50s</td>
<td>NEC Northeast Community Center, Millerton</td>
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<td>80s</td>
<td>HVC Hudson Valley Cerebral Palsy Center, 15 Mount Ebo Road, Brewster</td>
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<td>PES Pawling Elementary School, Pawling,</td>
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<td>DES Dover Elementary School, Dover Plains</td>
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<td>DS DCC South, Hollowbrook Office Park, 31 Marshall Road, Bld 4, Wappingers Falls</td>
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**NOTE:** No class on January 21 and February 18.

### GED002 GED TRANSITIONS

Improve reading, writing, and math skills. Small classroom seminars. Prepare for admission to credit classes.

**224 Hours**

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### GED003 GED PREPARATION

Improve reading, writing, and math skills. Small classroom seminars.

**90 Hours**

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<td>5189</td>
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<td>TR</td>
<td>6:30 p.m.-9:30 p.m.</td>
<td>1/8-4/25</td>
<td>DS</td>
<td>K Brown</td>
<td>$20</td>
</tr>
</tbody>
</table>
GED007 GED TRANSITIONS PLUS
Improve reading, writing, and math skills. Small classroom seminars; prepare for admission to credit classes.

(468 Hours)
5177 01 8:00 a.m.-2:00 p.m. (MTWRF) 1/7-4/26 BBE C Burgos $20
(468 Hours)
5178 10 8:00 a.m.-2:00 p.m. (MTWRF) 1/7-4/26 DCC G Nystrup $20
(186 Hours)
5295 11 2:00 p.m.-5:00 p.m. (MTWR) 1/7-4/26 DCC TBA $20
(468 Hours)
5181 20 8:30 a.m.-2:30 p.m. (MTWRF) 1/7-4/26 COC A Bonanno $20
(390 Hours)
5179 26 9:30 a.m.-2:30 p.m. (MTWRF) 1/7-4/26 DCC TBA $20
(468 Hours)
5180 90 8:00 a.m.-2:00 p.m. (MTWRF) 1/7-4/26 DS J Zangerle $20

GED016 SPANISH GENERAL EDUCATION DEVELOPMENT FOR GED
(GED en español)
(Sessions vary) Designed for students whose first language is Spanish. All instruction in Spanish.
(Sessions vary - las sesiones varían)
Diseñado para los Estudiantes cuyo primer idioma es el español.
La instrucción es toda en Español. (lunes y miércoles) (93 horas)

(64 Hours)
5197 01 9:00 a.m.-1:00 p.m. (S) 1/12-4/27 BBE E Huincho $20
(90 Hours)
5192 03 6:00 p.m.-9:00 p.m. (MW) 1/7-4/24 BCRC J Huincho $20
(120 Hours)
5194 10 6:30 p.m.-9:30 p.m. (MW) 1/7-4/24 DCC J Jaramillo $20
(90 Hours)
5193 11 9:00 a.m.-1:00 p.m. (MW) 1/7-4/24 DCC A Lopez $20
(96 Hours)
5196 25 3:30 p.m.-6:30 p.m. (MW) 1/7-4/24 NDI E Huincho $20
(64 Hours)
5198 50 6:00 p.m.-9:00 p.m. (TR) 1/8-4/25 NEC T Meyers $20
(144 Hours)
5203 51 9:00 a.m.-1:00 p.m. (S) 1/12-4/27 NEC J Saquicela $20
(90 Hours)
5199 80 6:00 p.m.-9:00 p.m. (TRF) 1/8-4/26 PES J Saquicela $20
(90 Hours)
5200 82 6:00 p.m.-9:00 p.m. (MW) 1/7-4/24 DES J Saquicela $20
(90 Hours)
5201 83 6:30 p.m.-9:30 p.m. (MW) 1/7-4/24 HVCP C Schwartz $20
(96 Hours)
5202 84 6:30 p.m.-9:30 p.m. (TR) 1/8-4/25 HVCP C Schwartz $20
(90 Hours)
5195 90 6:30 p.m.-9:30 p.m. (MW) 1/7-4/24 DS J Cuellar $20
Money Matters

MON503 CREATE WEALTH BY INVESTING IN YOUR DEBT
Bring a list of debts, a calculator and develop your own debt elimination plan that can be integrated into your lifestyle now. Slash your interest rates, improve your credit score and be completely out of debt - including your mortgage, in approximately 8 - 12 years!
Note: Instructor does not sell insurance, mutual funds, mortgages or any type of investments; this is strictly an educational seminar. (3 Hours)

<table>
<thead>
<tr>
<th>Course</th>
<th>Type</th>
<th>Date</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
<th>Fee</th>
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<tbody>
<tr>
<td>5170</td>
<td>2/23</td>
<td>10:00 a.m.-1:00 p.m.</td>
<td>DS</td>
<td>C Lang</td>
<td>$45</td>
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<tr>
<td>5171</td>
<td>4/20</td>
<td>10:00 a.m.-1:00 p.m.</td>
<td>DS</td>
<td>C Lang</td>
<td>$45</td>
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</table>

Fundraising

PRF302 GRANT PROPOSAL WRITING WORKSHOP
This interactive workshop teaches potential grant applicants the art of proposal writing in a format required by most funding sources. It reviews the basic elements of program planning, proposal preparation, funding sources and research materials. It assists grant seekers in locating a foundation that likely will fund their project - via library materials as well as online searching. It also reviews the Foundation Center Web site.
Note: Participants are urged to bring a proposal topic of their own. (20 Hours)

<table>
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<tr>
<th>Course</th>
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<th>Instructor</th>
<th>Fee</th>
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<tbody>
<tr>
<td>5160</td>
<td>2/1-2/22</td>
<td>9:00 a.m.-1:00 p.m.</td>
<td>F</td>
<td>DCC</td>
<td>E Odescalchi</td>
<td>$180</td>
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<tr>
<td>5161</td>
<td>3/8</td>
<td>9:00 a.m.-1:00 p.m.</td>
<td>F</td>
<td>DCC</td>
<td>E Odescalchi</td>
<td>$52</td>
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</tbody>
</table>

PRF435 SUCCESSFUL FUNDRAISING TECHNIQUES FOR NOT-FOR-PROFIT ORGANIZATIONS
This interactive workshop focuses on the changing role of the Board, fundraising principles, why people give, how to start a fundraising effort, categories and methods of fundraising, raising money from major donors, “the asking” process, donor models, solicitations and informational materials, funding practices, successful fundraising and examples of creative fundraising events and how to plan them. (4 Hours)

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<th>Instructor</th>
<th>Fee</th>
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<tbody>
<tr>
<td>5153</td>
<td>3/4-3/13</td>
<td>6:00 p.m.-9:00 p.m.</td>
<td>Mw</td>
<td>DCC</td>
<td>J Weisbrod</td>
<td>$99</td>
</tr>
<tr>
<td>5154</td>
<td>4/8-4/15</td>
<td>6:00 p.m.-9:00 p.m.</td>
<td>Mw</td>
<td>DCC</td>
<td>J Weisbrod</td>
<td>$89</td>
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<tr>
<td>5155</td>
<td>4/17-4/29</td>
<td>6:00 p.m.-9:00 p.m.</td>
<td>Mw</td>
<td>DCC</td>
<td>J Weisbrod</td>
<td>$99</td>
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<tr>
<td>5156</td>
<td>5/1-5/15</td>
<td>6:00 p.m.-9:00 p.m.</td>
<td>Mw</td>
<td>DCC</td>
<td>J Weisbrod</td>
<td>$249</td>
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</table>

Digital Photography

LES702 INTRODUCTION TO DIGITAL PHOTOGRAPHY
This course is designed to introduce some basic photographic techniques and give students a better understanding of how to use their digital cameras. Topics covered will be photography fundamentals, digital camera functionality, and techniques in the art of photographic composition. Students will bring their own camera to class. (12 Hours)

<table>
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<td>5153</td>
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<td>6:00 p.m.-9:00 p.m.</td>
<td>Mw</td>
<td>DCC</td>
<td>J Weisbrod</td>
<td>$99</td>
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LES703 THE ART OF PHOTOGRAPHY
This course addresses terms including the Rule of Thirds, Golden Ratio, and Golden Spiral and shows how to improve photographs so they look more professional. The student can expect to learn the difference between taking pictures, taking photographs, and creating art. Students will bring their own camera to class. (6 Hours)

<table>
<thead>
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<td>Mw</td>
<td>DCC</td>
<td>J Weisbrod</td>
<td>$89</td>
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</table>

LES704 ADVANCED DIGITAL PHOTOGRAPHY - WORKFLOW AND EDITING
This course covers the basics of editing and organizing your digital photographs. It is designed for amateur and advanced amateur photographers who want to learn techniques for organizing, storing, and editing their “growing” collection of digital images. Required: Digital camera and computer (at home). (6 Hours)

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<tr>
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<td>6:00 p.m.-9:00 p.m.</td>
<td>Mw</td>
<td>DCC</td>
<td>J Weisbrod</td>
<td>$99</td>
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</table>

LES705 INTRODUCTION TO ADOBE LIGHTROOM
This introductory course covers essential topics for Lightroom users including learning and customizing the Lightroom desktop, setting preferences, understanding Lightroom catalogs, importing photos, editing techniques, using Lightroom tools, creating and using Lightroom presets, exporting photos, and other topics related to Lightroom. Prior to class, students will need to bring a laptop to class with an installed licensed copy of Adobe Lightroom (Version 3 or newer). (15 Hours)

<table>
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<tr>
<td>5156</td>
<td>5/1-5/15</td>
<td>6:00 p.m.-9:00 p.m.</td>
<td>Mw</td>
<td>DCC</td>
<td>J Weisbrod</td>
<td>$249</td>
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</table>
Driver Education

DRV001 NEW YORK STATE PRE-LICENSED COURSE
New York state is committed to providing new drivers with information that will help them drive safely. This 5-hour course teaches defensive driving principles and is required by NYS-DMV in order to obtain a driver’s license. A learner’s permit is required for students in this course.

Note: Sections 10, 11, 12, 13 - students should arrive for class at 5 p.m. for processing.
No walk-ins, pre-registration required.

<table>
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<tr>
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<th>Instructor</th>
<th>Location</th>
<th>Fee</th>
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<tbody>
<tr>
<td>5214 10</td>
<td>5:30 p.m.-10:30 p.m.</td>
<td>DCC G Woods</td>
<td>$41</td>
<td></td>
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<tr>
<td>5238 11</td>
<td>5:30 p.m.-10:30 p.m.</td>
<td>DCC G Woods</td>
<td>$41</td>
<td></td>
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<tr>
<td>5239 12</td>
<td>5:30 p.m.-10:30 p.m.</td>
<td>DCC G Woods</td>
<td>$41</td>
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<tr>
<td>5241 13</td>
<td>5:30 p.m.-10:30 p.m.</td>
<td>DCC G Woods</td>
<td>$41</td>
<td></td>
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5234 90 4:00 p.m.-9:00 p.m. (R) 1/12 DCC C Firehock $41
5235 91 4:00 p.m.-9:00 p.m. (R) 2/9 DCC C Firehock $41
5236 92 4:00 p.m.-9:00 p.m. (R) 3/9 DCC C Firehock $41
5237 93 4:00 p.m.-9:00 p.m. (R) 4/13 DCC C Firehock $41

FOR 48-HOUR TRAFFIC SAFETY AND DRIVER EDUCATION COURSES, refer to Teenage Section page 24.

Stress and Time Management

PRF246 PERSONAL AND PROFESSIONAL TIME MANAGEMENT
Do you have more to get done than there are hours in a day? Developing effective time management skills will enable you to hop off the time treadmill and accomplish more than you thought possible. Effective time management also is a key component to being successful in all you do. A beneficial side effect is reduced stress and increased satisfaction. You will learn how to better manage your time so you can get more done in less time. (2 Hours)

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<tr>
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<th>Time</th>
<th>Instructor</th>
<th>Location</th>
<th>Fee</th>
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<tbody>
<tr>
<td>5158 10</td>
<td>10:00 a.m.-12:00 p.m.</td>
<td>DCC B Golden</td>
<td>$36</td>
<td></td>
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</tbody>
</table>

PRF244 HOW TO HANDLE DIFFICULT PEOPLE
Everyone has to interact with difficult people. No matter what you do or where you go, there is no escaping these troublesome individuals. Life is always going to have its share of difficult people, but you can save yourself a world of misery, rage, and pain by learning how to effectively handle them! Learn the tools you need to make your interactions with difficult people more manageable and less stressful and draining than you ever thought possible. (2 Hours)

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<th>Instructor</th>
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<tbody>
<tr>
<td>5157 10</td>
<td>10:00 a.m.-12:00 p.m.</td>
<td>DCC B Golden</td>
<td>$36</td>
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PRF248 IMPROVING YOUR WORK/LIFE BALANCE
Are you feeling overwhelmed? Do you find it challenging to juggle work demands and the rest of your life? Lots of people are experiencing frustration trying to achieve balance between their work and personal lives. This program will help you identify the causes of this stress, as well as recognize the symptoms. You will learn effective and practical techniques proven to help reduce stress by achieving better balance in your life. (2 Hours)

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<tr>
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<th>Instructor</th>
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<th>Fee</th>
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</thead>
<tbody>
<tr>
<td>5159 10</td>
<td>10:00 a.m.-12:00 p.m.</td>
<td>DCC B Golden</td>
<td>$36</td>
<td></td>
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</tbody>
</table>
Language

LAN01 SIGN LANGUAGE I BEGINNER
This course is designed for those with no previous knowledge of American Sign Language and introduces the basics of the language. Readiness for learning will be approached via visual-gestural communication techniques, visual discrimination and visual memory exercises. All questions, commands and simple sentence structure will be covered, leading to basic conversational skills. Finger spelling and information about the deaf community and deaf culture will be included.

Note: This class does not prepare students for credit interpreter program.

Textbook: “Signing Naturally I - Level 1” by Chen Smith, Ella MarLenz, Ken Milos, Cheri Smith available at DCC Bookstore. (24 Hours)

LAN613 WORKING COMPETENTLY AS A TRANSLATOR/INTERPRETER (ENGLISH TO SPANISH)
This course is designed to help bilingual individuals who are usually asked to “translate” become competent interpreters so they can efficiently meet the needs of the offices, schools, hospitals and organizations for which they work. Some of these government-funded organizations are now being required to provide qualified/trained interpreters, so get the edge to find, keep or move up on a job! The topics we will discuss include: interpreter’s professional standards; translation vs. interpretation skills; use of dictionaries, glossaries and online resources; modes of interpretation and practical exercises. Note: Participants need to be proficient in English and Spanish. (13.5 Hours)

LAN601 SUCCESS IN SPANISH LEVEL I
Do you need this language to talk to people you interact with in your job? Would you like to be ready for your next vacation in Mexico, Spain, Central or South America? With basic language structures, vocabulary and practice, you will start communicating in Spanish.

A patient, native speaker and experienced teacher will guide you through audio, visual and interactive exercises.

Required text: “Exito en espanol - Nivel 1: con CD available from the instructor in the first class for $29. (24.75 Hours)

LAN116 BEGINNING CONVERSATIONAL FRENCH
This course is designed to give students basic knowledge of the French language. You will learn to confidently use simple phrases and vocabulary in a variety of typical social and leisure settings, to understand and to apply basic grammar in context. You also will have the opportunity to learn about France, its culture and traditions. Makeup date 3/21, if needed. No textbooks required.

LAN707 A LITTLE BIT OF RUSSIA INTRODUCTION
This course covers the practical use of the language and begins with learning the Russian alphabet, special sounds and simple conversation. Besides the language, students will explore the origins of Russian traditions, folklore and some aspects of culture. Class methods include: practical lessons, conversation and role playing. The instructor is a native Russian speaker. (19.5 Hours)

Writing

LES146 WHAT’S YOUR STORY?
This course will use excerpts from “I Remember,” by Joe Brainard, as a starting point to help students rediscover and document their own memories. Using these lists - and going beyond journal writing into study of character, scene, and motivation students will refine one or more memories into a longer essay, expanding on factual as well as sensory details and developing each piece into a work that can capture the interest of both writer and reader.

(12 Hours)

LES149 PERSONAL STORIES: ART AND CRAFT OF THE WRITTEN WORD
Everyone has a story to tell, and most of us can tell them well; putting our stories onto a well-written page requires a set of different skills, which you will explore in this class. Using the workshop format, class members will review each other’s work, looking for specific ways to edit and refine the writing into a polished piece.

(12 Hours)
Dog Training

NEW LES700 PUPPY FOUNDATION TRAINING - AKC S.T.A.R. PROGRAM
This is a fully comprehensive course which includes socialization and confidence-building along with a strong foundation for manners and obedience. Following is just a few of the commands to be taught: Sit, Down, Stay, Leave-it, Come and Heel. This course will put your puppy on the fast track to become registered AKC Canine Good Citizens and Therapy dogs. (6 Hours)
5057 90 11:00 a.m.-12:00 p.m. (S) 2/9-3/16 DS C Munnier $110

NEW LES701 ADVANCED BASIC OBEDIENCE
This course includes a more advanced take on the foundation of basic obedience commands - Heeling, Extended Stays, Advanced Leave-it, Chaining commands and Advanced Come. This course will challenge you and your dog to think outside the box and go further with training. This will help you both achieve a higher level of training that goes beyond the average training and should help keep your dog safe. This course is a prerequisite to the AKC Canine Good Citizen/Therapy dog course. (6 Hours)
5058 90 12:15 p.m.-1:15 p.m. (S) 2/9-3/16 DS C Munnier $110

NEW NRS712 AKC CANINE GOOD CITIZEN/ThERAPY Dog TRAINING
This course is taught according to the ACK CGC Guidelines (please get more details at AKC.org) and Therapy Dog International. I will help you train your dog to be able to walk and behave calmly around all types of distractions such as other dogs, people, items on the floor and medical equipment. Dog/ owner teams will be tested and evaluated on the 7th week for temperament and training that ensures the proper behavior in the home and community as well as being able to pass a Therapy Dog Test. Upon passing the AKC portion of the test you will be provided with the necessary paperwork to submit to the AKC to register your dog as a Canine Good Citizen for life. I also will provide you with a list of Therapy dog evaluators to call for testing for this portion of the course should you wish to have your dog become a therapy dog and make visits to hospitals, nursing homes and/ or schools. This course ensures that the dog has the temperament and training to work in stressful situations with composure and good manners, along with ensuring that the dog/ owner teams can work confidently together at all times. (7 Hours)
5056 90 11:00 a.m.-12:00 p.m. (S) 3/30-5/11 DS C Munnier $120

Leisure

NEW LES118 INTRODUCTION TO PORCELAIN DOLLMAKING
In this class, students will learn the processes involved in pouring liquid porcelain into a mold, set-up and de-molding and the firing procedures in making a porcelain doll. Students will choose a skin tone and a wig. Students also will be supplied with soft-fired greenware (heads and hands) to clean and prepare for bisque firing. Students will paint the china head and hands, assemble and stuff cloth bodies, attach the head and hands to the body and apply wig and eyelashes to complete the doll. The finished product is a beautiful 19-inch sleeping baby doll (costume not included). A $55 materials fee is payable to the instructor at the first class. (6 Hours)
No class on 3/16.
5230 90 9:00 a.m.-11:00 a.m. (S) 3/2-3/23 DS E Crawford $35

NEW LES119 JEWELRY RENEWED, REPURPOSED, RECYCLED
We all have broken, inherited and gifted jewelry that we will never wear but feel obligated to keep. In this class we will explore how to rejuvenate these pieces and give them a new, updated look that is more your own personal style. Turn a broken necklace into a bracelet, a pin into a necklace, a bracelet into a hairclip or earrings. The possibilities are endless. Students should bring in parts and pieces of jewelry they wish to change. (6 Hours)
5231 90 9:00 a.m.-11:00 a.m. (S) 2/9-2/23 DS E Crawford $35

NEW LES122 INTRODUCTION TO SCRAPBOOKING
The focus in this class is to create an heirloom scrapbook celebrating a special event, a person’s life, and to preserve a memory and leave a legacy for the future. Starting with a blank book, students will include personal pictures, stories and/or memorabilia as well as their thoughts, passions or traditions. You will recollect and recall memories and reminisce about those special moments. Students will be responsible to provide their own supplies. (8 Hours)
5232 90 9:00 a.m.-11:00 a.m. (S) 4/6-4/27 DS E Crawford $46

FOR MUSIC CLASSES AND LESSONS SEE PAGES 28-33.
Teen Classes

ONLINE REGISTRATION: www.sunydutchess.edu/cfweb

STU416 PREPARATION FOR SAT
Educational Services Center’s test preparation program divides each 3-hour class into math and verbal sessions. The math section reviews basic mathematical concepts, basic and advanced algebra, geometry, and specific math. Verbal work includes sentence completion, reading comprehension, grammar, vocabulary building and essay writing. (24 Hours)

5215 10 6:30 p.m.-9:30 p.m. (R) 3/7-5/2 DCC $429

STU121 YOUNG SCHOLARS PROJECT
This course is open to high school students who want to learn how to research at the college level. Students will work on an independent project of their choice, which will lead to a presentation at the end of the course. (16 Hours)

5233 10 6:00 p.m.-8:00 p.m. (R) 1/31-4/25 DCC B Bush $99

CPR009 BABYSITTING SAFETY
The objective of this course is to familiarize young adults with basic skills training and information that is necessary in caring for infants and children. This program will teach the importance of responsibility, recognizing an emergency, emergency action steps, personal safety, fire safety, water safety, infant care and basic first aid, CPR and choking management. The program is designed for young adults who will be babysitting or providing child and infant care. (6 Hours)

5097 90 9:00 a.m.-4:00 p.m. (S) 2/2 DS $60

Software Design Saturdays

CCL220 COMPUTER GRAPHICS WITH AUTODESK MAYA (GRADES 9 - 12+)
3D computer graphics is an area that has gained tremendous popularity amongst both the artists who create content and the recipients who benefit from and enjoy that content. The course is taught in a computer lab using industry standard equipment and software. Students will use Autodesk Maya to learn 3D basics, create 3D objects and “worlds” and create 3D animations. (27 Hours)
No class 3/16 or 3/30/12.
Prerequisites: General knowledge of graphics software is helpful.

5216 10 9:30 a.m.-12:30 p.m. (S) 3/2-5/4 DCC S Disbrow $275

CCL221 GAMING DESIGN (GRADES 9 - 12+)
This course will introduce students to the fundamentals of game design and development using the programming language Java. The students will learn to take into account the user’s perspective, making game-play enjoyable and user-friendly. Students will learn standard programming skills used in the creation of interactive software, such as using event handlers and concurrently running threads. No class 3/16 and 3/30/13.
Prerequisites: Students should be familiar with c-style programming and have taken an introductory programming class. The Visual Basic class from the DCC Summer Computer Academy would be a good basis for this class. (30 Hours)

5217 10 9:30 a.m.-12:30 p.m. (S) 3/2-5/4 DCC K Jayne $275

CCL222 ANDROID APP DEVELOPMENT
Using the MIT App Inventor software, students will learn to create applications that can run on their Android tablets and phones. This software allows drag-and-drop programming for getting apps built with a minimum of programming knowledge. Sample projects include simple games, controllers for Lego Robotics robots, and more.
Prerequisites: No programming knowledge is necessary but would be helpful. Students can use their Android phones or tablets (with an SD card installed) in class, but this is not required.
No class 3/16 and 3/30/13. (30 Hours)

5218 10 9:30 a.m.-12:30 p.m. (S) 3/2-6/4 DCC C Decusatis $275
Teen Classes

DRV101 TRAFFIC SAFETY AND DRIVER EDUCATION
This course teaches students the proper techniques, laws and responsibilities pertaining to driving in New York state. The course provides 48 hours of instruction which includes the 5-hour NYS pre-licensing certification. Note: The Certificate of Completion provided at the end of this program replaces the 5-hour pre-licensing form commonly required to schedule the road test to obtain a license. High School credit is available through most districts. It allows a 10 - 15% reduction through most insurance companies. The program consists of 24 hours of classroom instruction and 24 hours of on-road instruction as mandated by the New York State Department of Education. Students must be at least 16 years of age and have a valid NYS permit or license by January 30, 2013. All classes are mandatory. Road assignments are for 90-minute time blocks and will be assigned at the mandatory orientation.
In-car sessions are assigned on a first-registered basis.
Orientation: Wed., 1/30, 6:30 p.m. - 8 p.m. on the Main Campus
In-car: Students should be available Mon. - Thurs. 3:45 p.m.-7 p.m. and Sat., 8 a.m.-1:30 p.m.

(48 Hours)
5012 10 5:30 p.m.-7:00 p.m. (W) 2/19-5/29 DCC C Firehock $614

DRV001 NEW YORK STATE PRE-LICENSING COURSE
New York state is committed to providing new drivers with information that will help them drive safely. This 5-hour course teaches defensive driving principles and is required by NYS-DMV in order to obtain a driver’s license. A learner’s permit is required for students in this course.
Note: Sections 10, 11, 12, 13 - students should arrive for class at 5 p.m. for processing.
No walk-ins, pre-registration required.

5214 10 5:30 p.m.-10:30 p.m. (W) 1/10 DCC G Woods $41
5238 11 5:30 p.m.-10:30 p.m. (W) 2/13 DCC G Woods $41
5239 12 5:30 p.m.-10:30 p.m. (W) 3/13 DCC G Woods $41
5241 13 5:30 p.m.-10:30 p.m. (W) 4/17 DCC G Woods $41
5234 90 4:00 p.m.-9:00 p.m. (R) 1/12 DS C Firehock $41
5235 91 4:00 p.m.-9:00 p.m. (R) 2/9 DS C Firehock $41
5236 92 4:00 p.m.-9:00 p.m. (R) 3/9 DS C Firehock $41
5237 93 4:00 p.m.-9:00 p.m. (R) 4/13 DS C Firehock $41

MUX 791 THEATER DANCE (AGES 9-ADULT)
(8 Sessions) Learn to dance for the theater! Theater based instruction will encompass jazz, modern and other kinds of dance used in theatrical choreography. Get your blood moving and your performance techniques enhanced.

5269 10 5:00 p.m.-6:00 p.m. (W) 2/6-3/27 DCC R Hopson $105

MUX 792 JAZZY DANCE FOR TEENS AND ADULTS
(8 Sessions) This class will include jazz, hip hop and pop dance. Join us for a calorie-burning hour of fun and expression!

5289 10 6:00 p.m.-7:00 p.m. (W) 2/6-3/27 DCC R Hopson $100

For music classes in guitar, ukulele, chamber music, jazz, voice, theater, violin, drumming, rock and jam, individual instrumental or voice lessons, refer to the Music School section pages 26 - 33.
Whether for personal growth or preparation for a musical career, studying with a professional performing musician will provide a lifetime of enrichment. Formerly the Hudson Valley Philharmonic Music School, The Music School at DCC has offered instruction since 1972. Non-credit classes and lessons are offered for children and adults.

**PLEASE REGISTER EARLY!**
Call (845) 431-8910
Monday - Thursday 8 a.m. - 8 p.m.
and Friday 8 a.m. - 5 p.m.

Spring 2013: January 2 - April 30
Returning private lesson students register prior to 12/31/12 to reserve your lesson time.

**REGISTRATION BY PHONE, FAX OR ONLINE**
Registration Hotline: (845) 431-8910
FAX: (845) 431-8988
ONLINE: www.sunydutchess.edu/continuingeducation/musicschool

**HOLIDAYS:**
January 1 New Year’s Day
January 21 Martin Luther King Jr. Day
February 18 Presidents’ Day

**SUZUKI PARENT ORIENTATION:**
Saturday, January 12,
11:00 a.m.-12:00 p.m.
Nettie R. West

**STUDENT RECITALS**
Saturday, May 4
1:00 p.m. - students age 10 and under
3:00 p.m. - students ages 11 to 18
4:30 p.m. - adult students
Note: some programs hold their own recitals

**HELEN AVAKIAN’S GUITAR PARTIES**
Saturday, May 4

**KEY TO MUSIC SCHOOL CLASS LOCATIONS**
**ABBREVIATION-SECTION ADDRESS**

<table>
<thead>
<tr>
<th>DCC</th>
<th>10s</th>
<th>DCC Campus, 53 Pendell Road, Poughkeepsie, 12601</th>
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</thead>
<tbody>
<tr>
<td>DS</td>
<td>90s</td>
<td>DCC South, Hollowbrook Office Park, 31 Marshall Road, Building 4, Wappingers Falls 12590</td>
</tr>
<tr>
<td>SP</td>
<td>25-29s</td>
<td>St. Peter’s School, Rt. 9G/Violet Avenue at Dorsey Lane, Father Cody Plaza, Poughkeepsie 12601</td>
</tr>
<tr>
<td></td>
<td>Studio 70s</td>
<td>Instructor’s off-campus studio</td>
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</table>

**ROOM ASSIGNMENTS:** Call (845) 431-8001 for room assignments during the specific week your selected program begins. Follow the phone system instructions for room assignments and directions to DCC.
Kindermusik is an internationally known music program for young children. Each semester offers new music lessons and new materials. This program provides excellent preparation for later instrumental/vocal study.

Certified Kindermusik instructors: Sally Doe, Laura Doe, Katherine DeFiglio and Ina Segnit.

**MUX101 KINDERMUSIK VILLAGE - BIRTH-18 MONTHS**
(10 Sessions) Village introduces the newborn to 18-month-old child to musical movement, social interaction, language development, story time listening and playing of simple instruments. The lap baby, crawler, and walker participate very closely with their parent/caregiver. Home materials included in the tuition.

- **5112** 10 11:15 a.m.-12:00 p.m. (S) 1/12-3/16 DCC L. Doe $165
- **5113** 90 11:15 a.m.-12:00 p.m. (F) 1/11-3/15 DS K. DeFiglio $165

**MUX102 KINDERMUSIK OUR TIME - 18 MONTHS-3 YEARS**
(13 Day classes and 2 Family Fun Sessions) Together with a parent/caregiver, children enjoy singing, moving, listening, interacting socially and playing simple instruments. Language skills are fostered with singing and vocal play. Home materials included in the tuition. No class 3/29, 3/30.

- **5114** 10 10:15 a.m.-11:00 a.m. (S) 1/12-4/13 DCC L. Doe $220
- **5115** 90 10:15 a.m.-11:00 a.m. (F) 1/11-4/12 DS K. DeFiglio $220

**MUX105 KINDERMUSIK FAMILY FUN**
Students enrolled in Our Time choose 2 Family Fun classes. Include the entire family - moms, dads, brothers, sisters, grandparents, etc., in the joy of making music together. Families will enjoy activities appropriate for different age groups. We will sing, dance, read, play instruments and enjoy being with each other. Tuition included in fee for MUX 102.

- **5116** 90 6:00 p.m.-7:00 p.m. (T) 2/19 DS K. DeFiglio
- **5117** 10 6:00 p.m.-7:00 p.m. (F) 3/8 DCC K. DeFiglio
- **5118** 11 6:00 p.m.-7:00 p.m. (F) 4/5 DCC K. DeFiglio

**Give the gift of learning.**
Purchase a gift certificate for a loved one for birthday, holiday or no occasion at all! Call (845) 431-8917 and we’ll send you a gift certificate by mail.

**MusicLink Scholarship**
Consider a donation to MusicLink to provide scholarships for talented low-income students who demonstrate exceptional musical promise. Tax deductible donations can be made to the DCC Foundation, 53 Pendell Road, Poughkeepsie, NY 12601.

Please note “MusicLink” on your check.

Tax deductible donations of musical instruments (in good repair only) are greatly appreciated.

For information or to volunteer to help with our fundraising activities, contact Music School Director Julie Wegener at (845) 431-8916 or by email: wegener@sunydutchess.edu
SUZUKI FOR VIOLIN, CELLO AND PIANO  
(Ages 5 and up)

Suzuki philosophy states that every child can develop musical ability. Children begin study at an early age since initial learning takes place through listening and the development of the ear and memory. Attention is given to tone, expression and the technique to achieve them. Parental involvement in lessons/classes/home practice is essential to the child’s success.

PRIVATE AND GROUP SUZUKI LESSONS FOR CHILDREN
Suzuki students register for weekly lessons. Suzuki violin students may register for a group class at the appropriate level. Parent attends each lesson or group class. Individual lessons focus on mastery of the instrument, while group classes develop ensemble skills needed for orchestral playing. With permission of the instructor, parent and child may share a semi-private lesson in which both learn to play the instrument.

INDIVIDUAL LESSONS: (14 sessions)
Section 10 30-minute lessons $385
Section 11 45-minute lessons $565
Section 12 60-minute lessons $750

Suzuki's book “Nurtured by Love” is required reading material for parents. Each child/parent team obtains listening tapes and books appropriate to the curriculum. Suzuki piano instruction requires an acoustic piano or a digital keyboard with weighted full-size touch-sensitive keys and at least 6 ½ octaves for home practice.

for violin or cello rentals, contact Stamell Strings at (845) 337-3030.

REQUIRED SUZUKI PARENT ORIENTATION
This class is required for parents of all new Suzuki students and is open to other interested parents. Since success in the Suzuki approach is dependent on the parent’s role, enrollment in this PARENTS ONLY class is essential.

Saturday, 1/12, 11:00 a.m. to 12:00 p.m.  
Instructor: Nettie R. West

SUZUKI VIOLIN STUDENTS MAY REGISTER FOR: SUZUKI INDIVIDUAL LESSONS AND/OR BEGINNER OR INTERMEDIATE GROUP CLASS

MUX200 SUZUKI VIOLIN GROUPS
Section 10 (6 sessions) is for beginners ages 5-7.
Group meets 1/26, 2/2, 2/23, 3/2, 3/13, 4/13
5119 10 11:00 a.m. - 11:45 a.m.  (S) 1/26-4/13  DCC N. West $90

Section 70 (6 sessions) is Intermediate Group. Includes duets and rounds and some improvisation. Group meets 1/24, 2/7, 3/7, 3/21, 4/11, 4/25 in LaGrangeville studio.
5120 70 6:00 p.m. - 6:45 p.m.  (R) 1/24 - 4/25  Studio N. West $90

SUZUKI PIANO AND CELLO STUDENTS REGISTER FOR INDIVIDUAL LESSONS ONLY.
Music Theory

**MUX 238 INTRODUCTION TO READING MUSIC FOR TEENS & ADULTS**
(6 Sessions) This course introduces adults and teenagers to the basics of reading musical notation. Beginning students as well as musicians with limited experience reading sheet music are invited to take this class. Topics will include note names, key signatures, intervals, scales, and a brief introduction to rudiments of music theory. The content and pacing of this course will be tailored to the specific interests and abilities of those who attend.

No class 1/21 or 2/18.

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<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor(s)</th>
<th>Fee</th>
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<tbody>
<tr>
<td>5121</td>
<td>6:00 p.m.-6:45 p.m. (M)</td>
<td>DCC  D McNutt</td>
<td>$70</td>
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**Individual Lessons for Adults and Children**

We offer individual lessons on all instruments and voice. Students register for 14 weekly lessons per semester.

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<thead>
<tr>
<th>Section</th>
<th>Length</th>
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<tbody>
<tr>
<td>10</td>
<td>30-minute</td>
<td>$385</td>
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<tr>
<td>11</td>
<td>45-minute</td>
<td>$565</td>
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<tr>
<td>12</td>
<td>60-minute</td>
<td>$750</td>
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Individual lesson times, starting/ending dates and locations will be determined between instructors and students on an individual basis. Smaller lesson packages are available with approval of Music School Director Julie Wegener at (845) 431-8916.

Call Julie Wegener at (845) 431-8916 for information.

**Piano Lesson Instructors**

TRADITIONAL CLASSICAL: Ariana Barkeshli, Sylvia Buccelli, Peter Cody, Richard Devens, Rhonni Hallman, Carol Losee, Daron McNutt, Maria Peterson, Beverly Poyer, Janet Salt, Valentina Shatalova, Marta Waterman, Julie Wegener and Dennis Yerry

JAZZ/POP/IMPROVISATION: Beverly Poyer, Marta Waterman and Dennis Yerry

SUZUKI PIANO: Ariana Barkeshli, Richard Devens, Nettie R. West and Beverly Poyer

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<th>Section</th>
<th>Time</th>
<th>Instructor(s)</th>
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<tr>
<td>5125</td>
<td>7:15 p.m.-8:30 p.m. (T)</td>
<td>H Avakian</td>
<td>$190</td>
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**Other Instruments and Voice Instructors**

VIOLIN: Rudolph Efram, Rhonni Hallman, Heeja Questad, Siobhan Solberg and Nettie R. West

JAZZ VIOLIN: Michael Snow

FIDDLE: John Knight and Tim Solinger

FLUTE: Barbara Rizek-McGuckin and Lynnette Benner

NATIVE AMERICAN FLUTE: Dennis Yerry

CLARINET: Robert Renino, Ina Segnit and John Knight

BASS CLARINET: Ina Segnit

SAXOPHONE: Christopher Brelochi, Robert Renino, Ina Segnit, John Knight and Omar Daniels

OBOE: Lynnette Benner

BASSOON: John Knight

RECORDED: Ina Segnit and Rhonni Hallman

PERCUSSION: Joe Carozza, Chris Losee, Melissa Lovaglio and Eric Wagner

GUITAR: Helen Avakian, Rusty Boris and Dan Stevens

BASS GUITAR: Rusty Boris

BANJO: Gary DiGiovanni and Bob Lusk

MANDOLIN: Frank Kara

UKULELE: Dan Stevens

HARP: Jeannie Chenette

HARMONICA: David Laks

VOICE: Sally Doe, Laura Doe, Katherine DeFiglio, Liz Gerbi, John Howell, Ceista Little-Quinn, Jacqueline Venable Jordan, Marta Waterman and Dennis Yerry

COMPOSITION: Peter Cody

**Guitar**

**MUX 502 INTRODUCTION TO GUITAR FOR BEGINNERS (ADULTS AND KIDS)**
(10 Sessions) Learn the basics of playing guitar: chords, strumming, finger-picking, how to play solos, fundamentals of music and technique. Lots of “hands-on” experience in a variety of styles, including Alternative, Folk, Blues, Pop, Classical, and Flamenco. You will finish this course able to play simple tunes and chords. Students bring their own guitar to every class. If you have questions on obtaining a guitar, please contact the instructor. Skip dates TBA.

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<th>Section</th>
<th>Time</th>
<th>Instructor(s)</th>
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<tbody>
<tr>
<td>5122</td>
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<td>H Avakian</td>
<td>$220</td>
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<tr>
<td>5123</td>
<td>6:00 p.m.-7:00 p.m. (M)</td>
<td>D Stevens</td>
<td>$155</td>
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**MUX 515 POPULAR GUITAR STYLES (ADVANCED BEGINNER) ENSEMBLE**
(10 Sessions) This class is for guitarists looking to gain experience playing popular songs with a group. Focus will be on alternative and classic rock, as well as a touch of bluegrass. Skip dates TBA.

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<th>Section</th>
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<th>Instructor(s)</th>
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<tr>
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<td>H Avakian</td>
<td>$190</td>
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**MUX 516 INTRODUCTION TO CLASSICAL GUITAR (ADVANCED BEGINNER)**
(10 Sessions) Learn how to read staff notation on guitar using finger style classical guitar technique. Some Spanish Flamenco guitar techniques also will be explored. Class will focus on both solo and ensemble music using staff notation. Skip dates TBA.

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<th>Section</th>
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<th>Instructor(s)</th>
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<tbody>
<tr>
<td>5260</td>
<td>8:30 p.m.-9:30 p.m. (T)</td>
<td>H Avakian</td>
<td>$155</td>
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**MUX 520 GUITAR PERFORMANCE ENSEMBLE FOR INTERMEDIATE TO ADVANCED PLAYERS**
(10 Sessions) Styles of music range from classical to popular and are geared toward the interests of the class members. The first part of class is spent warming up and playing music together. During the second half, topics pertaining to performance such as mental preparation and overcoming stage fright are covered. Students also will have plenty of time to gain performance experience in a friendly and supportive environment. Ability to read rhythms from whole to eighth notes is required. Guitarists should be familiar with all notes in first position. Electric, acoustic, and classical guitarists are all welcome as well as singing guitarists.

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<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor(s)</th>
<th>Fee</th>
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<tbody>
<tr>
<td>5261</td>
<td>7:30 p.m.-9:30 p.m. (W)</td>
<td>H Avakian</td>
<td>$280</td>
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**Chamber Music**

Chamber music is a form of classical music written for a small group of instruments usually with one performer to a part. Because of its intimate nature, chamber music has been described as “the music of friends.” Playing chamber music requires special skills which are different from the skills required for playing solo or symphonic works.

All ages and instruments are welcome. Form your own group with a minimum of two people and set your own schedule with one of our professional coaches. Most groups meet for 6 sessions, concluding with an optional performance.

Interested students, please call Julie Wegener, Music School director, at (845) 431-8916.

**Jazz**

**MUX 540 JAZZ ENSEMBLE**
(10 sessions) Explore the world of jazz improvisation with an ensemble. Students will increase technical facility on their instrument while achieving interactive ensemble playing, including harmonic and rhythmic exploration. Available to intermediate and advanced players of any instrument, from junior high school age through adult.

Interested new students, please call Julie Wegener, Music School director, at (845) 431-8916.

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<tr>
<th>Section</th>
<th>Time</th>
<th>Instructor(s)</th>
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<tbody>
<tr>
<td>5262</td>
<td>7:15 p.m.-8:15 p.m. (M)</td>
<td>L Moses</td>
<td>$210</td>
</tr>
</tbody>
</table>
**Guitar**

**MUX 502 INTRODUCTION TO GUITAR FOR BEGINNERS (ADULTS AND KIDS)**
(10 Sessions) Learn the basics of playing guitar: chords, strumming, finger-picking, how to play solos, fundamentals of music and technique. Lots of “hands-on” experience in a variety of styles, including Alternative, Folk, Blues, Pop, Classical, and Flamenco. You will finish this course able to play simple tunes and chords. Students bring their own guitar to every class. If you have questions on obtaining a guitar, please contact the instructor. Skip dates TBA.

Section 10 is for ages 13 to adult
5122 10 7:00 p.m.–8:30 p.m. (M) 2/4-4/15 DCC H Avakian $220

Section 11 is for ages 9-12
5123 11 6:00 p.m.–7:00 p.m. (M) 2/4-4/15 DCC D Stevens $155

Section 12 is for ages 6-8.
5124 12 5:15 p.m.–6:00 p.m. (M) 2/4-4/15 DCC D Stevens $115

**MUX 515 POPULAR GUITAR STYLES (ADVANCED BEGINNER) ENSEMBLE**
(10 Sessions) This class is for guitarists looking to gain experience playing popular songs with a group. Focus will be on alternative and classic rock, as well as a touch of bluegrass. Skip dates TBA.

5125 10 7:15 p.m.–8:30 p.m. (T) 2/5-4/16 DCC H Avakian $190

**MUX 516 INTRODUCTION TO CLASSICAL GUITAR (ADVANCED BEGINNER)**
(10 Sessions) Learn how to read staff notation on guitar using finger style classical guitar technique. Some Spanish Flamenco guitar techniques also will be explored. Class will focus on both solo and ensemble music using staff notation. Skip dates TBA.

5260 10 8:30 p.m.–9:30 p.m. (T) 2/5-4/16 DCC H Avakian $155

**MUX 520 GUITAR PERFORMANCE ENSEMBLE FOR INTERMEDIATE TO ADVANCED PLAYERS**
(10 Sessions) Styles of music range from classical to popular and are geared toward the interests of the class members. The first part of class is spent warming up and playing music together. During the second half, topics pertaining to performance such as mental preparation and overcoming stage fright are covered. Students also will have plenty of time to gain performance experience in a friendly and supportive environment. Ability to read rhythms from whole to eighth notes is required. Guitarists should be familiar with all notes in first position. Electric, acoustic, and classical guitarists are all welcome as well as singing guitarists. BASS PLAYERS WELCOME TOO! Skip dates TBA.

5261 10 7:30 p.m.–9:30 p.m. (W) 2/6-4/17 DCC H Avakian $280

**Chamber Music**

Chamber music is a form of classical music written for a small group of instruments usually with one performer to a part. Because of its intimate nature, chamber music has been described as “the music of friends.” Playing chamber music requires special skills which are different from the skills required for playing solo or symphonic works.

All ages and instruments are welcome. Form your own group with a minimum of two people and set your own schedule with one of our professional coaches. Most groups meet for 6 sessions, concluding with an optional performance.

Interested students, please call Julie Wegener, Music School director, at (845) 431-8916.

**Jazz**

**MUX 540 JAZZ ENSEMBLE**
(10 sessions) Explore the world of jazz improvisation with an ensemble. Students will increase technical facility on their instrument while achieving interactive ensemble playing, including harmonic and rhythmic exploration. Available to intermediate and advanced players of any instrument, from junior high school age through adult.

Interested new students, please call Julie Wegener, Music School director, at (845) 431-8916.

5262 25 7:15 p.m.–8:15 p.m. (M) 1/7-3/25 SP L Moses $210
Vocal Group Classes

**MUX 600 SING & PLAY FOR 3-4 YEAR OLDS AND THEIR PARENTS/GRANDPARENTS**
(10 Sessions) Taught by a professional voice instructor/certified Kindermusik teacher, this class is for children to explore singing, playing simple instruments and musicianship through movement. Children will participate with their adult caregiver(s). No class 3/30.

5263 10 11:00 a.m.-11:45 a.m. (S) 2/9-4/20 DCC K DeFiglio $125

**MUX 601 LET’S SING! (AGES 5-8)**
(10 Sessions) Children will experience the joy of singing through song and movement in a group setting while also learning some basics of singing, such as pitch matching and breathing, through games and creative play. No class 3/30.

5264 10 12:00 p.m.-12:45 p.m. (S) 2/9-4/20 DCC K DeFiglio $125

**MUX 602 KIDS SING MUSICAL THEATER (AGES 9-TEEN)**
(10 Sessions) Students will develop singing technique, acting, and stage presence while learning Broadway songs in a group setting. No class 3/30.

5265 10 1:00 p.m.-2:00 p.m. (S) 2/9-4/20 DCC K DeFiglio $165

**MUX 612 BOYS’ CHORAL ENSEMBLE FOR BEGINNERS** NEW!
(3 Sessions) Beginner ensemble for boys who enjoy singing, but have had little or no choral experience. We will address the basics of singing together in unison and harmony. Recommended for students in grades 4-6. Class meets 2/15, 2/22, 3/1.

5290 10 6:00 p.m.-7:00 p.m. (F) 2/15-3/1 DCC J Howell $60

**MUX 613 VOCAL TECHNIQUE FOR ADULTS**
(4 Sessions) Good vocal technique begins with the fundamentals. In an atmosphere of safety and respect, we will work on the breathing and body support that will inform your singing for the rest of your life. Beginners to advanced singers are welcome.

5266 10 7:00 p.m.-8:30 p.m. (M) 4/8-4/29 DCC J Venable Jordan $105

Theater Classes for All Ages

**MUX 602 KIDS SING MUSICAL THEATER (AGES 9-TEEN)**
(10 Sessions) Students will develop singing technique, acting, and stage presence while learning Broadway songs in a group setting. No class 3/30.

5265 10 1:00 p.m.-2:00 p.m. (S) 2/9-4/20 DCC K DeFiglio $165

**MUX 778 ACTING (AGES 9-ADULT)**
(10 Sessions) This course covers acting technique, improvisation, scene and monologue study in an environment suited to experienced actors looking to enhance their craft and to theatrical newcomers. No class 3/30.

Section 10 is for ages 9-Teen

5267 10 2:00 p.m.-3:00 p.m. (S) 2/9-4/20 DCC R Hopsan $165

Section 11 is for Adults

5268 11 3:00 p.m.-4:00 p.m. (S) 2/9-4/20 DCC R Hopsan $165

**MUX 791 THEATER DANCE (AGES 9-ADULT)**
(8 Sessions) Learn to dance for the theater! Theater based instruction that encompasses jazz, modern, and other kinds of dance used in theatrical choreography. Get your blood moving and your performance techniques enhanced.

5269 10 5:00 p.m.-6:00 p.m. (W) 2/6-3/27 DCC R Hopsan $105
Group Instrumental Classes

MU614 PIANO AND MUSIC BASICS FOR 4-YEAR-OLDS
(10 Sessions) This class will include a whole body approach to beginning piano for young beginners and their moms or dads. Kodaly and Dalcroze concepts will be part of an eclectic mix to bring fun, excitement, and learning into each class. Basic counting and rhythm work will be explored, as will learning basic tunes and theory building blocks on the piano. No classes 2/16, 3/30.

5270 25 1:15 p.m.-2:00 p.m. (5) 1/26-4/13 SP R Hallman $135

MU616 BEGINNING INSTRUMENTAL ENSEMBLE FOR AGES 6-9 NEW!
(6 Sessions) Making music in an ensemble is fun and so beneficial for development of learning skills and how to work with others. Students will be working together on Orff xylophones and hand percussion instruments. This beginning ensemble class will include some music basics that will be applied to playing together. No music experience is necessary. No class 3/30.

5271 25 2:00 p.m.-2:45 p.m. (5) 2/23-4/6 SP R Hallman $135

MU619 RECREATIONAL MUSIC MAKING (RMM) GROUP PIANO FOR ADULTS & SENIOR ADULTS (BEGINNER & CONTINUATION CLASSES)
(8 Sessions) RMM believes that every life needs music and anyone can learn to play the piano. The desire to learn is the only prerequisite. The classes are not about the final products but about the joy found in the process along the way. Classmates encourage and support one another as they make music together and the teacher acts as a facilitator who allows the students to relax, accept and enjoy each step in their musical journey.

NOTE: THERE IS NOT A SENIOR DISCOUNT FOR THIS CLASS SINCE DISCOUNT ALREADY IS FIGURED INTO CURRENT FEE.

Classes held at instructor’s studio in Highland, NY.

There is a $20 fee for book and CD, payable to the instructor at the first class.

5272 70 10:00 a.m.-11:00 a.m. (T) 1/8-2/26 Studio M Peterson $105

Section 71 is for students who have completed Section 70 or with permission of the instructor.

5273 71 11:00 a.m.-12:00 p.m. (T) 1/8-2/6 Studio M Peterson $105

MU621 BEGINNING VIOLIN FOR ADULTS
(10 Sessions) Have you always wanted to play the violin? Or are you someone who played as a child and longs to return to the instrument? This class is for adult beginners and those wishing to go back to the beginning. Materials: Suzuki Violin Book, Volume 1 and 2000 Essential Elements Book 1. For violin rentals, contact Stamell Strings at (845) 337-3030.

No classes 1/22, 2/19, 3/5

5274 10 7:30 p.m.-8:30 p.m. (T) 1/8-4/2 DCC H Questad $190

MU622 ADVANCED BEGINNER VIOLIN FOR ADULTS
(10 Sessions) This class is for students who have completed MU621 or have studied violin in the past and currently play at an advanced beginner to intermediate level.


No classes 1/22, 2/19, 3/5

5275 10 6:30 p.m.-7:30 p.m. (T) 1/8-4/2 DCC H Questad $190

MU623 INTRODUCTION TO VIOLIN FOR TEENS
(5 Sessions) If you are interested in your school orchestra and want to learn a new string instrument, this is the right class for you! Material required: Essential Elements Book 1. For violin rentals, contact Stamell Strings at (845) 337-3030. No classes 1/22, 2/19

5276 10 4:30 p.m.-5:30 p.m. (T) 1/15-2/26 DCC H Questad $95

MU624 ROCKIN’ VIOLIN FOR ADVANCED TEENS
(5 Sessions) If you can read musical notes and play the violin, then let’s explore some fun music and prepare to perform for any occasion! We will cover Vivaldi concertos (a minor, g minor, the Four Seasons), Scott Joplin, music for weddings and gigs, etc.

5277 10 4:30 p.m.-5:30 p.m. (T) 3/12-4/9 DCC H Questad $95

MU628 ADVANCED VIOLIN FOR ADULTS
(10 Sessions) Would you like to improve your violin playing with others? Are you yearning to learn how to do vibrato for better tone? This class is for your enjoyment and refinement of your violin playing. Materials: Suzuki Violin Book, Volumes 4 and 5, and 2000 Essential Elements, Book 3.

No classes 1/22, 2/19, 3/5

5278 10 5:30 p.m.-6:30 p.m. (T) 1/8-4/2 DCC H Questad $190
MUX 631 INTRODUCTION TO HARP FOR BEGINNERS, ADULTS, TEENS 13 AND UP  
(12 Sessions) Love Celtic music? Learn to play the harp, fabled instrument of the ancient bards. Join with others in a small group setting to explore the sound and songs of this beautiful instrument. We will learn the basics of playing by ear and example. Some music background is helpful, but not required. Bring your own harp or rent a Celtic-style lap harp through the instructor. Skip dates TBA.  
Harp rental (max 4 available) $50 per semester $100 deposit required (refunded if harp is returned undamaged.) If under age 21, parent/guardian must sign for harp rental.  
5279 25 6:00 p.m.-7:00 p.m.  (M) 1/28-4/29 SP J Chenette $195  

MUX 636 BEGINNER DRUMMING (AGES 8-80+)  
(10 Sessions) This is an intergenerational class open to children and adults. It’s never too early or too late to learn how to drum! There is no need for prior musical experience; just come and enjoy! Learn the basics of drumming in a friendly and fun group environment. Required materials are a pair of drum sticks and a drum pad.  
5280 25 10:15 a.m.-11:15 a.m.  (S) 2/23-4/27 SP C Losee $145  

MUX 637 DRUMMING ENSEMBLE (AGES 13-21)  
(6 Sessions) This is a group class designed for students age 13-21. Drumming as a group is a very unique experience. Learn how to play a number of different drums and learn how to perform pieces of music geared for drums. This is a great opportunity to learn both to read basic music and also to improvise. No previous drumming experience or materials are required. This is sure to be a great time!  
5281 25 12:00 p.m.-12:45 p.m.  (S) 3/23-4/27 SP C Losee $90  

MUX 648 HARMONICA: BEGINNER/ADVANCED BEGINNER  
(3 Sessions) The class will be conducted in a fun and non-competitive way. Each class will include demonstration and teachings on the various techniques required to play this amazing pocket instrument. Numerous examples and recordings will be shared during the class to familiarize the participants on many styles and players past and present. There will be a $20 material fee which includes two harmonicas that are needed for the beginner class. It is important that all students are using the same instrument for consistency.  
Class dates 3/2, 3/9, 3/16.  
5282 10 10:00 a.m.-11:15 a.m.  (S) 3/2-3/16 DCC D Laks $65  

Section 11 is the advanced beginner class for those who completed the beginner class or have some knowledge of the harmonica.  
5283 11 11:15 a.m.-12:30 p.m.  (S) 3/2-3/16 DCC D Laks $65  

MUX 650 ROCK & JAM  
Are you a guitarist wondering how to turn your riffs into songs? Or a drummer or keyboard player or instrumentalist interested in learning to jam? You will learn from the masters of the genre as you study rock, blues, punk, and metal classics. You may be creative and write your own chord progressions, riffs, and lyrics. We will explore fundamentals of ensemble performance and the “jam.”  
YOU will determine the emphasis of your class, whether it be writing, jamming, or learning tunes. Try it out for a low-pressure, flexible, informative and fun music-making experience! Join us as an individual or a group of two, or bring your own band, and we will arrange a schedule on Friday nights or Saturdays that fits your schedule and meets your musical wishes and goals.  
Please call Julie Wegener, Music School director, at (845) 431-8916 to set up your rock experience.  
Instructor: Tim Solinger  

MUX 660 UKULELE FOR BEGINNERS  
(10 Sessions) Enjoy discovering the basics of playing this accessible and fun instrument. We will learn tuning, chords, scales, strumming, and songs.  
Section 10 is for teens and adults  
5285 10 2:15 p.m.-3:00 p.m.  (S) 1/19-3/23 DCC D Stevens $115  

Section 11 is for ages 9-12  
5286 11 3:00 p.m.-3:45 p.m.  (S) 1/19-3/23 DCC D Stevens $115  

Section 12 is for ages 6-8  
5291 12 3:45 p.m.-4:15 p.m.  (S) 1/19-3/23 DCC D Stevens $80  

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REGISTRATION HOTLINE: (845) 431-8910 | Fax : (845) 431-8988
Music School Policies and Procedures

Missed Lessons and Tardiness

Group Lessons - It is not possible to make up lost instruction for a lack of class attendance. There are no make-up classes unless the class is canceled by the instructor or the college. No portion of the tuition is refundable.

Individual Lessons - Care should be taken to attend all scheduled lessons. While our teachers make every effort to reschedule lessons that are canceled in advance, this is not always possible and teachers are not obligated to arrange make-up lessons. Make-ups are not possible for lessons canceled with less than 24-hour notice, for no-shows or for canceled make-ups. Teachers do not teach beyond the scheduled time or make up any lesson time if a student is late. If a teacher cancels a lesson or is late, make-up lessons or additional times are arranged. No make-up lessons are to be scheduled past the end of the semester.

Please see page 36 for additional policy information.

Performance

MUX 776 STAGE FRIGHT
(2 Sessions) Learn to overcome anxiety (a little nervousness or outright terror) when performing before an audience. Course is for musicians, actors, dancers, public speakers. Workshop includes understanding our own personality dynamics related to performance, as well as relaxation and meditation, performance with a supportive audience, and how to prepare for a performance. Class dates are 3/10, 4/7.

5287 70 3:00 p.m.-4:30 p.m.
(U) 3/10-4/7 Studio J Wegener $65

Dance

MUX 790 HIP HOP FOR KIDS (AGES 4-12)
(8 Sessions) This class is an introduction to basic Hip Hop moves. Your child will rejoice in his/her own dance movement through free style. Elements of creative movement also will be incorporated. Hip Hop will be guided by the sounds of music. In addition, participants will stretch, learn dance floor moves, make friends, build confidence, and have fun. Parents, please feel free to join in and dance with your child!

5288 10 4:15 p.m.-5:00 p.m.
(W) 2/6-3/27 DCC R Hopson $85

MUX 791 THEATER DANCE (AGES 9-ADULT)
(8 Sessions) Learn to dance for the theater! Theater based instruction will encompass jazz, modern, and other kinds of dance used in theatrical choreography. Get your blood moving and your performance techniques enhanced.

5269 10 5:00 p.m.-6:00 p.m.
(W) 2/6-3/27 DCC R Hopson $105

MUX 792 JAZZY DANCE FOR TEENS AND ADULTS
(8 Sessions) This class will include jazz, hip hop and pop dance. Join us for a calorie-burning hour of fun and expression!

5289 10 6:00 p.m.-7:00 p.m.
(W) 2/6-3/27 DCC R Hopson $100
In these economically challenging times, let DCC’s Office of Community Services customize a cost-effective training program that meets your organization’s unique needs. Additionally, grant funds are available that can help lower the out-of-pocket expense for qualified companies. Each year, the college trains more than 2,600 employees in the manufacturing, business, non-profit and healthcare sectors. The results are increased productivity and efficiency, employees who are responsive to the changing market, increased employee retention, and internal leadership development.

100+ Courses In:
- Organizational Improvement
- Management Development
- Employee Growth & Efficiency
- Technical Programs
- Computer Software

Key DCC Services
Training needs assessment
Customized training programs
Courses offered on-site & online
Flexible scheduling
Experienced professional trainers
Organizational consulting
Curriculum & Certificate Design
Cost effective

Why DCC?
Reputation for Program Excellence
Instructional Design Expertise
Flexible and Responsive
Experts in Adult Learning
Grant Expertise

Past clients:
- Adams Fairacre Farms
- Central Hudson
- Chemprene
- Council of Industry
- Manufacturers Association of the Hudson Valley
- Package Pavement
- Parajon Aquatics
- Pawling Corporation
- Saint Francis Hospital
- Southeastern Container, Inc.
- Vassar Brothers Medical Center

‘We are very grateful for the expertise provided by DCC’s Office of Community Services and Special Programs. With more than 1,000 employees, we needed customized workforce training that delivered results. The skills our employees have mastered are apparent every day when Adams Fairacre Farms customers remark, “I love that store!” The investment certainly has paid off.’

— Gaye E. Mallet
Director, Human Resources
Adams Fairacre Farms

Call Virginia Stoeffel to discuss how DCC can provide results-based training programs for your company.

DUTCHESS COMMUNITY COLLEGE
WORKFORCE TRAINING SOLUTIONS

Virginia Stoeffel, Dean
Office of Community Services, Bowne 118
53 Pendell Road, Poughkeepsie, NY 12601
(845) 431-8908
Fax: (845) 431-8988
virginia.stoeffel@sunydutchess.edu
Course Cost
The fee stated for each course is the registration fee.

Books and Supplies
Please read the course description. If there is a requirement to purchase books and/or supplies in addition to the tuition charge, it will be noted in the course description. Books may be purchased from the Bookstore.

Registration Acknowledgment
Each registrant will receive a receipt and schedule which includes the time and location of the course(s). The College may cancel any course that lacks sufficient enrollment. When the decision is made to cancel a course, cancellation notices will be sent to all registrants.

Classroom Assignments
On the Friday before your class begins, go to sunydutchess.edu/cfweb and click on the class locations under Continuing Education or call 431-8001.

Tuition Refund Policy
Refunds for non-credit courses will be given if requested prior to the end of the business day before the course starts. A $10 processing fee will be deducted from this refund. Full refunds will be given for all courses that are canceled by the College.

Senior Citizen Tuition Policy
Individuals 65 or older may register for a non-credit course for half of the published tuition. A picture ID with your birth date must be presented or mailed at the time of the first registration.
NOTE: SENIOR CITIZEN TUITION PROGRAM CANNOT BE USED FOR PRIVATE MUSIC LESSONS OR ONLINE COURSES.

Directory Information/Release of Information:
Personally identifiable information is not given out without the student’s written authorization unless it is directory information. Directory information consists of name, email, dates of attendance and enrollment status. If a student does not wish directory information released, he/she must submit a written request to the Office of the Registrar before the beginning of each semester.

The College does not discriminate on the basis of race, color, gender, religion, national origin, disability or sexual orientation.

The college reserves the right to make substitutions for instructors listed in this brochure without prior notice.
**REGISTRATION**

**By Phone:** If you hold a Discover, MasterCard, American Express or VISA call the Registration Hotline: (845) 431-8910, 8 a.m. - 8 p.m., Monday - Thursday and 8 a.m. to 5 p.m., Friday.

**By Internet:** www.sunydutchess.edu/cfweb

**By Fax:** If you are registering by credit card with a Discover, MasterCard, American Express or VISA, we can accept your course registration by Fax. Send Fax of completed registration form to (845) 431-8988.

**By Mail:** Complete Registration Form and return with check, money order, or credit card information to: Office of Community Services, Dutchess Community College, 53 Pendell Road, Poughkeepsie, NY 12601

Mail form and tuition payable to:
Dutchess Community College c/o Office of Community Services
53 Pendell Road, Poughkeepsie, NY 12601
(845) 431-8910 FAX (845) 431-8988

**PLEASE PRINT USE FULL LEGAL NAME**

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**TO PAY BY CREDIT CARD COMPLETE THE FOLLOWING:**

I, [Card Holder Name] __________________________ authorize DCC to charge $ __________________

Account Used: [ ] MASTERCARD [ ] VISA [ ] DISCOVER [ ] AMERICAN EXPRESS Security Code: __________

Account #: __________________________ Exp. Date: __________

Authorized Signature: __________________________ Date: __________

**DEMOGRAPHIC INFORMATION**

Gender: [ ] Male [ ] Female Are you Hispanic/Latino? [ ] Yes [ ] No

If Hispanic/Latino, is your background (select one): [ ] Central American [ ] Dominican
[ ] Mexican [ ] Puerto Rican [ ] South American [ ] Other Hispanic/Latino

Is your race (select one or more): [ ] American Indian or Alaskan Native [ ] Asian
[ ] Black or African American [ ] Native Hawaiian or Other Pacific Islander [ ] White

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**Notes**
- Please use one registration form per person.
- Duplicate the registration form if needed.
- Please write Course Number(s) on checks or list Course Number(s) on purchase orders and vouchers.
- If you have paid your tuition, report to class even though you may not have received an acknowledgement from our business office.

**By Phone:** If you hold a Discover, MasterCard, American Express or VISA call the Registration Hotline: (845) 431-8910, 8 a.m. - 8 p.m., Monday - Thursday and 8 a.m. to 5 p.m., Friday.

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In Person: Office of Community Services, Bowne Hall, Room 118, Monday - Thursday, 8 a.m. - 8 p.m. and Friday, 8 a.m. to 5 p.m. Call (845) 431-8910 for information.

**ONLINE REGISTRATION:** www.sunydutchess.edu/cfweb